

ZAYANTE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS – REGULAR MEETING

September 21, 2023

7700 E. Zayante Rd

Community Room – 7:00 pm

1.0 CALL TO ORDER/ROLL CALL:

Chairperson of the Board of Directors calls the meeting to order. District Secretary calls the roll of Board of Directors. Establishment of a quorum.

2.0 FLAG SALUTE

3.0 ADDITIONS/DELETIONS TO AGENDA (GC §54954.2):

Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

4.0 PUBLIC COMMENT (GC §54954.3):

This portion of the agenda is reserved for Oral Communications by the public for items which are not on the agenda. Any person may address the Board of Directors at this time, on any subject that lies within the jurisdiction of the District. Normally, presentations must not exceed (3) minutes in length, and individuals may only speak once during Oral Communications. No actions may be taken by the Board of Directors on any Oral Communications presented. However, the Board of Directors may request that the matter be placed on a future agenda. *Please state your name and town/city of residence at the beginning of your statement for the record. If you would like to comment while using Zoom, use the chat function to express interest in making public comments.*

5.0 Public Hearing

This portion of the agenda is reserved for hearing of items listed as required by law. Hearings are opened for comment and then closed for public comment. Normally, presentations must not exceed (3) minutes in length, and individuals may only speak once during public hearings.

5.1 Public Hearing: Open Public Hearing: to review and receive public comment specific to the proposed FY 23-24' Final General Operating and Capital Outlay Budgets.

Close Public Hearing

6.0 CORRESPONDANCE:

6.1 County Elections Department Request for March & November dates.

7.0 CONSENT AGENDA: Consent Agenda items 7.1- 7.4 will be acted upon by one motion. These are routine, non-controversial items into a group whereby all are passed with a single motion and vote. No lengthy separate discussion on items unless a Board Member, Staff, or member of the public requests removal of the item for separate action under Sections 10.0 or 11.0.

7.1 Approval of August 17, 2023, meeting minutes.

7.2 Summary: ZFPD Revenue and Expense report for the Month of August 1, 2023 through August 31, 2023

7.3 Review of Payroll

7.4 Public Records Request – 2022 Payroll American Transparency Project

8.0 REVIEW CLAIMS:

8.1 Action Item: ZFPD Claims Disbursements for the Month of August 1, 2023 through August 31, 2023.

9.0 CHIEFS REPORT: DISTRICT ACTIVITY, EMSIA, SCCFCA, PREVENTION, NEXGEN RADIO PROJECT.

10.0 UNFINISHED BUSINESS: Members of the public will be given the opportunity to address each scheduled item prior to Board action. The Chairperson of the Board may establish an item limit for members of the public to address the Board on agenized items.

10.1 Shared Services – Felton Fire Protection District: Zayante subcommittee Update.

10.2 Independent contractor Agreement – County of Santa Cruz – Final version.

11.0 NEW BUSINESS:

11.1 Action Item: Adopt Resolution 515-12-23 Resolution Establishing Appropriation Limit for Fiscal Year 2023-2024.

11.2 Action Item: Adopt Resolution 516-13-23 Resolution adopting the Final Operating budget and Capital Outlay budget for Fiscal Year 2023-2024.

11.2b Final Operating and Capital Outlay Budget (supporting document)

11.2c Final Budget change worksheet (supporting document)

11.3 Outdoor Warning System – Siren Project

11.4 Request for Proposal for Annual Independent Audit Services (supporting document)

12.0 CLOSED SESSION: The Brown Act allows a legislative body during a meeting to convene a closed session in order to meet privately with its advisors on specifically enumerated topics. Examples of business which may be conducted in closed session include personnel evaluations or labor negotiations, pending litigation, and real estate negotiations (See Sections 54956.7 through 54957 and Sections 54957.6 and 54957.8). Under Section 54963, it is a violation of the Brown Act for any person to disclose confidential information acquired in a closed session.

13.0 RE-AJOURN OPEN SESSION & REPORTING OF ACTIONS: The legislative body must reconvene the public meeting after a closed session and publicly report specified closed session actions and the vote taken on those actions (Section 54957.1).

14.0 ITEMS FOR NEXT AGENDA:

15.0 ADJOURNMENT:

Americans with Disabilities Act

In compliance with the requirements of Title II of the American Disabilities Act of 1990, the Zayante Fire District requires that any person in need of any type of special equipment, assistance or accommodations(s) in order to communicate at the District's Public Meeting, a contact the District at (831) 335-5100, a minimum of 72 hours prior to the scheduled meeting.

Agenda documents and materials relating to an open session agenda item that are provided to the Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying in the offices of the Zayante Fire Protection District, 7700 E. Zayante Rd. Felton, CA. 95018



Zayante Fire Protection District

7700 E. Zayante Rd.
Felton, CA 95018
(831) 335-5100
Fax (831) 335-5199
Jeff Maxwell – Fire Chief

Application for Use of Facilities

1. Name Emma Gordon
2. Address 701 Ocean St. Rm 310 Santa Cruz CA 95060
3. Phone Work: 831/454-3020 Mobile: 831/252-4068
4. Today's Date 9/12/2023
5. Date of Requested Use March 1st - 6th & November 1st - 6th
6. Time: (Including set up, event, & clean up) Please see attached for times
7. Rooms Requested: Community Room (Z Room) ☒ Kitchen ☐
Picnic Area: ☐ Equipment Bay ☐ Parking Lot ☐
8. Describe Event (meeting, wedding, fundraiser, # of people, food, drink, music, kids. Please be thorough and specific) Presidential Primary & General Elections
9. Alcohol Served: No ☒ Yes ☐
10. Insurance Information: (The applicant is required to provide a minimum of \$1,000,000 insurance coverage)
Insurance Company Certificate of Insurance will be provided to Zayante Fire from the County of Santa Cruz prior to facility use.
Type of Policy _____
Agent (name and phone number) _____
Policy Number _____

March 2024 Primary

March 1st → Drop off/set up 8am-3pm

March 2nd → Voting 9am-5pm
poll workers on site 8am-6pm

March 3rd → Voting 9am-5pm
poll workers on site 8am-6pm

March 4th → Voting 8am-5pm
poll workers on site 7am-6pm

March 5th → Voting 7am-8pm
poll workers on site 6am-10pm

March 6th → Pick up of equipment 8am-1pm

November 2024 General

Nov 1st → Drop off/set up 8am-3pm

Nov 2nd → Voting 9am-5pm
poll workers on site 8am-6pm

Nov 3rd → Voting 9am-5pm
poll workers on site 8am-6pm

Nov 4th → Voting 8am-5pm
poll workers on site 7am-6pm

Nov 5th → Voting 7am-8pm
poll workers on site 6am-10pm

Nov 6th → Pick up of equipment 8am-1pm

ZAYANTE FIRE PROTECTION DISTRICT
Fire Station Use Fee Schedule








Use fee up for to five (5) hours, including set up and clean up time.

