



## ZAYANTE FIRE PROTECTION DISTRICT

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# Board of Directors

## Minutes of the Regular Meeting

### January 25, 2021

#### 1.0: CALL TO ORDER:

Chairperson Fleming called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:12 PM. This was a teleconference meeting via Zoom

#### 2.0: FLAG SALUTE:

#### 3.0: DIRECTOR ATTENDANCE:

**Directors Present:** Clark, Fleming, Herceg, Maxwell and Tarbet

**Fire Department:** Chief Stipes

**Absent:**

#### 4.0: PREVIOUS MEETING MINUTES:

- Upon motion from Director Maxwell and duly seconded by Director Tarbet minutes from the December 15, 2020 regular meeting were approved as corrected by a unanimous vote with Director Herceg abstaining due to his absence at this meeting.

#### 5.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action.

#### 6.0: PUBLIC RESPONSE: (State name, address and subject. Time limit of five minutes subject to Board discretion)

- Mary Jo Walker submitted a resolution to The Board of Directors she has been working on concerning Lompico Evacuation Routes. (See 10.1) under New Business.

#### 7.0: CORRESPONDENCE:

- A letter was received from Anna Eshoo lending her support for approval of AFG grants if we apply.

#### 8.0: COMMITTEE REPORTS:

##### 8.1: Chiefs Report:

- Calls for service: 45 calls 1-confirmed structure out of district, 5-veg, 1-illegal burn, 18-tress in wires, 1-gas out, 5-smoke checks, 1-tree in structure, 8-EMS, 4-MVA, 1-pub service.
- There was an OP area meeting that came before the evacuation warning and the evacuation orders. Sherriff officers knocked on doors and contacted over 5000 people.
- The Fire Academy has started and 4 of our firefighters are attending.

- Driver Operator 1-A and 1-Bis underway. One firefighter attending
- Tuesday night training will start back up February 2, 2021.
- The envelopes for the parcel tax have been ordered and will be mailed in February.
- Work on new member training is moving forward.
- Training will be done safely and within Covid guidelines.

**8.2: SLV District Council:** Didn't meet.

**8.3: County Chiefs/EMSIA/SCCFAIG:** Didn't meet

**8.4: Operations Section:** nothing

**8.5: Training Section:** nothing

**9.0: OLD BUSINESS:**

**9.1:** The stay at home order has been lifted. County numbers are getting better. Starting tomorrow more Firefighters will get their second Covid shot and 2 more will get their first. Most everyone will soon be done with their second dose.

**9.2:** Information on policy 2400 and the Lexipol policy were sent to all the board. Some discussion was held about this.

**10.0: NEW BUSINESS:**

- **10.1: ACTION ITEM:** Upon motion by Director Maxwell and duly seconded by Director Tarbet, Resolution 472-01-21, A resolution requesting the County of Santa Cruz act as the lead agency in pursuing various alternative emergency evacuation routes out of Lompico Canyon, was approved as amended by a unanimous vote.
- Discussion about Resolution with several minor changes were made and will be implemented.
- The Financial Audit for FY 20 has been started. Due to Covid is a bit different than other years, and it will be a while before it is finished, and we can move forward with FY 2021.

**11.0: POLICY AND PLANNING:** (As necessary for the District to perform its function as required by law.)

**11.1: Goals for 2021 Chief and District**

- Most of the goals for 2020 were met and new ones need to be set for 2021.

**12.0: OTHER BUSINESS:**

- All of the Directors had to file a 700 form electronically this last year. Chief Stipes needs a copy of these forms to have on file.

**13.0: BUDGET AND BILLS:**

**13.1: Approval of Bills:**

- Upon motion by Director Clark and duly seconded by Director Tarbet bills in the amount of \$21,643.12 were approved for payment by a unanimous vote.
- Upon motion by Director Herceg and duly seconded by Director Fleming, bills in the amount of \$11,957.34 were approved for payment by a unanimous vote.
- Upon motion by Director Maxwell and duly seconded by Director Herceg, bills in the amount of \$2,350.17 were approved for payment by a unanimous vote.
- Payroll: Director Fleming will stop by the station this week to approved payroll periods 26, 27 and 1.

**14.0: PERSONNEL:**

- 7 new Firefighters were sworn in on January 7, 2021. They all passed the pre-employment physicals.
- 4 Firefighters are in the Academy

**15 .0: ROUND TABLE:**

- Some discussion was held on Vacation days and Personal days off. It was suggested that maybe we need to adjust the payroll policy.
- Director Clark is still interested in learning more about workers comp.
- Director Fleming questioned if there was enough staff to cover the station during the storm.

**16.0: ADJOURN: 8:50**

**NEXT MEETING: February 16, 2021**