



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors

Minutes of the Regular Meeting

April 21, 2020

1.0: CALL TO ORDER:

Chairperson Maxwell called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

2.0: FLAG SALUTE: This was deferred because of the zoom meeting

3.0: DIRECTOR ATTENDANCE:

Directors Present: Clark, Fleming, Herceg, Maxwell and Tarbet

Fire Department: Chief Stipes

Absent:

4.0: PREVIOUS MEETING MINUTES:

- Upon motion by Director Fleming and duly seconded by Director Herceg, minutes from the March 17, 2020 regular meeting were approved by a unanimous vote.

5.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action. 7.1, 12.1, 13.3, 14.1

6.0: PUBLIC RESPONSE: (State name, address and subject. Time limit of five minutes subject to Board discretion)

7.0: CORRESPONDENCE:

- A letter was received from the County Clerk thanking Zayante for the use of the station in the March election.

7.1: County Clerk

8.0: COMMITTEE REPORTS:

8.1: Chiefs Report:

- Calls for service: 12 8-EMS, 1- wires, 1-co2, 1-smoke check, 1-canceled in route. Calls within the county are down 50%
- Parcel tax mailers have been coming in slowly \$2400 was deposited last week.
- Every Friday there is a meeting with just the valley Chiefs.
- Met with Firefighters, everyone showed up. Went over policies and saw new equipment.
- \$5000 was asked of the Firefighters Association to purchase new chainsaws

8.2: SLV District Council: didn't meet

8.3: County Chiefs/EMSIA:

- There were a few meetings
- EMSIA Allotted \$41,000 for PPE's and the County Chiefs matched it.
- SCAFFAIG: Didn't meet

8.4: Operations Section: Had a Zoom meeting nothing new came from it.

8.5: Training Section: No Idea

9.0: OLD BUSINESS:

9.1: Employee Survey: This was distributed to the Board at our last meeting. Everyone read the questions and gave feedback.

- Director Tarbet did work on the highs and lows of answers.
- Safety is a priority.
- Morale needs to be looked at. There needs to be more family time as a Department. It was felt that many don't know each other.
- Director Fleming stated that sometimes when you empower people it brings the negative to the forefront. Often people don't know how to respond.
- Director Maxwell says that Training, Morale and Recruitment are the top needs.
- Director Clark Feels like it was so long ago that the survey was taken, and our world has changed so much since then. She felt motivation was in the area of recruitment. She would like to address recruitment. The other two need to be strong for recruitment to work. Morale can be different and changes. Maybe it needs to look like lifting up each firefighter. Maybe taking a pulse to see how things are and where we go from here.
- Director Maxwell stated that we have asked the questions and now we need to get back to the Firefighters, so they don't feel like it was a useless thing to do.
- Director Fleming suggested each Director could add some ideas to each of the 3 points and then get together and talk.
- Directors Clark and Maxwell will get together and discuss all that has been brought up.
- Director Herceg would like to circle back and ask the Firefighters to reply on the 3 points. Could we have the Captains ask the questions which then gets them more involved.
- Chief Stipes will present this to the Captains after Directors Clark and Maxwell draw it up.

9.2: Audit: The MD&A needs to be updated. Are we in a hurry to do this?

10.0: NEW BUSINESS:

10.1: Covid-19

- Many things have been put in place to keep people safe.
- Masks must be worn inside the station if you are in a room with other people.
- Everything is being disinfected after each call.
- Each Firefighter has a mask and face shield when on a call.
- The Department is trying to keep up in case this whole thing gets worse.
- Data-110 cases, 2-deaths, most cases are in the 18-49 age group,
- Chief Stipes has been tested and has not had Covid 19 nor does he have it now.
- More tests are coming available. Director Maxwell would like the brand name of the test.

11.0: POLICY AND PLANNING: (As necessary for the District to perform its function as required by law.)

- Goals and objectives were moved to a later meeting

12.0: OTHER BUSINESS:

12.1: Round Table

13.0: BUDGET AND BILLS:

13.1: Approval of Bills:

- Upon motion by Director Herceg and duly seconded by Director Tarbet, bills in the amount of \$3,903.86 were approved for payment by a unanimous vote.
- Upon motion by Director Clark and duly seconded by Director Fleming, bills in the amount of \$1,371.75 were approved for payment by a unanimous vote.
- Upon motion by Director Herceg and duly seconded by Director Tarbet, bills in the amount of \$2,266.72 were approved for payment by a unanimous vote.

13.2: Payroll: Approval of pay periods 7 & 8 will signed by Director Maxwell later in the week.

13.3: 20/21 budget: It looks like taxes won't affect our budget. The 20/21 budget will be brought to the Board at the May meeting. Chief Stipes isn't sure how this will impact future budgets

14.0: PERSONNEL:

14.1: Dave Alcamo was sworn in on April 10, 2020. He has his gear and is ready to roll.

15 .0: CLOSED SESSION:

- Public comments on closed session agenda items will be accepted by the board at this time. The Board will then close the session to discuss items on the closed session agenda.
- Closed at 8:05

15.1: Workers comp claim discussion (Government Code 54956.95)

16.0: RECONVENE TO OPEN MEETING: meeting opened at 8:10 PM

- Chief Stipes held a discussion and conferred on a Workers comp issue. No action was taken.

17.0 ADJOURNMENT: 8:20 PM

NEXT MEETING MAY 19, 2020