



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors

Minutes of the Regular Meeting

April 23, 2019

1.0: CALL TO ORDER:

Chairperson Clark called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

2.0: FLAG SALUTE:

3.0: DIRECTOR ATTENDANCE:

Directors Present:

Clark, Fleming, Herceg, Maxwell and Tarbet

Fire Department:

Chief Stipes

Absent:

4.0: PREVIOUS MEETING MINUTES:

Upon motion by Director Tarbet and duly seconded by Director Fleming, minutes from the March 19, 2019 regular meeting were approved by a unanimous vote.

5.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion items. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action.

6.0: PUBLIC RESPONSE: (State name, address and subject. Time limit of five minutes subject to Board discretion)

6.1: SLVWD has requested the use of the station for a meeting on May 22, from 5:15-8:15. This was approved by consensus.

7.0: CORRESPONDENCE:

7.1: County Clerk/Elections has requested the use of the station for the elections coming next year. The dates are February 29-March 3, 2020 and again October 31-November 3, 2020. This was approved by consensus.

8.0: COMMITTEE REPORTS:

8.1: Chiefs Report:

- Calls for service: 16 calls, 2-MVA, 3-smoke check, 1-wires, 1-auto aid, 1-public service, 8-EMS
- Strike team leader refresher class was hosted by Zayante on April 22nd.
- The weeding around the station has been started.
- We are waiting on a list of addresses from the county before we can send out the tax mailers.
- Code adoption process has started.

- John will be e-filing all the vehicles smog info
- Tomorrow going to the treasury oversight commission

8.2: SLV District Council:

- Met last week. Chief Stipes submitted the budget for the education trailer.
- Scott Vahradian spoke about the new expanded scope E.M.T. skills.

8.3: County Chiefs/EMSIA:

- Haven't met yet this month. EMSIA has been canceled.

8.4: Operations Section: This week

8.5: Training Section: This week

9.0: OLD BUSINESS:

9.1: Emailed the 17/18-audit draft to everyone. The changes needed on the audit that were done were not acknowledged. Chief Stipes will send a response to the auditor's information. The question was raised as to if the auditor should attend a board meeting and the Board responded with a yes.

9.2: Website update: There hasn't been a lot of time to work on it. The Board was asked what they would like to see on the website. They will email their ideas to Chief Stipes. Everyone on the board will have an email for Zayantefire.com. Right now it is only working in G-mail. Work needs to be done on that.

10.0: NEW BUSINESS:

10.1: Upon motion by Director Herceg and duly seconded by Director Tarbet, Resolution 455-06-19 A Resolution to surplus utility vehicle 2496, was approved by a unanimous vote.

11.0: POLICY AND PLANNING: (As necessary for the District to perform its function as required by law.)

12.0: OTHER BUSINESS:

13.0: BUDGET AND BILLS:

13.1: Approval of Bills:

- Upon motion by Director Herceg and duly seconded by Director Fleming, bills in the amount of \$2403.47 were approved for payment by a unanimous vote.
- Upon motion by Director Maxwell and duly seconded by Director Fleming, bills in the amount of \$3964.49 were approved for payment by a unanimous vote.
- Upon motion by Director Herceg and duly seconded by Director Tarbet, bills in the amount of \$5551.83 were approved for payment by a unanimous vote.

13.2: Budget update:

- The purposed budget will be submitted next month.

13.3: Payroll: Pay period 7 and 8 was presented.

14.0: PERSONNEL:

- Jacob Hicks has started his medical evaluation
- Chief Stipes has had his annual check up after his heart attack and all is good.

15 .0: NEXT MEETING:

May 21, 2019

ADJOURNMENT: 8:10 PM