



## ZAYANTE FIRE PROTECTION DISTRICT

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# Board of Directors Minutes of the Regular Meeting November 10, 2022

### 1.0: CALL TO ORDER:

Chairperson Herceg called the meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

**Directors present:** Clark, Herceg, Tarbet

**Staff present:** Chief Walters, Asst Chief Maxwell

**Absent:** Fleming

### 2.0: FLAG SALUTE:

### 3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action.

### 4.0: ORAL COMMUNICATIONS:

- Interviews of 2 people who applied for the open position on the Board of Directors.

5.0: CORRESPONDANCE: The Tax and Review board would like money for out of state purchases we have made over the year.

### 6.0: CONSENT AGENDA:

6.1: **Approval of October 20, 2022, minutes**

6.2: **Review of Claims and Expenditures** October 22 #1 \$ 3533.08, #2 \$2,581.87. For November 2022 #3 \$13,721.01

6.3: **Review of Revenues:** Nov- dwwzay110422 \$67.00 Parcel tax revenues

6.4 **Review of Payroll and PAF's Payrolls#22 and 23** PAF's none, Director Herceg signed.

Upon motion by Director Clark and duly seconded by Director Tarbet, the consent agenda was approved by a unanimous vote.

### 8.0: UNFINISHED BUSINESS

8.1: **Parking lot repairs:** In process, Swail was replaced, and the little driveway was done.

8.2: **Fence Replacement project:** No new news.

8.3: **Apparatus Replacement Project:** Have received the corrected contract which will lower the cost to \$88,000 for the next 6 years

8.4: **Fire Director Appointment.** Discussion on which person to appoint. Kristi Locatelli was voted in to fill the position left open by Director Maxwells departure.

Director Clark stated that she is resigning next month, so we will start another search this month to fill that position.

**9.0: NEW BUSINESS:**

**9.1: Website- ADA Compliance.**

FARA our insurance said we can get insurance for ADA Compliance.

**9.2: Discussion on Final Budget:** An audit has been completed and all is done.

**9.3:**

**10.0: CHIEFS REPORT:**

**Calls for Service:** 18 calls

**ADA:** Updates to the website have been started. Chief is working with our vendor Dan Dawson. We have basic ADA compliance coverage through our insurance carrier. Basic coverage starts at 10K, and we are working towards a 50K coverage rating

**Facility tours:** Completed facility tours with LAFCO for the countywide assessment. This is part of the South County Consolidation project. It looks like BFD is going for a parcel tax/benefit assessment of \$700 per parcel to keep the station staffed. Special districts have been hit hard!

**Sales tax concerns:** Met with Senator Larid and Congressman Panetta to discuss the fuel expenses and sales tax concerns impacting special districts. We lose a large chunk of this when we pay tax

**Tax and Fee:** We have filed the necessary tax paperwork with the Tax and Fee Administration. We are now current

**Radio:** The radio on R2466 has been repaired.

**Engine 2412:** The Radio on E2412 has been repaired

**Burn season:** Burn season will be starting next week. This is a month early due to the rains. Burn hazard signs are going to "LOW"

**EMT Classes:** EMT classes will start this Monday. There are 6 people from Zayante. The class is filled to its max of 35 students

**Heaters:** We have switched to portable electric heaters to avoid gas usage.

**Fern Ridge:** The Department is working with the Fern Ridge Road Association on development of a shade fuel break and Firewise community approval. There will be an on-site meeting next week.

**R2466:** An invoice was sent to AMR, and we are waiting on a check for 15 activations since January 1, 2022. This could be \$1500.

**Gun scare:** During the last election there was a gun scare at the station. Security system worked great.

**EMIS:** Finalized contract with EMSIA Chief Varidian. They are working on Grants to replace our aging AED's

**Training:** Starting to update the county OPS manuals which were last updated in 2003. Basic Fire Fighter Academy will be starting in January. We have two people attending.

**Fire Council:** Meeting held at BLFD. Fire Education has wrapped up and the trailer is back. Knox Box project work is continuing. Met with Chief Brownlee privately and advised of Boards position on seceding any of our district to them. Also informed them that we have documents the show that Hihn Road was never a part of their district. Scotts Valley chief Whittle announced his retirement.

**County Chiefs:** County acknowledged our letter of concerns with the radio infrastructure improvements proposed. Discussed EMSIA chief contract. Review of data from County Health on ambulance coverage. As expected, the valley suffers most due to remote responses.

**Election of new Board member.** Upon motion by Director Clark and duly seconded by Director Herceg a vote appointing Kristi Locatelli to the position of Board member was approved by a 2 to 1 vote.

**Resignation of Board Member:** Director Clark has given her resignation which will be effective immediately. There will be a new search to find another director to fill her position.

**11.0: CLOSED SESSION:**

**12.0: RE-AJOURN OPEN SESSION AND REPORTING OF ACTIONS:**

**13.0: ITEMS FOR NEXT AGENDA:**

**13.1:**

**14.0: Adjournment 8:20**

**NEXT MEETINGS:**

**December 15, 2022**