



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors

Minutes of the Regular Meeting

October 20, 2022

1.0: CALL TO ORDER:

Chairperson Hecceg called the meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM. Director Tarbet joined via Zoom

2.0: FLAG SALUTE:

3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action.

4.0: ORAL COMMUNICATIONS:

5.0: CORRESPONDANCE: A Thank You note came from Yreka for our help on their fire.

6.0: CONSENT AGENDA:

7.1: Approval of September 15, 2022, minutes

7.2: Review of Claims and Expenditures Discussion and Questions

7.3: Review of Payroll Packet #1 \$1,203.31 #2 \$6,939.05 #3 \$6665.19 #4 \$1,095.23

7.4 Review of Payroll and PAF's Payrolls#19, 20 and 21 PAF's in payroll adjustments (July 22)

Upon motion by Director Fleming and duly seconded by Director Clark, the consent agenda was approved by a unanimous vote.

8.0: UNFINISHED BUSINESS

8.1: Parking lot repairs: Captain Ellis is working on a start date.

8.2: Fence Replacement project: The neighbor came and talked with the Chief about the fence and suggested we as a lumberman who might be able to donate some of the wood for the fence project.

8.3: Apparatus Replacement Project: The Department bought a Type 3 engine that will be here in July of 2023.

8.4: District Financial Audit FY21 and FY22: Received draft and had much discussion about it. Both years are in deficit because of several things some of which are the rise in fuel costs, the hiring of a new chief, the lack of solar since it went out and the repair of the solar. There isn't as much in reserves.

8.5: Fire Director Vacancy: There is a 14-day window for applications which will close on November 1, 2022

9.0: NEW BUSINESS:

9.1: FY22-23 Final Budget Adoption:

Upon motion by Director Tarbet and duly seconded by Director Fleming Resolution 503-07-22
The acceptance of FY21-FY22 final budget was approved by a unanimous vote

9.2: Discussion on Final Budget: The Board reviewed the Final Budget and had much discussion on it. The Chief made a presentation outlining several ideas of how to achieve a neutral budget for this year. Some of which included:

1. Firefighter positions
2. Use of strike team monies to fund Capital Improvement Fund.
3. Promote additional Strike Team opportunities.
4. Re-evaluate payroll in December should additional cuts be necessary.
5. Pursue other revenue stream development with EMS
6. Evaluate opportunities for AFG and Safer grants for Firefighter staffing, equipment reimbursement and FF recruitment.
7. District Benefit Tax assessment for decreasing measure "O" funds for apparatus.
8. Surplus of aged, non-essential fire apparatus.
9. Continue to research opportunities to reduce monthly reoccurring expenses

9.3:

10.0: CHIEFS REPORT:

Calls for Service: 23 calls 15 EMS, 1 Gas inv, 3 smoke checks, 1 illegal burn, 1 wires down, 1 transport.

Tablet Command: This has new security and will be available to Board Members.

Audit Completed: We will be reviewing the draft and writing the Management report.

Knox Box: Starting tomorrow with installations.

Hose testing: It is complete for the year.

First Due Software: -beta testing and uploading data. Cad connection

Fire Protection in Schools: This will start Monday.

Lucus Device: Looking for funds from the VWC along with the association.

Training: CPR complete EMT starts next month. Fire Officer training going great.

Lucus Device: The Association did a fund raiser to raise money to purchase a Lucus Device. The Board would like to partner with them to fill in what they don't have. The Chief will do the research on this and get back to the board.

EMIS: Continuing RLS evaluation

Chiefs: Direction TO's to update County OPS manual, Radio update project and Radio grants

SLV District Council: Joint website, Knox and LAFCO discussions

SCR911: Starting audit of cradlepoint EOL

11.0: CLOSED SESSION: Closed at 9:19

12.0: RE-AJOURN OPEN SESSION AND REPORTING OF ACTIONS: Reopened at 9:32

- Action- dismissal of a volunteer Firefighter by the Board of Directors

13.0: ITEMS FOR NEXT AGENDA:

13.1:

14.0: Adjournment 9:37

NEXT MEETINGS:

November 10, 2022