	<u>Out of District</u>	<u>District Resident</u>
Community Room	\$225.00	\$175.00
Kitchen	\$325.00	\$275.00
Kitchen w/Stove Use	\$475.00	\$375.00
Upstairs Classroom	\$200.00	\$150.00
Picnic Area	\$75.00	\$50.00
Cleaning Deposit	\$150.00	\$125.00
Parking Lot Use	\$200.00	\$100.00

These fees are the amounts "usually charged" by the Z.F.P.D. and can be increased or decreased at the discretion of the Board of Directors. Who review each application at their regular monthly board meetings. Any application for an event that will have more than 100 people, amplified music or sound system, or use of alcohol, must be filed a minimum of 45 days prior to the event. All other applications need to be filed 30 days prior to the event. **All Trash to be hauled off by the applicant.**

Rules of the Firehouse

Initials

-  All emergency equipment is off limits.
-  Do not park in the fire department spaces. Do Not Block Doors or Driveways!!!
-  Watch your kids both inside and out. All minor children attending any event held at the fire station must be monitored at all times. They may be in areas designated in your use application. This applies to all minors, including teenagers.
-  Respect our neighbors' privacy, property, and peace and quiet.
-  Clean up after yourself
-  Please remember that this is a Fire Station first and a community use facility second. Do not interfere in any way with an emergency situation that may take place while you are using our facility.
-  We also ask that whoever is in charge of the event review the rules of the firehouse and see to it that your guests or attendees are aware of the rules we need to enforce, especially the kid related ones. Thank You

Security/Cleaning Deposit Requirements

The security cleaning deposit fees collected by the Z.F.P.D. secures the availability of the fire station once we receive it, and will be returned after the event, contingent upon your completion of the following:

- Cleaned up all areas used, inside and out.
- Swept and mopped all floors and vacuumed all carpeted areas.
- Hauled out all of your own trash.
- Have not damaged any property while using our facility.
- Have followed all of the above 'Rules of the Firehouse'

The security/cleaning deposit can be withheld if you do not sufficiently complete the clean up, or if you violate any of the 'Rules of the Firehouse.'

Z.F.P.D.
Policy on Community Use of Facilities

The governing board of the Zayante Fire Protection District recognizes that the facilities are primarily intended for use by the Fire District and Fire Department. The facilities may be used by residents of the Z.F.P.D. provided that such use does not interfere or obstruct the operation of the Fire District. Use of the facility shall be granted to responsible organizations and groups within the Z.F.P.D. subject to the rules and regulations as set forth by the governing board. There are additional fees charged to out of district applicants.

By signing this document in good faith, we hereby certify that we shall be personally responsible on behalf of our organization, for any damage sustained by the premises, furniture, or equipment because of the occupancy of said premises by our organization. We agree to abide by and enforce the rules, regulations, and policies of the Z.F.P.D. premises.

Within and as part of this application to use the Z.F.P.D. facilities, the applicant recognizes, acknowledges, and agrees to meet provisions of the Americans with Disabilities Act. Title 24 requirements for accessibility standards. The first floor shall be used for any function that a wheelchair user may attend.

We also agree to hold the Z.F.P.D. the individual members of the governing board, and all district officers, agents and employees free and harmless from any loss, damage, liability, costs, or expenses that may arise during or be caused in any way by such use of occupancy of Fire District property

The undersigned states that to the best of their knowledge, the Z.F.P.D. Property for use of which application is hereby made, will not knowingly be used for the commission of any illegal act or crime including Penal Code Sections 11400 and 11401 and assures that the applicant organization and its activities provide equal opportunities for all.

Please read and agree to this policy.

Signature

Print Name

Emma Gordon

Organization

Santa Cruz County
Clerk/Elections

Title

Operations Manager



ZAYANTE FIRE PROTECTION DISTRICT

7700 East Zayante Road, Felton CA 95018

Ph: 831-335-5100 Fx: 831-335-5199

Board of Directors

Minutes of the Regular Meeting

August 17, 2023

1.0: CALL TO ORDER:

Chairperson Fleming called the meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

Directors present: Fleming, Locatelli, Schneider and Tarbet

Staff present: Chief Maxwell

Absent: Herceg

2.0: FLAG SALUTE:

3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action. 6.2 Addition Station use

Application Ham Radio Club

4.0: PUBLIC COMMENT: None

5.0: PUBLIC HEARING:

6.0: CORRESPONDANCE:

6.1: Station Use Application from the Little League. They wanted to meet August 13, 2023 this was approved beforehand.

6.2:

7.0: CONSENT AGENDA:

7.1: Approval of July 20, 2023, minutes

7.2: **Summary:** ZFPD Revenue and Expense report for the month of July 1, 2023, through July 31, 2023.

7.3: **Review of Payroll:**

7.4: Upon motion by Director Locatelli and duly seconded by Director Tarbet the consent agenda was approved by a unanimous vote.

8.0: REVIEW CLAIMS:

8.1: **Action Item:** ZFPD Upon motion by Director Schneider and duly seconded by Director Tarbet, Claims Disbursements for the month of July 1, 2023 through July 31, 2023, in the amount of \$147,013.22 was approved by a unanimous vote.

9.0: CHIEFS REPORT:

9.1: Administration:

- Chief Maxwell has resubmitted the AMR invoices for 2022 and the first quarter of 2023. Out of the 54 invoices AMR has only accepted 19 of them for reimbursement. We continue to wait pending a review. He has also sent notice to EMSIA and AMR to exclude 2466 from the System Supplemental Transport Service.
- The 23-24 Measure O Supplemental Tax Assessment has been complied and submitted.
- Of the 968 mailers sent out 199 were returned. There were 6 calls and 141 paid (\$2825)
- The Award Volunteer Fire Capacity Grant was received. This is a 50/50 match with the total being \$19,939.92
- 4 bids were received for the concrete project out front. Floor damage was noted after community use function. Repair was requested and has been completed by SL Floors.
- All vehicles are up and running.
- The district payroll, claims, journal entries and deposits submitted weekly or on schedule.
- The 2021 and 2022 District Audited Basic Financial Statements submitted to Auditor Controller.
- Attended County EMSIA, Fire Chiefs, SLV District Council meetings and the ARD Preclearance Process meeting.
- Attended Board Sub committee meeting regarding Felton 7/28/23. Met with Felton Fire Chief 8/3/23.
- Canceled CalFire/Zayante Fire auto aid agreement for Upper Zayante/Hutchinson Area after discussion with CalFire.

9.2: Apparatus:

- Engine 2410 returned from annual service-repaired radiator, replaced batteries, replaced 6 tires with pump test and opacity tests completed.
- WT2450 returned from annual service on 7/24/23-8/3/23-repaired main pump seal, master stream plumbing, replaced 2 front tires, ABS indicator repaired, pump test and opacity tests completed.
- Engine 2412 completed annual service with pump test and opacity test.
- BAR File report due requiring smog on all odd numbered vehicles which includes R2466 and B2403.
- E2414. Has been posted for sale on Brindlee Mountain Fire Apparatus.

