



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors

Minutes of the Regular Meeting

March 17, 2020

1.0: CALL TO ORDER:

Chairperson Maxwell called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:12 PM.

2.0: FLAG SALUTE:

3.0: DIRECTOR ATTENDANCE:

Directors Present: Clark, Fleming, Herceg attended by phone, Maxwell and Tarbet

Fire Department: Chief Stipes

Absent:

4.0: PREVIOUS MEETING MINUTES:

- Upon motion by Director Fleming and duly seconded by Director Clark, minutes from the December 17, 2019 regular meeting were approved by a unanimous vote with Directors Herceg and Tarbet abstaining.
- Upon motion by Director Tarbet and duly seconded by Director Fleming, minutes from the February 18, 2020 regular meeting were approved by a unanimous vote with Director Clark abstaining.

5.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion items. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action.

6.0: PUBLIC RESPONSE: (State name, address and subject. Time limit of five minutes subject to Board discretion)

6.1: A use application was received from Cal Fire for the use of the station on November 7, 8 and 21 for a Forest Stewardship workshop. This was approved.

7.0: CORRESPONDENCE: none

8.0: COMMITTEE REPORTS:

8.1: **Chiefs Report:**

- Calls for service: 21
- Parcel Tax mailers went out last week. There is no increase in that amount of money that came back from the over 700 sent out last year. This year sent out 596.

8.2: **SLV District Council:** didn't meet

8.3: **County Chiefs/EMSIA:**

- County Chiefs haven't met yet this month.

- EMSIA didn't meet
- SCAFFAIG: Didn't meet

8.4: Operations Section: Didn't meet

8.5: Training Section: Didn't meet

9.0: OLD BUSINESS:

9.1: A draft of the audit came back today. Chief Stipes will email the report to everyone to read.

10.0: NEW BUSINESS:

10.1: Covid-19

- Now is a more prudent time to come together than later in this pandemic. We need to make a plan for future meetings.
- Station is locked down to the public as of March 13, 2020. This protects the Firefighters during this time.
- Meetings for the County will now be by phone.
- Station is being wiped down 2 times a day. Not putting people in harms way. Our older Firefighters will not be going on medical calls.
- Starting tomorrow there will be a Quick response vehicle that will run to all calls that might be Covid-19 related. This is a trial and there could be another one added if needed in later weeks.
- Temperatures of onsite Firefighters is being taken twice a day.
- Director Maxwell did an overview of what we can do to help with what Chief Stipes is saying.
- Director Herceg would like to do teleconferencing for future meetings.
- The question was raised as to if we have enough qualified people to fill in for our 60 and over Firefighters?
- 2/3 of our daytime staff is over 60 years old.
- Chief Stipes is looking into asking younger Firefighters if they would like to fill in for the older ones. There is enough money to do this. Our department only has 17 Firefighters and we can't afford to lose our old ones.
- County sign payroll on a month to month basis.
- Chief Stipes will look into getting tele-conferencing up and running.
- We need to comply with the Brown Act.
- Director Clark asked how the people who live here are accountable when they work in places like the jail. There are measures in place to work with this, but Chief Stipes will talk with the Firefighter about this.

10.2: Employee Survey

- Director Clark gave an overview of the survey. They met with the Firefighters to reassure them that this is not a trap. The questions were consolidated and narrowed it down to 3 categories. Training, Recruitment, and Moral retention. The Board will look into this and has been asked to email ideas to Chief Stipes.

11.0: POLICY AND PLANNING: (As necessary for the District to perform its function as required by law.)

- Goals and objectives were moved to a later meeting

12.0: OTHER BUSINESS:

13.0: BUDGET AND BILLS:

13.1: Approval of Bills:

- Upon motion by Director Clark and duly seconded by Director Fleming, bills in the amount of \$14450.90 were approved for payment by a unanimous vote.
- Upon motion by Director Tarbet and duly seconded by Director Clark, bills in the amount of \$3070.67 were approved for payment by a unanimous vote.
- Upon motion by Director Maxwell and duly seconded by Director Fleming, bills in the amount of \$1816.31 were approved for payment by a unanimous vote.
- This was for a total of \$9337.88

14.0: PERSONNEL:

- Dave Alcamo will be coming back on the department on March 23th. This was approved by consensus.

15 .0: NEXT MEETING:

- April 21, 2020 is the projected date or TBD

ADJOURNMENT: 8:20 PM