



ZAYANTE FIRE PROTECTION DISTRICT

7700 East Zayante Road, Felton CA 95018

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Board of Directors **Minutes of the Regular Meeting** **August 2, 2022**

1.0: CALL TO ORDER:

Chairperson Maxwell called the meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

2.0: FLAG SALUTE:

3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action. NONE

4.0: ORAL COMMUNICATIONS :

6.0: CORRESPONDANCE:

7.0: CONSENT AGENDA:

7.1: Approval of July 19, 2022, minutes Upon motion by Director Fleming and duly seconded by Director Tarbet the bills were approved by a unanimous vote.

8.0: UNFINISHED BUSINESS

8.1:

9.0: NEW BUSINESS:

9.1: Development of a strategic plan:

This has been started by Director Maxwell and Chief Walters. The solar should be up and running this week. It was approved by consensus to have Chief Walters to cancel the current contract for the solar and set up a cleaning schedule with the new solar contractor.

Facilities issues:

- **Parking lot resurface/reseal:** \$25000-\$50,000. Please refresh bids on this.
- **Generator Auto transfer switch:** Currently the siren won't work on the generator \$15,000 would fix this.
- **Electric Door for Station 2:** \$10,000 to do this discussion on if this is needed.
- **Bathroom Repairs:** Would come out of existing budget may be done in house.
- **Station 1 roof leaks:** The apparatus bay has a few places where it drips.
- **Back parking lot re-gravel:**

Apparatus Replacement Planning:

- Chief Walters has spoken to Centrals Chief and there is an agreement that we have first rights of refusal on their engines that they are selling. The Chief would like to replace 2412 from St 3. It is 28 years old.
2414 from St 1 is 21 years old and too big for our area
2450 the water tender from St 1 is 24 years old and won't bring much money.
- **Surplus units as necessary**
- **Radio system upgrades:** This will force major radio replacement. Chief is looking into an alternative plan.

Operations:

- **Recruitment:** Campaign starting next week. Chief would like to bring on 6 new recruits.
- **Training program:** Ready to revamp the training program to highlight Engineers and Captains.
- **Staff Planning-days and weekends:** Would like to have staffing on Saturday and Sunday when call response is low.
- **Succession planning:** Searching needs to start for Chief Walters replacement as he will not be signing up again due to various issues. Much discussion on this. Director Maxwell will take on a position to help the Chief out.
- **Meeting Days:** By consensus it was decided to move our meetings to Wed nights so that the Chief can attend drills.

Administration: The rest of these to be discussed at a later meeting.

Fire Prevention:

Additional Issues:

10.0: CHIEFS REPORT:

10.1

11.0: CLOSED SESSION:

12.0: RE-AJOURN OPEN SESSION AND REPORTING OF ACTIONS:

- none

13.0: ITEMS FOR NEXT AGENDA:

13.1

14.0: Adjournment: 9:22

NEXT MEETINGS:

Wednesday August 17, 2022