9.3: Training:

- Concentrated Firefighter-1 skill training continues. BC Maloon has returned after a one year leave of absence and resumed Training Officer duties.

9.4: Prevention:

- Met with resident at 11882 Lakeshore Dr for HIZ inspection.
- Firewise committee from Quail Hollow/Marion submitted their application for recognition to Firewise.
- The owner of 11080 Lake Blvd requested research of a permit hold for their property since 1988. This was inspected and signed off as the final inspection fees were paid

9.5: Stations and Grounds:

- Resealing of the FF statue has been completed.
- Parking lines and Landing Zone lines are still being painted.
- Upstairs toilet leak was repaired and is under review.

9.6: Incident Response Summary:

- July total calls: 27 EMS-12, Vehicle Fire-1, MVA-1, Natural Gas Leak-1, Mutual Aid-2, Smoke Checks-1, Wires down-1, Canceled-3, Public Service-5

9.7: Budget:

- 23-24 Budget scheduled for final adoption by resolution at the September meeting in conjunction with an Appropriations Limitations resolution.
- \$900 in donations has been received from Mrs. Karen Sellers of Harvard Dr Ben Lomond in appreciation of services rendered.

10.0: UNFINISHED BUSINESS:

10.1: Shared services-Felton Fire Protection District:

- The subcommittee met to discuss the meeting which was canceled.

10.2: Independent Contractor Agreement-County of Santa Cruz:

- Waiting for the final draft from the Auditor. The consensus is to approve revisions.

11.0: NEW BUSINESS:

11.1: Upon motion by Director Locatelli, and duly seconded by Director Locatelli, Resolution #514-11-23, Approving Department of Forestry and Fire Protection VFC Agreement #7GF23133 for wildland personal protective clothing in the amount of \$9969.96, was approved by a unanimous vote.

11.2: Review and award bid for concrete work for the apron which was damaged in the flood. Discussion was held, upon motion by Director Tarbet and duly seconded by Director Schneider the bid for \$12,000 was accepted by unanimous vote.

12.0: CLOSED SESSION:

13.0: RE-AJOURN OPEN SESSION AND REPORTING OF ACTIONS:

14.0: ITEMS FOR NEXT AGENDA:

15.0: ADJOURNMENT: 7:53

NEXT MEETINGS:

September 21, 2023

7.2 CY budget actual REV/EXP

As Of = @current-fiscal-year-end; Years = 1; Balances = Adopted Budget,Adjusted Budget,Month-To-Date Actual,Year-To-Date Actual,Year-To-Date Encumbrances,Year-To-Date Variance,Year-To-Date Variance Pct,Year-To-Date Spent Pct; Revenues/Expenditures = R,E
Fund [76645, 76646]

		FY 2024			
Object	GL Object Title	Adopted Budget	Adjusted Budget	Month-To-Date Actual	Year-To-Date Actual
Revenues					
GL Key: 689510 – ZAYANTE FPD-GENERAL					
Character: 01 – TAXES					
40100	PROPERTY TAX-CURRENT SEC-GEN	495,867.00	495,867.00	0.00	0.00
40110	PROPERTY TAX-CURRENT UNSEC-GEN	9,944.00	9,944.00	0.00	9,040.59
40130	PROPERTY TAX-PRIOR UNSEC-GEN	1,000.00	1,000.00	0.00	44.19
40150	SUPP PROP TAX-CURRENT SEC	7,000.00	7,000.00	0.00	877.43
40151	SUPP PROP TAX-CURRENT UNSEC	200.00	200.00	0.00	23.09
40160	SUPP PROP TAX-PRIOR SEC	250.00	250.00	0.00	178.48
40161	SUPP PROP TAX-PRIOR UNSEC	50.00	50.00	0.00	25.14
40196	FIRE PROTECTION TAX	110,000.00	110,000.00	0.00	3,165.00
Total 01 – TAXES		624,311.00	624,311.00	0.00	13,353.92
Character: 07 – FINES, FORFEITURES & ASSMNTS					
44142	PENALTIES FOR DELINQUENT TAXES	50.00	50.00	0.00	16.85
44143	REDMPTN PNLTIES FOR DELINQ TXS	50.00	50.00	0.00	4.70
Total 07 – FINES, FORFEITURES & ASSMNTS		100.00	100.00	0.00	21.55
Character: 10 – REV FROM USE OF MONEY & PROP					
40430	INTEREST	6,000.00	6,000.00	0.00	2,163.50
40440	RENTS & CONCESSIONS	450.00	450.00	0.00	400.00
Total 10 – REV FROM USE OF MONEY & PROP		6,450.00	6,450.00	0.00	2,563.50
Character: 15 – INTERGOVERNMENTAL REVENUES					
40810	ST-NATURAL DISASTER ASSISTANCE	0.00	0.00	0.00	0.00
40830	ST-HOMEOWNERS' PROP TAX RELIEF	2,345.00	2,345.00	0.00	0.00
Total 15 – INTERGOVERNMENTAL REVENUES		2,345.00	2,345.00	0.00	0.00
Character: 19 – CHARGES FOR SERVICES					
41306	INSPECTION FEES	1,000.00	1,000.00	0.00	492.00
Total 19 – CHARGES FOR SERVICES		1,000.00	1,000.00	0.00	492.00
Character: 23 – MISC. REVENUES					
42372	CONTRIBUTIONS AND DONATIONS	2,500.00	2,500.00	0.00	1,020.00
42380	NSF CHECKS	0.00	0.00	0.00	0.00

7.2 CY budget actual REV/EXP

As Of = @current-fiscal-year-end; Years = 1; Balances = Adopted Budget,Adjusted Budget,Month-To-Date Actual,Year-To-Date Actual,Year-To-Date Encumbrances,Year-To-Date Variance,Year-To-Date Variance Pct,Year-To-Date Spent Pct; Revenues/Expenditures = R,E
Fund [76645, 76646]

