



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors

Minutes of the Regular Meeting

August 24, 2021

1.0: CALL TO ORDER:

Chairperson Clark called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:05 PM.

2.0: FLAG SALUTE:

3.0: DIRECTOR ATTENDANCE:

Directors Present: Clark, Fleming, Maxwell and Tarbet
Fire Department: Chief Walters
Absent: Herceg

4.0: PREVIOUS MEETING MINUTES:

- Upon motion from Director Maxwell and duly seconded by Director Tarbet, minutes from the July 20, 2021 regular meeting were approved by a unanimous vote.

5.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action. 7.1, 10.3, 13.2, 13.3

6.0: PUBLIC RESPONSE: (State name, address and subject. Time limit of five minutes subject to Board discretion)

7.0: CORRESPONDENCE:

- Letter to support Zayante Dr residents. Chief Walters presented a copy of a letter to the residences on Zayante Dr in hopes of helping them secure funding for road repairs and in forming a road association. An engine was taken up there so pictures could be taken to support the need for repairs.

8.0: COMMITTEE REPORTS:

8.1: Chiefs Report:

- Calls for service: 26, Fire-1, EMS-9, hazmat-2, MVA-7, Public Service-1, Vehicle Fire-1, Wires Down-2, Smoke check-2, Illegal burn-1
- Calcard has been set up. We have a \$25K credit limit. Chief Walters is developing a policy to address spending restrictions and authorized users. Cards are limited to \$3k purchase. Only Chief Walters and BC Maloon can sign.
- MDC's have been installed in WT2450 and E2436 and they are up and running.

- The station repairs continue. The woman's bathroom is in progress, so far \$3500 has been spent on updates in there. The second shower needs to be redone also. New emergency lighting has been installed and updated.
- Station cleanup continues. The Front office, Chief's office, conference and ready rooms have all been worked on. The workout room is being worked on and the downstairs floors have been steam cleaned., but still need more work.
- Tablet command continues to be tested. All agencies are in except for CFD. CTL is looking at using Bryx at a cost of 1 million per station.
- E2410 got its pump repaired after it failed for a third time this year.
- The chipper has been used twice this month. Buckeye made a donation of \$275 and Zayante Dr has donated \$205 so far.
- The website has been updated. Audits for 17-18 and 18-19 have been added as well as an update with the new AB28 information.
- One of our firefighters was injured on the Dixie Fire. More in closed session.
- The siren has been tested and it does work. There is no emergency turn on and the pole is not in good condition. PG&E will replace the pole and trim the tress around that area at no charge to the department.
- Some of our guys flipped pancakes for Felton Fire at the Race through the Redwoods.

8.2: SLV District Council:

- No meeting. The Valley Chiefs are getting together on September 3rd mostly to discuss how we can work together and explore ways to reduce and share costs.

8.3: County Chiefs/EMSIA/SCCFAIG:

- SCCFAIG- No meeting but had a zoom update with a workers comp case which is pending.
- EMSIA- New advice on COVID. Budget being developed. A mask mandate came on Saturday from the SC Co Health Department.

8.4: Operations Section:

- Chief Hajduk with the City has retired. No meeting because of strike teams.

8.5: Training Section:

- There is now a quarterly training calendar completed by Chief Maloon. This something that the Captains have wanted for some time and is a big step forward for us. Block training for Hazmat has been suspended due to fires. This has no impact on us.

9.0: OLD BUSINESS:

9.1: Covid-19: Three people in our department are not vaccinated. Discussion was held on if we should mandate this. More on this in 10.3

9.2: CSFA Membership: -Updated resolution drafted to reflect the 100% coverage of fees by the District. Board members need to sign it since it was already voted on and approved.

10.0: NEW BUSINESS:

- **10.1: Station 1 Generator Issues and Update-** It was found that the generator isn't working but parts have been found and just waiting on a bid from State Electric Generator to install the part and to add a pigtail so another generator can be added. This generator cannot power the siren so another needs to be added. The siren will be fixed so it can be used in an emergency. Lots of info will go out to the public so they will know what is going on when the siren blows.

- **10.2:** Strike Team. One of our crew injured his ankle while on a strike team to the Dixie Fire. This is a minor injury; he is on Workers Comp and will be off for about a month. A Felton Fire fighter was used to cover the injury.
- **10.3:** Upon motion by Director Fleming and duly seconded by Director Tarbet, a policy was implemented that requires Covid Vaccines or in lieu of the Vaccine personnel must submit to The Chief a weekly negative PCR test. This was approved by a unanimous vote.

11.0: POLICY AND PLANNING: (As necessary for the District to perform its function as required by law.)

11.1: Goals for 2021 Chief and District

- The fence replacement project- Only 2 bids came in so went with the most cost effective one in the amount of \$5500. This will be a chain link fence like the one along Zayante Rd.
- Mobil Radio Grant- no new information.
- LAFCO Report- Draft reviewed. No concerns for our district. Once it is approved the Board can review it.

12.0: OTHER BUSINESS:

13.0: BUDGET AND BILLS:

13.1: Approval of Bills:

- Upon motion by Director Maxwell and duly seconded by Director Fleming, bills in the amount of \$2675.08 were approved for payment by a unanimous vote.
- Upon motion by Director Tarbet and duly seconded by Director Fleming bills in the amount of \$2496.77 were approved for payment by a unanimous vote.
- Upon motion by Director Fleming and duly seconded by Director Tarbet, bills in the amount of \$9858.56 were approved for payment by a unanimous vote.
- Upon motion by Director Maxwell and duly seconded by Director Clark, bills in the amount of \$23,521.40 were approved for payment by a unanimous vote.
- Payroll: Director Clark has signed the payroll for periods 15, 16 and 17.

14.0: PERSONNEL:

14.1: There are 9 new candidates for the position of Firefighter. They have done the oral interview and 6 of them look like good fits for our department and worth investing in. The Board agrees with Chief Walters recommendation.

15.0: CLOSED EXECUTIVE SESSION: 8:55 PM

16.0: RE-ADJOURN TO OPEN SESSION:

9:56 Report on Workes Comp Status and personnel issues.

17.0: ADJOURNMENT 9:58

SPECIAL MEETING: September 8, 2021 7:00 PM

NEXT MEETING: September 21, 2021