



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors

Minutes of the Regular Meeting

March 19, 2019

1.0: CALL TO ORDER:

Chairperson Clark called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

2.0: FLAG SALUTE:

3.0: DIRECTOR ATTENDANCE:

Directors Present: Clark, Fleming, Herceg, Maxwell and Tarbet

Fire Department: Chief Stipes

Absent:

4.0: PREVIOUS MEETING MINUTES:

Upon motion by Director Maxwell and duly seconded by Director Tarbet, minutes from the February 26, 2019 regular meeting were approved by a unanimous vote with Director Fleming abstaining.

5.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion items. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action. 7.1

6.0: PUBLIC RESPONSE: (State name, address and subject. Time limit of five minutes subject to Board discretion)

6.1:

7.0: CORRESPONDENCE:

7.1: LAFCO proposed budget also an election for a board member. The Board cast their vote for the opening.

8.0: COMMITTEE REPORTS:

8.1: Chiefs Report:

- Calls for service: 13 calls, 5-EMS, 1-smoke check, 2-confirmed structures, 3-wires down, 1-carbon dioxide alarm, 1-public service
- Ordinance 1991-1 got the new mailers for the next 2 years, waiting for addresses.
- The towable sign board has been revamped
- Borrowed the man lift from Mt Hermon and cleaned the building
- Utility vehicles got their annual maintenance

- Received a power gurney funded by 2017 SHSGP and had training from the Stryker rep.
- Fire code process will start again next month.
- Joint training with Valley departments and the sheriffs Department
- All the Holmotro rescue tools were serviced
- Web site for the district will hopefully be up and running next month.

8.2: SLV District Council: didn't meet

8.3: County Chiefs/EMSIA:

- January's meeting tried to close out a bank account but there are no signers.
- Structure protection plans are being worked on.
- Trying to revive Fire Investigation
- New burn prop up at training center
- New subordinate group was formed by the County Fire Chief's for Health and Wellness

8.4: Operations Section: This Thursday

8.5: Training Section: This Thursday

9.0: OLD BUSINESS:

9.1: The audit has been started. Director Maxwell met with the auditor and discussed the audit.

10.0: NEW BUSINESS:

10.1: Upon motion by Director Herceg and duly seconded by Director Tarbet, Resolution 453-04-19 A Resolution Accepting Unanticipated Revenue from the State of California OES Pre-positioning to XCC in the amount of 13,972.97 was approved by a unanimous vote.

10.2: Upon motion by Director Fleming and duly seconded by Director Herceg, Resolution 454-05-19, establishing Zayante Fire Protection District Appropriation Limit for fiscal year 2018-2019 in the amount of \$624,998.00 was approved by a unanimous vote.

11.0: POLICY AND PLANNING: (As necessary for the District to perform its function as required by law.)

11.1: Upon motion by Director Fleming and duly seconded by Director Maxwell, Policy 4000 Revision to include payroll oversight was approved by a unanimous vote.

12.0: OTHER BUSINESS:

13.0: BUDGET AND BILLS:

13.1: Approval of Bills:

- Upon motion by Director Herceg and duly seconded by Director Fleming, bills in the amount of \$2500 were approved for payment by a unanimous vote.
- Upon motion by Director Tarbet and duly seconded by Director Maxwell, bills in the amount of \$3505.94 were approved for payment by a unanimous vote.
- Upon motion by Director Fleming and duly seconded by Director Herceg, bills in the amount of \$3792.56 were approved for payment by a unanimous vote.
- Upon motion by Director Maxwell and duly seconded by Director Tarbet, bills in the amount of \$6620.85 were approved for payment by a unanimous vote.
- Upon motion by Director Tarbet and duly seconded by Director Fleming, bills in the amount of \$5695.49 were approved for payment by a unanimous vote.

13.2: Budget to actual update

13.3: Chief's payroll approved and signed

14.0: PERSONNEL:

- Brittany Rainer had surgery on her ankle and will be out 6-8 weeks

15.0: NEXT MEETING:

April 23, 2019

ADJOURNMENT: 8:25 PM