		FY 2024			
Object	GL Object Title	Adopted Budget	Adjusted Budget	Month-To-Date Actual	Year-To-Date Actual
Revenues					
GL Key: 689510 – ZAYANTE FPD-GENERAL					
Character: 23 – MISC. REVENUES					
42384	OTHER REVENUE	2,500.00	2,500.00	0.00	136.93
Total 23 – MISC. REVENUES		5,000.00	5,000.00	0.00	1,156.93
Character: 25 – OTHER FINANCING SOURCES					
42450	SLS OF FIXED ASSETS-NONTAXABLE	0.00	0.00	0.00	0.00
Total 25 – OTHER FINANCING SOURCES		0.00	0.00	0.00	0.00
Total 689510 – ZAYANTE FPD-GENERAL		639,206.00	639,206.00	0.00	17,587.90
GL Key: 689520 – ZAYANTE FPD-CAPITAL OUTLAY					
Character: 10 – REV FROM USE OF MONEY & PROP					
40430	INTEREST	2,000.00	2,000.00	0.00	989.97
Total 10 – REV FROM USE OF MONEY & PROP		2,000.00	2,000.00	0.00	989.97
Character: 25 – OTHER FINANCING SOURCES					
42462	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00
Total 25 – OTHER FINANCING SOURCES		0.00	0.00	0.00	0.00
Total 689520 – ZAYANTE FPD-CAPITAL OUTLAY		2,000.00	2,000.00	0.00	989.97
Total Revenues		641,206.00	641,206.00	0.00	18,577.87
Expenditures					
GL Key: 689510 – ZAYANTE FPD-GENERAL					
Character: 50 – SALARIES AND EMPLOYEE BENEF					
51000	REGULAR PAY-PERMANENT	155,531.00	155,531.00	0.00	28,389.16
51010	REGULAR PAY-EXTRA HELP	40,000.00	40,000.00	0.00	0.00
52010	OASDI-SOCIAL SECURITY	11,665.00	11,665.00	0.00	2,171.75
53010	EMPLOYEE INSURANCE & BENEFITS	0.00	0.00	0.00	0.00
53015	UNEMPLOYMENT INSURANCE	5,000.00	5,000.00	0.00	0.00
54010	WORKERS COMPENSATION INSURANCE	99,343.00	99,343.00	0.00	99,586.00
Total 50 – SALARIES AND EMPLOYEE BENEF		311,539.00	311,539.00	0.00	130,146.91
Character: 60 – SERVICES AND SUPPLIES					
61110	CLOTHING & PERSONAL SUPPLIES	25,000.00	25,000.00	0.00	0.00
61125	UNIFORM REPLACEMENT	2,000.00	2,000.00	0.00	0.00

7.2 CY budget actual REV/EXP

As Of = @current-fiscal-year-end; Years = 1; Balances = Adopted Budget,Adjusted Budget,Month-To-Date Actual,Year-To-Date Actual,Year-To-Date Encumbrances,Year-To-Date Variance,Year-To-Date Variance Pct,Year-To-Date Spent Pct; Revenues/Expenditures = R,E
Fund [76645, 76646]

		FY 2024			
Object	GL Object Title	Adopted Budget	Adjusted Budget	Month-To-Date Actual	Year-To-Date Actual
Expenditures					
GL Key: 689510 – ZAYANTE FPD-GENERAL					
Character: 60 – SERVICES AND SUPPLIES					
61215	RADIO	15,077.00	15,077.00	0.00	3,557.00
61221	TELEPHONE-NON TELECOM 1099	12,000.00	12,000.00	0.00	1,030.16
61310	FOOD	5,000.00	5,000.00	0.00	0.00
61412	JANITORIAL SERVICES	2,300.00	2,300.00	0.00	0.00
61425	OTHER HOUSEHOLD EXP-SERVICES	500.00	500.00	0.00	0.00
61525	LIABILITY INSURANCE	26,680.00	26,680.00	0.00	27,401.00
61720	MAINT-MOBILE EQUIPMENT-SERV	35,000.00	35,000.00	0.00	26,079.75
61725	MAINT-OFFICE EQUIPMNT-SERVICES	1,500.00	1,500.00	0.00	0.00
61730	MAINT-OTH EQUIP-SERVICES	13,307.00	13,307.00	0.00	4,843.99
61845	MAINT-STRUCT/IMPS/GRDS-OTH-SRV	5,000.00	5,000.00	0.00	633.43
61846	MAINT-STRCT/IMPS/GRDS-OTH-SUPP	1,000.00	1,000.00	0.00	0.00
61920	MEDICAL, DENTAL & LAB SUPPLIES	3,000.00	3,000.00	0.00	325.39
62020	MEMBERSHIPS	2,599.00	2,599.00	0.00	300.00
62219	PC SOFTWARE PURCHASES	8,000.00	8,000.00	0.00	31.97
62220	PHOTO COPY/PRINTER SUPPLIES	1,000.00	1,000.00	0.00	0.00
62221	POSTAGE	750.00	750.00	0.00	528.00
62223	SUPPLIES	3,000.00	3,000.00	0.00	0.00
62301	ACCOUNTING AND AUDITING FEES	27,000.00	27,000.00	0.00	0.00
62302	ADJUSTING SERVICES	0.00	0.00	0.00	-16,668.59
62304	ATTORNEY	1,000.00	1,000.00	0.00	0.00
62367	MEDICAL SERVICES-OTHER	4,000.00	4,000.00	0.00	1,492.00
62381	PROF & SPECIAL SERV-OTHER	9,120.00	9,120.00	0.00	1,471.25
62420	LEGAL NOTICES	500.00	500.00	0.00	0.00
62500	EQUIPMENT LEASE & RENT	2,059.00	2,059.00	0.00	237.44
62610	RENTS/LEASES-STRUC IMP & GRNDS	25.00	25.00	0.00	25.00
62715	SMALL TOOLS & INSTRUMENTS	2,000.00	2,000.00	0.00	121.09
62826	EDUCATION AND/OR TRAINING	7,000.00	7,000.00	0.00	1,904.00
62827	ELECTION EXPENSE-OTHER	500.00	500.00	0.00	0.00
62888	SPEC DIST EXP-SERVICES	20,000.00	20,000.00	0.00	187.27
62920	GAS, OIL, FUEL	21,000.00	21,000.00	0.00	1,859.36
62928	TRAVEL-OTHER(NON-REPT)	500.00	500.00	0.00	0.00

7.2 CY budget actual REV/EXP

As Of = @current-fiscal-year-end; Years = 1; Balances = Adopted Budget,Adjusted Budget,Month-To-Date Actual,Year-To-Date Actual,Year-To-Date Encumbrances,Year-To-Date Variance,Year-To-Date Variance Pct,Year-To-Date Spent Pct; Revenues/Expenditures = R,E
Fund [76645, 76646]

