



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors **Minutes of the Regular Meeting** **July 21, 2020**

1.0: CALL TO ORDER:

Chairperson Herceg called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

2.0: FLAG SALUTE:

3.0: DIRECTOR ATTENDANCE:

Directors Present: Clark, Fleming, Herceg, Maxwell and Tarbet

Fire Department: Chief Stipes

Absent:

4.0: PREVIOUS MEETING MINUTES:

- Upon motion from Director Maxwell and duly seconded by Director Tarbet minutes from the July 21, 2020 regular meeting were approved by a unanimous vote. Director Herceg abstained due to his absence at that meeting.

5.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action.

6.0: PUBLIC RESPONSE: (State name, address and subject. Time limit of five minutes subject to Board discretion)

6.1 none

7.0: CORRESPONDENCE:

- A request was made by the Santa Cruz County Clerk for use of the station for 4 days, Oct 31-Nov 3, 2020 for a Voting service center. Chief Stipes has said that it is ok unless we are on lockdown again. He will reply as such to the County Clerk.

8.0: COMMITTEE REPORTS:

8.1: Chiefs Report:

- Calls for service: 18 11-EMS, 1- illegal burn, 1-false alarm, 2-wires down, 1-MVA, 1-call canceled, 1-public service
- BFFA has been completed and all 3 of our Firefighters have passed.
- The steering box in 2436 snapped off while turning around in the parking lot. This has been repaired and it is back in service. This could have been so terrible if it had happened on the road.

- Chief Stipes did a Fire Final on the Trout Farm Inn about 3 weeks ago. It didn't pass. He sent a list to the general contractor on the things that need to be addressed.

8.2: SLV District Council:

- Didn't meet but will meet on Thursday and will discuss how to do Fire Prevention week with the schools only doing online learning.

8.3: County Chiefs/EMSIA/SCCFAIG:

- Cancelled last month but will meet this coming Thursday.

8.4: Operations Section: Will meet Thursday

8.5: Training Section: Will meet Thursday

9.0: OLD BUSINESS:

9.1: Employee Survey is being done tonight in small groups

9.2: COVID-19 The cases have started to increase. This weekend all the ambulances were in use. Chief Stipes has gone back to stricter rules about meeting outside and wearing masks. There have been several departments in the area who are reporting cases within their departments.

10.0: NEW BUSINESS:

10.1: ACTION ITEM: Upon motion by Director Clark and duly seconded by Director Tarbet, Resolution 467-06-20 a Resolution Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election was approved by a unanimous vote.

10.2: ACTION ITEM: Upon motion by Director Fleming and duly seconded by Director Maxwell, Resolution 468-07-20 a resolution Accepting Unanticipated Revenue from the State of California for The Pre-Position II was approved by a unanimous vote.

10.3: ACTION ITEM: Upon motion by Director Maxwell and duly seconded by Director Fleming, Resolution 469-08-20 A Resolution to increase Measure "O" was approved by a unanimous vote.

10.4: Grand Jury Report: There was much discussion on this report, and it was decided that there could be no responses or recommendations to the findings until more research was done on it. The decision was made that Director Maxwell and Chief Stipes would get together and work on making an outline for the Board to go over before the next meeting, and that the Board would do more research on their own also.

11.0: POLICY AND PLANNING: (As necessary for the District to perform its function as required by law.)

11.1: Goals for 2020 Chief and District

- Chief goals are rough to do as the County has been working from home and Chief Stipes can't get all the answers he needs to questions he has. Lexipol is in process 96% updates will be here later in the fall.
- District goal, the survey should be back by the next Board meeting.

12.0: OTHER BUSINESS:

13.0: BUDGET AND BILLS:

13.1: Approval of Bills:

- Upon motion by Director Clark and duly seconded by Director Tarbet, bills in the amount of \$3,331.60 were approved for payment by a unanimous vote.
- Upon motion by Director Fleming and duly seconded by Director Maxwell, bills in the amount of \$1,770.89 were approved for payment by a unanimous vote.
- Upon motion by Director Herceg and duly seconded by Director Maxwell bills in the amount of \$16,289.00 were approved by a unanimous vote.

- Upon motion by Director Tarbet and duly seconded by Director Clark bills in the amount of \$19,680.21 were approved for payment by a unanimous vote.
- Payroll: approved periods 14 and 15. Director Herceg will go to the station and approve those this week.

14.0: PERSONNEL:

- There is a new observer tonight.
- A couple of our Firefighters also work for Cal-Fire, so it makes it hard to cover the station if there is a strike team. Chief Stipes has taken 2436 out of strike team rotation for the time being because of this lack of staffing.

15.0: ROUND TABLE:

- Chief Stipes has no plans to retire and will give a year notice when he has plans
- Director Tarbet would like to thank Director Maxwell for all his hard work on the Grand Jury report.

16.0: ADJOURNMENT: 8:40

NEXT MEETING: August 28, 2020

X

Board Chair