



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors **Minutes of the Regular Meeting** **September 15, 2022**

1.0: CALL TO ORDER:

Chairperson Herceg called the meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

2.0: FLAG SALUTE:

3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action. 1 deletion 8.1 Parking lot

4.0: ORAL COMMUNICATIONS:

5.0: CORRESPONDANCE: Sent letter to LAFCO

6.0: CONSENT AGENDA:

7.1: Approval of August 18, 2022, minutes

7.2: Review of Claims and Expenditures Discussion and Questions

7.3: Review of Payroll

7.4 Review of Payroll and PAF's Payrolls#16,17 & 18 PAF's in payroll adjustments (July 22)

Upon motion by Director Clark and duly seconded by Director Tarbet, the consent agenda was approved by a unanimous vote.

8.0: UNFINISHED BUSINESS

8.1: Parking lot repairs will be discussed at a later date.

8.2: Fence Replacement project: This needs to be done, so new bids are being sought. Discussion was held on this and the reason why.

8.3: Apparatus Replacement Project: Upon motion by Director Fleming and duly seconded by Director Clark authorization was made to the Chief to enter contracts on a Type 3 engine with HME. This was approved by a unanimous vote. Our engines are getting older, and it is getting harder to find engines that fit what we need. One has been found that can be built on an existing frame and the Chief thinks it is a good deal. Assistant Chief Maxwell has done lots of research on this.

9.0: NEW BUSINESS:

9.1: District Financial Audit FY21-22

The Audit has been completed for this year and there were no significant findings.

1. Chiefs Holiday time was discussed.
2. Changes to Employee Pay
3. Once again, they want us to pay strike team members at the time of the strike team.

9.2: Fire Director vacancy Is anyone running against Directors Tarbet and Clark?

9.3: Payroll Policy 4000-Assistant Chief Language added: the wording will be changed on the Assistant Chiefs pay. Revisal of Policy 4000 will be done by the Chief. He will make a 6.1 and a 6.2 Calls and drills pay for Assistant Chief.

10.0: CHIEFS REPORT:

Calls for Service: 17 calls

Apparatus Report: Hose testing is ongoing, and we are about 70% done. All rigs are being weighed and place cards will be placed on each rig with the total loaded weight. There was a minor accident with E2411. Waiting on insurance quotes

Fire Code: This is in the final draft should be on next month's agenda. Next month will adopt the County Fire Code.

Knox Box: Still waiting on 14 locks.

Personnel Status: It looks like 3 Firefighters will be moved to the position of Engineer by next month. Two of these will be in Lompico.

Strike Team: Invoices were submitted for the Rices, McKinney and Oak fires to OES.

Ambulance Transport Project: There are extra AMR rigs that are looking for a place to be housed. If this were to happen, we wouldn't be putting miles on ours.

Tree Removal: Bids are in the works. One of our Firefighters who is licensed would like to trade tree work for the old Suburban plus \$800. This was approved.

EMT Reimbursement: Certifications cost \$2540 for a 10-week course. Upon motion by Director Fleming and duly seconded by Director Clark, The Reimbursement for EMT Certification was set at the cost of Cabrillo enrollment plus books, plus Biannual renewal. This was approved by a unanimous vote.

Lucus Device: The Association did a fund raiser to raise money to purchase a Lucus Device. The Board would like to partner with them to fill in what they don't have. The Chief will do the research on this and get back to the board.

11.0: CLOSED SESSION:

12.0: RE-AJOURN OPEN SESSION AND REPORTING OF ACTIONS:

- none

13.0: ITEMS FOR NEXT AGENDA:

13.1: Fire Code

Lucus device

Apparatus

Parking lot

14.0: Adjournment 9:10

NEXT MEETINGS:

October 20, 2022