		FY 2024			
Object	GL Object Title	Adopted Budget	Adjusted Budget	Month-To-Date Actual	Year-To-Date Actual
Expenditures					
GL Key: 689510 – ZAYANTE FPD-GENERAL					
Character: 60 – SERVICES AND SUPPLIES					
63070	UTILITIES	17,000.00	17,000.00	0.00	641.30
Total 60 – SERVICES AND SUPPLIES		274,417.00	274,417.00	0.00	56,000.81
Character: 70 – OTHER CHARGES					
74230	PRINCIPAL ON LEASE PURCHASES	82,682.00	82,682.00	0.00	66,535.12
74420	INTEREST ON LEASE PURCHASES	21,483.00	21,483.00	0.00	21,483.00
75231	CONTRIB TO OTHER AGENCIES-OTH	750.00	750.00	0.00	703.06
Total 70 – OTHER CHARGES		104,915.00	104,915.00	0.00	88,721.18
Character: 80 – FIXED ASSETS					
86110	BUILDINGS AND IMPROVEMENTS	5,000.00	5,000.00	0.00	0.00
86204	EQUIPMENT	0.00	0.00	0.00	0.00
86209	MOBILE EQUIPMENT	0.00	0.00	0.00	0.00
Total 80 – FIXED ASSETS		5,000.00	5,000.00	0.00	0.00
Character: 90 – OTHER FINANCING USES					
90000	OPERATING TRANSFERS OUT	0.00	0.00	0.00	0.00
Total 90 – OTHER FINANCING USES		0.00	0.00	0.00	0.00
Character: 98 – APPROP FOR CONTINGENCIES					
98700	APPROP FOR CONTINGENCIES	5,000.00	5,000.00	0.00	0.00
Total 98 – APPROP FOR CONTINGENCIES		5,000.00	5,000.00	0.00	0.00
Total 689510 – ZAYANTE FPD-GENERAL		700,871.00	700,871.00	0.00	274,868.90
GL Key: 689520 – ZAYANTE FPD-CAPITAL OUTLAY					
Character: 80 – FIXED ASSETS					
86209	MOBILE EQUIPMENT	41,146.00	41,146.00	0.00	0.00
Total 80 – FIXED ASSETS		41,146.00	41,146.00	0.00	0.00
Total 689520 – ZAYANTE FPD-CAPITAL OUTLAY		41,146.00	41,146.00	0.00	0.00
Total Expenditures		742,017.00	742,017.00	0.00	274,868.90
		-100,811.00	-100,811.00	0.00	-256,291.03

Company	Emp #	Status As of end of 2022	Last Name	First Name	Job Title	Department	Base Pay Before Deductions	Total Vacation, Admin, Compensation, Sick, Gross OT	Non-Employee Compensation	Other Taxable Payments Contributing to	Total Pay Before Deductions	calculated total pay before deductions	difference between M and N (s/b zero)	Medical, Dental, Vision Costs	Employer-Paid Pension	Employer-Paid for Employee Pension	Employer-Paid Deferred Compensation	Long-Term Disability, Life, Medicare, Proof Result	Additional Monetary Costs - Gross Pay	Additional Monetary Costs No Gross Pay	ABS(U)
SD20	800022	Active	BOYNTON	KENNETH	SPECIAL DI	ZAYANTE FII	0	0	0	0	0	-	-	0	0	0	0	0	0	0	0
SD20	800621	Active	TARBET	PRIVA	SPECIAL DI	ZAYANTE FII	720	0	0	0	720	720.00	-	0	0	0	0	55.08	0	0	0
SD20	801112	Active	MAXWELL	JEFFREY K	SPECIAL DI	ZAYANTE FII	5062.64	0	0	0	5062.64	5,062.64	-	0	0	0	0	387.29	0	0	0
SD20	801393	Active	STIPES	JOHN J	ZAYANTE FII	ZAYANTE FII	0	0	0	0	0	-	-	0	0	0	0	0	0	0	0
SD20	801923	Active	ELLIS	DAMON	ZAYANTE FII	ZAYANTE FII	48176	0	0	0	48176	48,176.00	-	0	0	0	0	3685.46	0	0	0
SD20	802041	Active	HOFF	MARY	ZAYANTE FII	ZAYANTE FII	9764.98	0	0	0	9764.98	9,764.98	-	0	0	0	0	747.02	0	0	0
SD20	802069	Active	FLEMING	BYRON L	SPECIAL DI	ZAYANTE FII	780	0	0	0	780	780.00	-	0	0	0	0	59.67	0	0	0
SD20	802077	Active	HERCEG	GARRY D	SPECIAL DI	ZAYANTE FII	540	0	0	0	540	540.00	-	0	0	0	0	41.31	0	0	0
SD20	802119	Active	CLARK	MARY	ZAYANTE FII	ZAYANTE FII	780	0	0	0	780	780.00	-	0	0	0	0	59.67	0	0	0
SD20	802172	Active	ADAMS	TROY R	ZAYANTE FII	ZAYANTE FII	0	0	0	0	0	-	-	0	0	0	0	0	0	0	0
SD20	802388	Active	SIPE	SCOTT	VOLUNTEEF	ZAYANTE FII	0	0	0	0	0	-	-	0	0	0	0	0	0	0	0
SD20	802555	Active	MALOON	GEOFFREY	ZAYANTE FII	ZAYANTE FII	10002.36	0	0	0	10002.36	10,002.36	-	0	0	0	0	765.18	0	0	0
SD20	802664	Active	ALCAMO	DAVID M	ZAYANTE FII	ZAYANTE FII	928	0	0	0	928	928.00	-	0	0	0	0	71	0	0	0
SD20	802668	Active	STILWELL	TIMOTHY C	ZAYANTE FII	ZAYANTE FII	41062.16	0	0	0	41062.16	41,062.16	-	0	0	0	0	3141.25	0	0	0
SD20	802871	Active	FINDLEY	ROGER	ZAYANTE FII	ZAYANTE FII	1008	0	0	0	1008	1,008.00	-	0	0	0	0	77.12	0	0	0
SD20	802953	Active	KRAFT	TODD D	ZAYANTE FII	ZAYANTE FII	23640.88	0	0	0	23640.88	23,640.88	-	0	0	0	0	1808.52	0	0	0
SD20	803106	Active	ELLIS	JESSICA D	VOLUNTEEF	ZAYANTE FII	0	0	0	0	0	-	-	0	0	0	0	0	0	0	0
SD20	803107	Active	BALLOU	LAUREL S	ZAYANTE FII	ZAYANTE FII	62	0	0	0	62	62.00	-	0	0	0	0	4.74	0	0	0
SD20	803141	Active	TURNER	MALLORY C	ZAYANTE FII	ZAYANTE FII	126	0	0	0	126	126.00	-	0	0	0	0	9.64	0	0	0
SD20	803398	Active	HARTNETT	JONATHAN	VOLUNTEEF	ZAYANTE FII	7200	0	0	0	7200	7,200.00	-	0	0	0	0	0	0	0	0
SD20	803440	Active	SCHIERLIN	PETER E	VOLUNTEEF	ZAYANTE FII	0	0	0	0	0	-	-	0	0	0	0	0	0	0	0
SD20	803448	Terminated	WARREN	DALTON	ZAYANTE FII	ZAYANTE FII	0	0	0	0	0	-	-	0	0	0	0	0	0	0	0
SD20	803496	Active	HUGHES	ADAM	VOLUNTEEF	ZAYANTE FII	0	0	0	0	0	-	-	0	0	0	0	0	0	0	0
SD20	803543	Active	RAYNOR	BRITTENY	ZAYANTE FII	ZAYANTE FII	1306	0	0	0	1306	1,306.00	-	0	0	0	0	99.91	0	0	0
SD20	803585	Active	BELLEVILLE	JOSEPH A	VOLUNTEEF	ZAYANTE FII	14682.24	0	0	0	14682.24	14,682.24	-	0	0	0	0	0	0	0	0
SD20	803615	Active	NEWBY	TEAGAN	VOLUNTEEF	ZAYANTE FII	0	0	0	0	0	-	-	0	0	0	0	0	0	0	0
SD20	803623	Active	HICKS	JACOB D	ZAYANTE FII	ZAYANTE FII	2486	0	0	0	2486	2,486.00	-	0	0	0	0	190.18	0	0	0
SD20	803707	Active	CHAGOLLA	ALBERTO	VOLUNTEEF	ZAYANTE FII	1836	0	0	0	1836	1,836.00	-	0	0	0	0	0	0	0	0
SD20	803761	Active	BRADLEY	JOHN F	VOLUNTEEF	ZAYANTE FII	8068.35	0	0	0	8068.35	8,068.35	-	0	0	0	0	0	0	0	0
SD20	803762	Active	RODRIGUEZ	SANTIAGO	VOLUNTEEF	ZAYANTE FII	384	0	0	0	384	384.00	-	0	0	0	0	0	0	0	0
SD20	803763	Active	MASTERS	RYAN	VOLUNTEEF	ZAYANTE FII	2340	0	0	0	2340	2,340.00	-	0	0	0	0	0	0	0	0
SD20	803764	Active	GRAFF	JOSEPH T	VOLUNTEEF	ZAYANTE FII	31200	0	0	0	31200	31,200.00	-	0	0	0	0	0	0	0	0
SD20	803765	Active	AMOS	CHRISTOPH	VOLUNTEEF	ZAYANTE FII	1464	0	0	0	1464	1,464.00	-	0	0	0	0	0	0	0	0
SD20	803766	Active	BROUGHTON	CHAD N	VOLUNTEEF	ZAYANTE FII	1092	0	0	0	1092	1,092.00	-	0	0	0	0	0	0	0	0
SD20	803767	Active	HAGEN	ANDREW W	VOLUNTEEF	ZAYANTE FII	1320	0	0	0	1320	1,320.00	-	0	0	0	0	0	0	0	0
SD20	803768	Active	AMADEO	JOHN	VOLUNTEEF	ZAYANTE FII	42201.4	0	0	0	42201.4	42,201.40	-	0	0	0	0	0	0	0	0
SD20	803782	Active	WALTERS	DANIEL	ZAYANTE FII	ZAYANTE FII	80158	0	0	0	80158	80,158.00	-	0	0	0	0	6132.09	0	0	0
SD20	803864	Active	UNDERWOOD	DAVID	VOLUNTEEF	ZAYANTE FII	6994.31	0	0	0	6994.31	6,994.31	-	0	0	0	0	0	0	0	0
SD20	803897	Active	JIMENEZ	KARLA S	ZAYANTE FII	ZAYANTE FII	548	0	0	0	548	548.00	-	0	0	0	0	41.93	0	0	0
SD20	803899	Active	MALOON	GABRIEL L	VOLUNTEEF	ZAYANTE FII	928	0	0	0	928	928.00	-	0	0	0	0	0	0	0	0
SD20	803900	Active	REYNOLDS	JOHN R	ZAYANTE FII	ZAYANTE FII	384	0	0	0	384	384.00	-	0	0	0	0	29.38	0	0	0
SD20	803901	Active	VAZQUEZ	GABRIEL E	VOLUNTEEF	ZAYANTE FII	1198	0	0	0	1198	1,198.00	-	0	0	0	0	0	0	0	0
SD20	803902	Active	PAUL	ERIC	VOLUNTEEF	ZAYANTE FII	1018	0	0	0	1018	1,018.00	-	0	0	0	0	0	0	0	0

