



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors

Minutes of the Regular Meeting

July 20, 2023

1.0: CALL TO ORDER:

Chairperson Fleming called the meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

Directors present: Fleming, Herceg, Locatelli, Schneider and Tarbet

Staff present: Chief Maxwell

Absent:

2.0: FLAG SALUTE:

3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action. Added under 6.2 Addition Station use Application Ham Radio Club

4.0: PUBLIC COMMENT: None

5.0: PUBLIC HEARING:

6.0: CORRESPONDANCE:

6.1: Station Use Application for Boy Scout troop 604. Upon motion by Director Tarbet and duly seconded by Director Schneider a one-time cleaning deposit of \$20.00 unless they don't clean up then they will lose that and have to pay \$20.00 again. This was approved by a 3-2 vote.

6.2: Station Use Application for Ham Radio Club. Charge \$175 per use. This was approved by consensus.

7.0: CONSENT AGENDA:

7.1: Approval of June 22, 2023, regular minutes

7.2: Summary: ZFPD Revenue and Expense report for the month of June 1, 2023, through June 30, 2023.

7.3: Review of Payroll:

7.5: Upon motion by Director Locatelli and duly seconded by Director Fleming the consent agenda was approved by a unanimous vote, with Director Herceg abstaining due to his absence at the meeting.

8.0: REVIEW CLAIMS:

8.1: Action Item: ZFPD Upon motion by Director Herceg and duly seconded by Director Tarbet, Claims Disbursements for the month of June 1, 2023 through June 30, 2023, in the amount of \$58,111.03 was approved by a unanimous vote.

9.0: CHIEFS REPORT:

9.1: Administration:

- Staff has sent out 968 mailings for the parcel tax.
- The Chief and Director Locatelli attended the BCFD Board Meeting to observe the Auditor Controllers presentation.
- A “heat” advisory County OES conference call was also attended.
- Lexipol policy subscription has been canceled.
- NFIRS reporting for fire incidents have been submitted.
- FAIRA our liability insurance has gone up from \$22,000 to \$27,000
- The solar panels have been cleaned and working well.
- The Chief has met with 2 Firewise groups in the month.

9.2: Apparatus:

- All apparatus are in-service.
- Battalion 2403 Tahoe repaired for failed Knock sensor.
- Engine 2410 remains out of service for annual maintenance and pump testing. The tires were replaced and the radiator is being repaired.
- The Bauer compressor was repaired.

9.3: Training:

- Training continues for Wildland and EMS. Staff also participated in the county wide Active Shooter drill.

9.4: Prevention:

- One SFD house plan was approved by CSG for Oceanview Ave in Lompico.
- Chief conducted a neighborhood survey with a representative of the Marion/Quail Hollow Fire Wise Committee and met with several neighbors.
- He also conducted a ground truth survey of Eagle Tree, White Rock and Wilderfield Rd. and surveyed gates and knock box locations.
- Staff presented the Eagle Tree Firewise committee on the 7th and discussed future fuel reduction and road improvements.
- The Chief submitted 10 map page updates to Net Com for map corrections.

9.5: Stations and Grounds:

- Staff continues to paint parking lines and seal new asphalt, They have also been obtaining bids to replace the block surface in front of the station if the county processes the submitted budget accruals allowing for access to insurance proceeds into the new fiscal year.

9.6: Incident Response Summary:

- May total calls: 27 EMS-14, MVA-1, Natural Gas Leak-1, Mutual Aid-7, Smoke Checks-2, Fire Alarms-1, Public Service-1

9.7: Budget:

- Revenue to date: \$732,968.20
- Salary, Benefits Workers Comp to date: \$437,009.15
- Services and Supply to date: \$261,791.01

- Contingency spent to date: \$13,928.90

10.0: UNFINISHED BUSINESS

10.1: Shared services-Felton Fire Protection District:

- A subcommittee has been created to work with Felton Fire. This committee consists of Directors Locatelli and Herceg.

10.2: Independent Contractor Agreement-County of Santa Cruz:

- Pending may not be ready until September. Waiting for the final draft from the Auditor.

11.0: NEW BUSINESS:

11.1: Upon motion by Director Herceg and duly seconded by Director Locatelli, Resolution #512-09-23, Agreement and Certification for Special Assessment Charges, was approved by a unanimous vote.

11.2: Upon motion by Director Locatelli and duly seconded by Director Tarbet, Resolution 513-10-23 Measure O CCPI increase was approved by a unanimous vote.

12.0: CLOSED SESSION:

13.0: RE-AJOURN OPEN SESSION AND REPORTING OF ACTIONS:

14.0: ITEMS FOR NEXT AGENDA:

15.0: ADJOURNMENT: 8:15

NEXT MEETINGS:

AUGUST 17, 2023