



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors Minutes of the Regular Meeting July 19, 2022

1.0: CALL TO ORDER:

Chairperson Maxwell called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

2.0: FLAG SALUTE:

3.0: DIRECTOR ATTENDANCE:

Directors Present: Clark, Fleming, Maxwell, Tarbet
Fire Department: Chief Walters
Absent: Herceg

4.0: PREVIOUS MEETING MINUTES:

- Upon motion from Director Tarbet and duly seconded by Director Fleming, minutes from the June 21, 2022, regular meeting were approved by a unanimous vote.

5.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action. none

6.0: PUBLIC RESPONSE: (State name, address and subject. Time limit of five minutes subject to Board discretion)

7.0: CORRESPONDENCE:

8.0: COMMITTEE REPORTS:

8.1: Chiefs Report:

- Calls: Refer to calls in the Board packet.
- Started hose testing for the first time in 6 years.
- Opening up nighttime shift coverage.
- 2410 had to be towed because of water in the fuel lines.
- Paperwork for the elections is being filed.
- Budget 10% increase in Workers comp.
- The paperwork for the solar work has been signed and turned back in to them, still waiting.

8.2: SLV District Council:

- The Knox key still waiting.
- Will meet Thursday

- Discussions on Mutual aid, sharing personal between departments, and discussing with Ben Lomond their sending more engines than requested.

8.3: County Chiefs/EMSIA/SCCFAIG:

- COUNTY CHIEFS: Nothing from County chiefs
- SCCFAIG: No meeting
- EMSIA:

8.4: Operations Section:

- Nothing that affects us just more with CAD

8.5: Training Section:

- Nothing

9.0: OLD BUSINESS:

9.1: FY22 Budget:

- This was approved and is in the system. Bills have been rolling in

9.2: Policy #4000:

- Updated a few things and made the medical due in June.
- Director Tarbet asked about reinstating the Lieutenants position. There was much discussion on this subject.
- Upon motion by Director Fleming and duly seconded by Director Tarbet, a revision to Policy #4000 will be made to add the position of Lieutenants. This was approved by a unanimous vote.

9.3: Administrative assistant update:

- The first person who was interviewed has moved on to a different job and is no longer available. The Chief will be meeting with someone else next week. May need to be posted.

10.0: NEW BUSINESS:

10.1 Command Vehicle:

Upon motion by Director Maxwell and duly second by Director Fleming, it was decided to purchase the Boulder Creek Fire Vehicle contingent on the outcome of a full inspection. This was approved by a unanimous vote. There was much discussion on the age and condition of our fleet of vehicles. See the attached information in the Board packet.

10.2: Board Meeting Consent Agenda: After much discussion by members of the Board it was decided to adopt a consent agenda and it was approved by consensus.

10.3: District Strategic Plan Development: The Chief would like the Board to come together and figure out the big things and make a long-term action plan. This was approved by consensus and the board will now meet on the 1st Tuesday of each month for a regular business meeting and the 3rd Tuesday of each month to work on long term goals and objectives. Along with workshop planning.

11.0: POLICY AND PLANNING: (As necessary for the district to perform its function as required by law.)

11.1: Goals and objectives for 2022:

- Wildfire Ready, Set, Go! Information
- Surplus E2410
- Records Management system Implementation
- U2499 Conversion
- Tablet Command Implementation and Training
- Volunteer Shift Program

- Continued development of shared services with FFD

12.0: OTHER BUSINESS:

- none

13.0: BUDGET AND BILLS:

13.1: Approval of Bills:

- Upon motion by Director Clark and duly seconded by Director Tarbet, bills in the amount of \$4044.05 were approved for payment by a unanimous vote.
- Upon motion by Director Fleming and duly seconded by Director Clark, bills in the amount of \$3039.21 approved for payment by a unanimous vote.
- Payroll: Pay periods 13 and 14 were approved.

14.0: PERSONNEL:

14.1:

15.0: ADJOURNMENT 8:58 PM

NEXT MEETINGS: August 2, 2022, and August 16, 2022. Since there is a 5th Tuesday in the month there will be a family dinner that night.