GL Account	Invoice Number	Invoice Amt	Units	Set ID	Inv Date	Division Code	Pay Terms	PTerm	Stat
Org Key Description	Secondary Ref	Distribution Amt	Tax	Tax Amt	Due Date	Vendor ID / PEDB Cd / Addr Cd		Misc	Post
Object Description	Encl PO# / Pmt	Discount Amt	Tax2	Tax2 Amt	Rcv Date	Vendor Name		PType	Sec
JL Account	Product ID	Pay Disc Amt	Chrg	Charge Amt	Disc Date	Vendor Address Line(s)		Sc/Tf	Prep
Proj Key Description	Item Description--Item Description	Duty		Duty Amt	Ck ID-No	Vendor City, State, Zip		R1/2	Cktp
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
689510-62610	JUL2023	25.00	1	OH645149	07/03/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		25.00		0.00	08/06/2023	V100915	P	R1	01
RENTS/LEASES-STRUC IMP &		0.00		0.00		WILSON, KATHLEEN OR WILLIAM		CHK	6895
		0.00		0.00		PO BOX 424		DX	ZFD0
	STATION 3 LEASE FY 23/24		ZA	0.00	22	LOS GATOS, CA 95031		RE	
	Net Amount:	25.00							1

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

Invoice :	JUL2023	System Computed Total:	25.00	User Computed Total:	25.00	TOTALS MATCH
				Distribution Total:	25.00	
				Net Total:	25.00	

689510-62500	506822212	226.65	1	OH645147	07/17/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		118.72		0.00	08/06/2023	V120880	P	R5	01
EQUIPMENT LEASE & RENT	P	0.00		0.00		US BANK		CHK	6895
		0.00		0.00		P O BOX 790448		DX	ZFD0
	KONICA C300i AA2K01102793		ZA	0.00	22	ST LOUIS, 63170-0448		RE	
	Net Amount:	118.72							2

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

689510-62888	506822212	226.65	1	OH645147	07/17/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		107.93		0.00	08/06/2023	V120880	P	R5	01
SPEC DIST EXP-SERVICES	P	0.00		0.00		US BANK		CHK	6895
		0.00		0.00		P O BOX 790448		DX	ZFD0
	ONE-TIME ORGIN FEE C300i LEASE		ZA	0.00	22	ST LOUIS, 63170-0448		CC	
	Net Amount:	107.93							3

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

Invoice :	506822212	System Computed Total:	226.65	User Computed Total:	226.65	TOTALS MATCH
				Distribution Total:	226.65	
				Net Total:	226.65	

689510-62888	90919702	893.83	1	OH645150	07/31/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		22.00		0.00	08/06/2023	V127617	P	R1	01
SPEC DIST EXP-SERVICES		0.00		0.00		WEX INC		CHK	6895
		0.00		0.00		PO BOX 6293		DX	ZFD0
	MONTHLY CHARGE		ZA	0.00	22	CAROL STREAM, IL 60197-6293		CC	
	Net Amount:	22.00							4

