



ZAYANTE FIRE PROTECTION DISTRICT

7700 East Zayante Road, Felton CA 95018

Ph: 831-335-5100 Fx: 831-335-5199

Board of Directors

Minutes of the Regular Meeting

October 20, 2020

1.0: CALL TO ORDER:

Chairperson Herceg called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:02 PM. This was a teleconference meeting via Zoom

2.0: FLAG SALUTE:

3.0: DIRECTOR ATTENDANCE:

Directors Present: Clark, Herceg, Fleming, Tarbet and Maxwell

Fire Department: Chief Stipes

Absent:

4.0: PREVIOUS MEETING MINUTES:

- Upon motion from Director Maxwell and duly seconded by Director Herceg minutes from the September 22, 2020 regular meeting were approved by a unanimous vote.

5.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action.

6.0: PUBLIC RESPONSE: (State name, address and subject. Time limit of five minutes subject to Board discretion)

7.0: CORRESPONDENCE: none

8.0: COMMITTEE REPORTS:

8.1: **Chiefs Report:**

- Calls for service: 26 3-wildland, 9-smoke checks, 5 false alarm, 5-EMS, 1-structure, 1-trees in wires, 1-MVA, 1-public service
- Chief Stipes filmed a PSA about being ready for another fire. It will be put on Zayante's web site when completed.
- We have 13 new observers. 9 have started the process with the next step being the physicals.
- New defibrillators have been purchased. The old ones could no longer be serviced.
- 15 new pagers have been purchased at a cost of \$450 each.
- About \$1100 in donations have come in since the CZU Fire.

8.2: **SLV District Council:** None

8.3: **County Chiefs/EMSIA:**

- County Chiefs met but not much to report.

- SB1159 the Covid Bill has been signed.
- A debris flow task force is being set up.
- There is a grant from the State to set up and redo evacuation plans.

8.4: Operations Section: nothing

8.5: Training Section: went over goals for 2021

9.0: OLD BUSINESS:

9.1: Covid-19 numbers have gone up.

9.2: Transition plan nothing new. Director Maxwell had some questions and much discussion took place about the how and when the training of others to replace the Chief will take place. The board would like to see that happen soon and would like a plan laid out for how it will happen.

10.0: NEW BUSINESS:

10.1: Forecasted expenditure and revenue budgets and capitol outlay. There was much discussion about this. Some felt the Capital outlay was a little on the low side, so this was discussed. There was also discussion on the revenue expense.

11.0: POLICY AND PLANNING: (As necessary for the District to perform its function as required by law.)

11.1: Goals for 2020 Chief and District

- The Lexipol policy was updated.
- There is a finish goal for updating the manuals.

12.0: OTHER BUSINESS:

- The question came up as to if there would be a Christmas party this year? If there is one it will be on December 5, 2020, but it hasn't been decided yet.

13.0: BUDGET AND BILLS:

13.1: Approval of Bills:

- Upon motion by Director Maxwell and duly seconded by Director Fleming bills in the amount of \$6,758.97 were approved for payment by a unanimous vote.
- Upon motion by Director Clark and duly seconded by Director Tarbet, bills in the amount of \$18,785.97 were approved for payment by a unanimous vote.
- Upon motion by Director Tarbet and duly seconded by Director Maxwell bills in the amount of \$11,517.57 were approved for payment by a unanimous vote.
- Payroll: Director Herceg will stop by the station this week to approved payroll periods 20 and 21.

14.0: PERSONNEL:

15 .0: ROUND TABLE: nothing

16.0: ADJOURN: 8:25 PM

NEXT MEETING: November 17, 2020