



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors

Minutes of the Regular Meeting

May 19, 2020

1.0: CALL TO ORDER:

Chairperson Maxwell called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:01 PM. This was a ZOOM meeting

2.0: FLAG SALUTE:

3.0: DIRECTOR ATTENDANCE:

Directors Present: Clark, Fleming, Herceg, Maxwell and Tarbet

Fire Department: Chief Stipes

Absent:

4.0: PREVIOUS MEETING MINUTES:

Upon motion by Director Clark and duly seconded by Director Herceg, minutes from the April 21, 2020 regular meeting were approved by a unanimous vote.

5.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action.

6.0: PUBLIC RESPPONSE: (State name, address and subject. Time limit of five minutes subject to Board discretion) None

7.0: CORRESPONDENCE:

A letter was received from the County Clerk/Election department. The election in November will be mail in only. They will still need places for voting centers, but for an extended amount of time. Chief Stipes says if we are still under a shelter in place order that this is a no go. As for the extra days this is up in the air for now.

8.0: COMMITTEE REPORTS:

8.1: Chiefs Report:

- Calls for service: 18: 13-EMS, 1-MVA, 2-public service, 1-vehicle fire, 1-tree in wires,
- The freezer in the kitchen has gone out. Then the water heater broke down. The water heater was replaced but for now the freezer has not be fixed or replaced.
- Servicing on all vehicles has been completed this week.
- BFAA academy started back up the first week of May.
- Weed whacking has been done.
- There is a meeting this week of the Auditor team

- Looking to start training again the first week in June.
- The EMT recertification needs to be done.
- Salary survey to CFAA. This year it has been changed with Workers Comp, Unemployment and SS all to be added in.

8.2: SLV District Council:

Didn't meet

8.3: County Chiefs/EMSIA and SCCFAIG:

- County Chiefs was mostly discussion on Covid-19 things.
- SCCFAIG hasn't met since December
- EMSIA will meet on May 28, 2020

8.4: Operations Section: Didn't meet

8.5: Training Section: Didn't meet

9.0: OLD BUSINESS:

9.1: Director Maxwell sent a letter to the Chief and the Board. There was a consensus that this letter needs to be sent to the Firefighters.

9.2: Chief Stipes sent the Audit out to the Board of Directors. It is 90-95% clean.

The main area of concern is strike team payment. Chief Stipes will seek council on this matter. Director Maxwell read page 36 of the audit info.

- Upon motion by Director Maxwell and duly seconded by Director Tarbet the audit was accepted by a unanimous vote.

9.3: The Department is still taking the same precautions that were discussed last month.

Everyone is healthy. Director Fleming asked if there is a plan to opening the County back up. It was stated that this needs to be done by the Santa Cruz County Public Health Department.

Director Maxwell laid out what the opening plan might be and stated that there needs to be more testing before the county can open back up.

10.0: NEW BUSINESS:

10.1: Upon motion by Director Clark and duly seconded by Director Herceg, the preliminary budget for fiscal year 20-21 was approved with a unanimous vote.

- Discussion was held on the preliminary budget.
- Upon motion by Director Fleming and duly seconded by Director Tarbet the Capital outlay account budget that the chief has put forth was approved with Director Maxwell and Herceg abstaining.

11.0: POLICY AND PLANNING: (As necessary for the District to perform its function as required by law.)

11.1: Goals and objectives for 2020

- Station facility things being done instead of outside things.
- Next meeting Directors Fleming, Herceg and Maxwell will need to fill out papers for the upcoming election.

12.0: OTHER BUSINESS:

13.0: BUDGET AND BILLS:

13.1: Approval of Bills:

- Upon motion by Director Herceg and duly seconded by Director Clark, bills in the amount of \$2730.02 were approved for payment by a unanimous vote.
- Upon motion by Director Tarbet and duly seconded by Director Fleming, bills in the amount of \$7265.99 were approved for payment by a unanimous vote.
- Upon motion by Director Herceg and duly seconded by Director Clark, bills in the amount of \$3980.39 were approved for payment by a unanimous vote

13.2: Payroll: Director Maxwell will stop by the station and approve pay periods 9 and 10.

14.0: PERSONNEL:

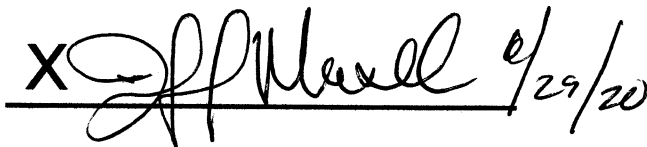
- Firefighter Dave Alcamo has been added to the department.
- One Firefighter is moving to Santa Cruz.
- Bob Stowell is thinking about retiring.

15.0: ROUND TABLE:

Questions have come up about the Father's Day breakfast. It will be posted that it will not be happening this Father's Day. There was some thought to doing it on Labor Day.

16.0: ADJOURNMENT: 8:30

NEXT MEETING: JUNE 16, 2020

A handwritten signature in black ink, appearing to read "J. Maxwell", followed by the date "6/29/20". The signature is written over a horizontal line.

Board Chair