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

GL Account	Invoice Number	Invoice Amt	Units	Set ID	Inv Date	Division Code	Pay Terms	PTerm	Stat
Org Key Description	Secondary Ref	Distribution Amt	Tax	Tax Amt	Due Date	Vendor ID / PEDB Cd / Addr Cd	Misc	Post	
Object Description	Encl PO# / Pmt	Discount Amt	Tax2	Tax2 Amt	Rcv Date	Vendor Name		PType	Sec
JL Account	Product ID	Pay Disc Amt	Chrg	Charge Amt	Disc Date	Vendor Address Line(s)		Sc/Tf	Prep
Proj Key Description	Item Description--Item Description	Duty	Duty Amt	Clk ID-No	Vendor City, State, Zip			R1/2	Cktp
689510-62920	90919702	893.83	1	OH645150	07/31/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		41.33		0.00	08/06/2023	V127617	P	R1	01
GAS, OIL, FUEL		0.00		0.00		WEX INC		CHK	6895
		0.00		0.00		PO BOX 6293		DX	ZFD0
	B2403 - FUEL		ZA	0.00	22	CAROL STREAM, IL 60197-6293		EX	
	Net Amount:	41.33							5
* * * WARNING * * * DATA EXCEPTION =====> Approval not complete									
689510-62920	90919702	893.83	1	OH645150	07/31/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		29.48		0.00	08/06/2023	V127617	P	R1	01
GAS, OIL, FUEL		0.00		0.00		WEX INC		CHK	6895
		0.00		0.00		PO BOX 6293		DX	ZFD0
	B2403 - FUEL		ZA	0.00	22	CAROL STREAM, IL 60197-6293		EX	
	Net Amount:	29.48							6
* * * WARNING * * * DATA EXCEPTION =====> Approval not complete									
689510-62920	90919702	893.83	1	OH645150	07/31/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		56.50		0.00	08/06/2023	V127617	P	R1	01
GAS, OIL, FUEL		0.00		0.00		WEX INC		CHK	6895
		0.00		0.00		PO BOX 6293		DX	ZFD0
	B2403 - FUEL		ZA	0.00	22	CAROL STREAM, IL 60197-6293		EX	
	Net Amount:	56.50							7
* * * WARNING * * * DATA EXCEPTION =====> Approval not complete									
689510-62920	90919702	893.83	1	OH645150	07/31/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		62.31		0.00	08/06/2023	V127617	P	R1	01
GAS, OIL, FUEL		0.00		0.00		WEX INC		CHK	6895
		0.00		0.00		PO BOX 6293		DX	ZFD0
	B2403 - FUEL		ZA	0.00	22	CAROL STREAM, IL 60197-6293		EX	
	Net Amount:	62.31							8
* * * WARNING * * * DATA EXCEPTION =====> Approval not complete									
689510-62920	90919702	893.83	1	OH645150	07/31/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		42.77		0.00	08/06/2023	V127617	P	R1	01
GAS, OIL, FUEL		0.00		0.00		WEX INC		CHK	6895
		0.00		0.00		PO BOX 6293		DX	ZFD0
	B2403 - FUEL		ZA	0.00	22	CAROL STREAM, IL 60197-6293		EX	
	Net Amount:	42.77							9
* * * WARNING * * * DATA EXCEPTION =====> Approval not complete									
689510-62920	90919702	893.83	1	OH645150	07/31/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		115.88		0.00	08/06/2023	V127617	P	R1	01
GAS, OIL, FUEL		0.00		0.00		WEX INC		CHK	6895
		0.00		0.00		PO BOX 6293		DX	ZFD0
	R2466 - FUEL		ZA	0.00	22	CAROL STREAM, IL 60197-6293		EX	
	Net Amount:	115.88							10

GL Account	Invoice Number	Invoice Amt	Units	Set ID	Inv Date	Division Code	Pay Terms	PTerm	Stat
Org Key Description	Secondary Ref	Distribution Amt	Tax	Tax Amt	Due Date	Vendor ID / PEDB Cd / Addr Cd		Misc	Post
Object Description	Encl PO# / Pmt	Discount Amt	Tax2	Tax2 Amt	Rcv Date	Vendor Name		PType	Sec
JL Account	Product ID	Pay Disc Amt	Chrg	Charge Amt	Disc Date	Vendor Address Line(s)		Sc/Tf	Prep
Proj Key Description	Item Description--Item Description	Duty		Duty Amt	Ck ID-No	Vendor City, State, Zip		R1/2	Cktp

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

689510-62920	90919702	893.83	1	OH645150	07/31/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		99.62		0.00	08/06/2023	V127617	P	R1	01
GAS, OIL, FUEL		0.00		0.00		WEX INC		CHK	6895
		0.00		0.00		PO BOX 6293		DX	ZFD0
	C2400 - FUEL		ZA	0.00	22	CAROL STREAM, IL 60197-6293		EX	
	Net Amount:	99.62							11

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

689510-62920	90919702	893.83	1	OH645150	07/31/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		156.61		0.00	08/06/2023	V127617	P	R1	01
GAS, OIL, FUEL		0.00		0.00		WEX INC		CHK	6895
		0.00		0.00		PO BOX 6293		DX	ZFD0
	E2410 - FUEL		ZA	0.00	22	CAROL STREAM, IL 60197-6293		EX	
	Net Amount:	156.61							12

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

689510-62920	90919702	893.83	1	OH645150	07/31/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		73.40		0.00	08/06/2023	V127617	P	R1	01
GAS, OIL, FUEL		0.00		0.00		WEX INC		CHK	6895
		0.00		0.00		PO BOX 6293		DX	ZFD0
	B2404 - FUEL		ZA	0.00	22	CAROL STREAM, IL 60197-6293		EX	
	Net Amount:	73.40							13

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

689510-62920	90919702	893.83	1	OH645150	07/31/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		86.20		0.00	08/06/2023	V127617	P	R1	01
GAS, OIL, FUEL		0.00		0.00		WEX INC		CHK	6895
		0.00		0.00		PO BOX 6293		DX	ZFD0
	B2404 - FUEL		ZA	0.00	22	CAROL STREAM, IL 60197-6293		EX	
	Net Amount:	86.20							14

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

689510-62920	90919702	893.83	1	OH645150	07/31/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		107.73		0.00	08/06/2023	V127617	P	R1	01
GAS, OIL, FUEL		0.00		0.00		WEX INC		CHK	6895
		0.00		0.00		PO BOX 6293		DX	ZFD0
	E2412 - FUEL		ZA	0.00	22	CAROL STREAM, IL 60197-6293		EX	
	Net Amount:	107.73							15

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

GL Account	Invoice Number	Invoice Amt	Units	Set ID	Inv Date	Division Code	Pay Terms	PTerm	Stat
Org Key Description	Secondary Ref	Distribution Amt	Tax	Tax Amt	Due Date	Vendor ID / PEDB Cd / Addr Cd	Misc	Post	
Object Description	Encl PO# / Pmt	Discount Amt	Tax2	Tax2 Amt	Rcv Date	Vendor Name		PType	Sec
JL Account	Product ID	Pay Disc Amt	Chrg	Charge Amt	Disc Date	Vendor Address Line(s)		Sc/Tf	Prep
Proj Key Description	Item Description--Item Description	Duty		Duty Amt	Ck ID-No	Vendor City, State, Zip		R1/2	Cktp

