



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors

Minutes of the Regular Meeting

February 16, 2023

1.0: CALL TO ORDER:

Chairperson Herceg called the meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

Directors present: Herceg, Locatelli, Tarbet

Staff present: Chief Walters, Asst Chief Maxwell

Absent: Fleming but came in and cast his vote

2.0: FLAG SALUTE:

3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action.

4.0: PUBLIC COMMENT:

5.0: PUBLIC HEARING:

6.0: CORRESPONDANCE:

7.0: CONSENT AGENDA:

7.1: Approval of January 26, minutes

7.2: Approve ZFPD Claims disbursement for the month of January 1, 2022 through January 31, 2023 in the amount of \$40,214.86.

- Payroll and Benefits \$15,295.40
- General Fund \$24,919.46

7.3: Review of Revenues: none

7.4 Personnel Actions: none

7.5: Upon motion by Director Tarbet and duly seconded by Director Locatelli, the consent agenda was approved by a unanimous vote.

8.0: UNFINISHED BUSINESS

8.1: Board of Directors Vacancy: The resignation of Director Clark has left an opening on the Board for 2023-2027. There is one application already in and it remains to be seen if any more will be submitted.

8.2: Fire Chief Retirement: A transition plan is being worked on with the Chief retiring on June 15, 2023. There was much discussion on his replacement. Chief Maxwell will be stepping up to

fill the position.. Discussion needs to be held on a pay package. Chief Walters will draw up the appropriate paperwork

8.3:

9.0: NEW BUSINESS:

9.1: January 2023 storm damage to Facilities: A long and detailed discussion was held on all the damage that occurred to Station 1 and 2 during the storms. Also discussed were the bid process and the bids that have been received. The hope is that the station can be completed in 2 months and be ready for the Pancake Breakfast in June. Chief Maxwell stated that so far working with the insurance company has gone well. There was also discussion on who to award the bids to and how that should be decided. Colors and flooring are also being worked on and Chief Maxwell and Director Locatelli will work on that together with input from others. There are also some updates being done to the station and those are being done by the staff.

9.2: Resolution #507-04-23: Upon motion by Director Herceg and duly seconded by Director Tarbet, Resolution 507-04-23 Accepting unanticipated revenue from the Oak Fire was approved by a unanimous vote.

9.3: Resolution #508-05-23: Upon motion by Director Tarbet and duly seconded by Director Locatelli, Resolution 508-05-23 Accepting unanticipated revenue from the Rices Fire was approved by a unanimous vote.

9.4: Surplus Equipment: Upon motion by Director Locatelli and duly seconded by Director Tarbet, the selling of E2414 and the 2004 suburban command vehicle was approved by a unanimous vote.

10.0: CHIEFS REPORT:

Calls for Service: 94

Structure Fires-1, Wildland-0, Public assist-19, Mutual Aid-2, Fire Alarms-1, Medicals-9, MVA-3, Smoke Checks-0, Mutual aid 2466-2, Wires down-56

Administration: Upgraded the computer network to cloud computing. Chief Maxwell has been provided all login information for our accounts. Spreadsheets have been developed for strike team pay. Working with FEMA and SAM accounts to gain access. ADA improvements to our website continue. Work also continues on the FirstDue IMS software.

Operations:

- All apparatus is in service. Annual maintenance and pump certifications have started. The Chiefs vehicle needs front-end repairs and is going to the Ford dealership for repairs and recalls. It is recommended that we surplus the old command vehicle and E2414 as they are no longer needed.
- D.O.C. was activated for the storm and Chief Kraft did an excellent job in managing the call volume.
- Chief Maxwell has been placed in charge of coordinating repairs and working with the insurance company.
- On February 13 an oak tree from the neighbors came down damaging the fence, repairs are being planned with a work party this weekend.
- We are taking advantage of the open walls to do some much-needed updates to IT services and power outlets. FF Eric Paul is pulling wires for the computers and JR will do the electrical improvements.
- New radios have been installed in C2400 vehicle. These radios came from a grant obtained in FY20

- We have been informed that our new Type 3 is being delayed. Discussion was held on why and what we need to do to help. It may be available later this year or not at all.

EMS This class continues to be on schedule. Captain Underwood is attending the County EMS meetings

Training: A/BC Amadeo has started working on a training schedule for this year. He is also attending the County Training Officer's committee meetings.

Prevention: The Trout Farm is expected to do a soft opening around the end of this month. The Chief has been in discussions to identify fire safe home inspections for the Lompico community. He is also working with Fern Ridge to install a shaded fuel break project and encouraging them to investigate becoming a Fire Safe community. A/BC also is working on updating the map books.

FEMA: Discussion was held on FEMA and the pros and cons of their help

Fire Council: There was no meeting this month.

County Chiefs: Attended the meeting.

Operations: Attended

Other Activities: Gave a presentation to the SLV Rotary Club. It was well received, and we've seen a boost in donations. Also spoke with the Valley Press and Good Times

11.0: CLOSED SESSION:

12.0: RE-AJOURN OPEN SESSION AND REPORTING OF ACTIONS:

13.0: ITEMS FOR NEXT AGENDA:

13.1: Only updates on storm damage to the stations.

14.0: Adjournment 9:30

NEXT MEETINGS:

March 16, 2023