

**ZAYANTE FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS – REGULAR MEETING**  
Thursday, September 15th, 2022

In-Person Meeting  
7700 E. Zayante Rd  
Community Room – 7:00 pm

**1.0 CALL TO ORDER/ROLL CALL:**

Chairperson of the Board of Directors calls the meeting to order. District Secretary calls the roll of Board of Directors. Establishment of a quorum.

**2.0 FLAG SALUTE**

**3.0 ADDITIONS/DELETIONS TO AGENDA:**

Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

**4.0 ORAL COMMUNICATIONS:**

This portion of the agenda is reserved for Oral Communications by the public for items which are not on the agenda. Any person may address the Board of Directors at this time, on any subject that lies within the jurisdiction of the District. Normally, presentations must not exceed (3) minutes in length, and individuals may only speak once during Oral Communications. No actions may be taken by the Board of Directors on any Oral Communications presented. However, the Board of Directors may request that the matter be placed on a future agenda. *Please state your name and town/city of residence at the beginning of your statement for the record. If you would like to comment while using Zoom, use the chat function to express interest in making public comments.*

**6.0 CORRESPONDANCE:**

**7.0 CONSENT AGENDA:** Consent Agenda items will be acted upon by one motion. These are routine, non-controversial items into a group whereby all are passed with a single motion and vote. No lengthy separate discussion on items unless a Board Member, Staff, or member of the public requests removal of the item for separate action under Sections 8.0 or 9.0.

7.1 Approval of August 18, 2022 minutes

7.2 Review of Claims & Expenditures

AUG22

Packet #1 \$2,247.90    Packet #2 \$29,573.87    Packet #3 \$6,855.54

Packet #4 \$11,808.63    Packet #5 \$292.87    Packet #6 \$12,608.13

7.3 Review of Revenues ROD #1 \$169.94

7.4 Review of Payroll & PAF's    Payroll # 16, 17 & 18    PAF's on payroll adjustments (July 22).

**8.0 UNFINISHED BUSINESS:** Members of the public will be given the opportunity to address each scheduled item prior to Board action. The Chairperson of the Board may establish an item limit for members of the public to address the Board on ajenized items.

8.1    Parking Lot Repairs – Reseal Bid Reviews & Tree Removal

8.2    Fence Replacement Project – Backyard – See attached article

8.3    Apparatus Replacement Project – Chief Maxwell (see separate report attachment)

**9.0 NEW BUSINESS:**

9.1    District Financial Audit FY21 & FY22

9.2    Fire Director Vacancy

9.3    Payroll Policy 4000 – Asst Chief Language added

9.4

**10.0 CHIEFS REPORT:** DISTRICT ACTIVITY, STATUS OF APPARATUS AND PERSONNEL, SLV DISTRICT FIRE COUNCIL, SCCFAIG, EMSIA, SCCFCA

**11.0 CLOSED SESSION:** The Brown Act allows a legislative body during a meeting to convene a closed session in order to meet privately with its advisors on specifically enumerated topics. Examples of business which may be conducted in closed session include personnel evaluations or labor negotiations, pending litigation, and real estate negotiations (See Sections 54956.7 through 54957 and Sections 54957.6 and 54957.8). Under Section 54963, it is a violation of the Brown Act for any person to disclose confidential information acquired in a closed session.

**12.0 RE-AJOURN OPEN SESSION & REPORTING OF ACTIONS:** The legislative body must reconvene the public meeting after a closed session and publicly report specified closed session actions and the vote taken on those actions (Section 54957.1).

**13.0 ITEMS FOR NEXT AGENDA:**

#### 14.0 ADJOURNMENT:

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##### **Americans with Disabilities Act**

In compliance with the requirements of Title II of the American Disabilities Act of 1990, the Zayante Fire District requires that any person in need of any type of special equipment, assistance or accommodations(s) in order to communicate at the District's Public Meeting, a contact the District at (831) 335-5100, a minimum of 72 hours prior to the scheduled meeting.

Agenda documents and materials relating to an open session agenda item that are provided to the Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying in the offices of the Zayante Fire Protection District, 7700 E. Zayante Rd. Felton, CA. 95018

Posted 9/12/2022. 15:00 hrs