Invoice : 90919702	System Computed Total:	893.83		User Computed Total:		893.83		TOTALS MATCH	
				Distribution Total:		893.83			
				Net Total:		893.83			

689510-63070	AUG23STMT_S2_ELE	14.37	1	OH645148	08/01/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		14.37		0.00	08/06/2023	V129169	P	R1	01
UTILITIES		0.00		0.00		PACIFIC GAS AND ELECTRIC CO		CHK	6895
		0.00		0.00		PO BOX 997300		DX	ZFD0
	6232273935_0 STN2 ELEC		ZA	0.00	22	SACRAMENTO, CA 95899		EX	
	Net Amount:	14.37							16

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

Invoice : AUG23STMT_S2_ELE	System Computed Total:	14.37		User Computed Total:		14.37		TOTALS MATCH	
				Distribution Total:		14.37			
				Net Total:		14.37			

GRAND TOTAL:	System Computed Total:	1,159.85		User Computed Total:		1,159.85		TOTALS MATCH	
				Distribution Total:		1,159.85			

GRAND NET TOTAL:		1,159.85							
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GL Account	Invoice Number	Invoice Amt	Units	Set ID	Inv Date	Division Code	Pay Terms	PTerm	Stat
Org Key Description	Secondary Ref	Distribution Amt	Tax	Tax Amt	Due Date	Vendor ID / PEDB Cd / Addr Cd		Misc	Post
Object Description	Encl PO# / Pmt	Discount Amt	Tax2	Tax2 Amt	Rcv Date	Vendor Name		PType	Sec
JL Account	Product ID	Pay Disc Amt	Chrg	Charge Amt	Disc Date	Vendor Address Line(s)		Sc/Tf	Prep
Proj Key Description	Item Description--Item Description	Duty		Duty Amt	Ck ID-No	Vendor City, State, Zip		R1/2	Cktp
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
689510-61221	9940750244	266.07	1	OH646341	07/28/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		266.07		0.00	08/13/2023	V11188	P	R1	01
TELEPHONE-NON TELECOM 10		0.00		0.00		VERIZON WIRELESS		CHK	6895
		0.00		0.00		PO BOX 660108		DX	ZFD0
	JUL '23 CRADLE POINTS		ZA	0.00	22	DALLAS, TX 75266-0108		CC	
	Net Amount:	266.07							1

Invoice : 9940750244 System Computed Total: 266.07 User Computed Total: 266.07 TOTALS MATCH
 Distribution Total: 266.07
 Net Total: 266.07

689510-62715	249496	121.09	1	OH646343	08/04/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		121.09		0.00	08/13/2023	V116911	P	R1	EF
SMALL TOOLS & INSTRUMENT		0.00		0.00		ALLSTAR FIRE EQUIP INC		EFT	6895
		0.00		0.00		12328 LOWER AZUSA RD		DX	ZFD0
	NOZZLE/SHUT OFF HANDLE 2.5"		ZA	0.00	22	ARCADIA, CA 91006-5872		EX	
	Net Amount:	121.09							2

Invoice : 249496 System Computed Total: 121.09 User Computed Total: 121.09 TOTALS MATCH
 Distribution Total: 121.09
 Net Total: 121.09

689510-61221	X08102023	361.92	1	OH646344	08/02/2023	ATTH		.0000	DS
ZAYANTE FPD-GENERAL		361.92		0.00	08/13/2023	V124475	P	R1	01
TELEPHONE-NON TELECOM 10	P	0.00		0.00		AT&T MOBILITY		CHK	6895
		0.00		0.00		PO BOX 6463		DX	ZFD0
	287311246355 IPADS MTHLY PLAN		ZA	0.00	22	CAROL STREAM, IL 60197-6463		CC	
	Net Amount:	361.92							3

Invoice : X08102023 System Computed Total: 361.92 User Computed Total: 361.92 TOTALS MATCH
 Distribution Total: 361.92
 Net Total: 361.92

689510-61845	0006917652	79.91	1	OH646342	08/01/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		79.91		0.00	08/13/2023	V124657	P	R1	EF
MAINT-STRUCT/IMPS/GRDS-O		0.00		0.00		GREENWASTE RECOVERY INC		EFT	6895
		0.00		0.00		PO BOX 11089		DX	ZFD0
	146176 - JUL '23 TRASH/RECYCLE		ZA	0.00	22	SAN JOSE, CA 95103-1089		CC	
	Net Amount:	79.91							4

GL Account	Invoice Number	Invoice Amt	Units	Set ID	Inv Date	Division Code	Pay Terms	PTerm	Stat
Org Key Description	Secondary Ref	Distribution Amt	Tax	Tax Amt	Due Date	Vendor ID / PEDB Cd / Addr Cd		Misc	Post
Object Description	Encl PO# / Pmt	Discount Amt	Tax2	Tax2 Amt	Rcv Date	Vendor Name		PType	Sec
JL Account	Product ID	Pay Disc Amt	Chrg	Charge Amt	Disc Date	Vendor Address Line(s)		Sc/Tf	Prep
Proj Key Description	Item Description--Item Description	Duty		Duty Amt	Ck ID-No	Vendor City, State, Zip		R1/2	Cktp

Invoice :	0006917652	System Computed Total:	79.91	User Computed Total:	79.91	TOTALS MATCH			
				Distribution Total:	79.91				
				Net Total:	79.91				

689510-62302	AUG2023_8600	2,237.21	1	OH646338	08/06/2023	ATTH		.0000	DS
ZAYANTE FPD-GENERAL		-54.49		0.00	08/13/2023	V124770	P	R1	01
ADJUSTING SERVICES	P	0.00		0.00		U S BANK CORPORATE PAYMENT		SYS	CHK 6895
		0.00		0.00		PO BOX 790428			DX ZFD0
	FLOOR MATS		ZA	0.00	22	SAINT LOUIS, MO 63179-0428		CC	
	Net Amount:	-54.49				United States of America			5

689510-62219	AUG2023_8600	2,237.21	1	OH646338	08/06/2023	ATTH		.0000	DS
ZAYANTE FPD-GENERAL		14.99		0.00	08/13/2023	V124770	P	R1	01
PC SOFTWARE PURCHASES		0.00		0.00		U S BANK CORPORATE PAYMENT		SYS	CHK 6895
		0.00		0.00		PO BOX 790428			DX ZFD0
	ADOBE SUBSCRIPTION		ZA	0.00	22	SAINT LOUIS, MO 63179-0428		EX	
	Net Amount:	14.99				United States of America			6

689510-61725	AUG2023_8600	2,237.21	1	OH646338	08/06/2023	ATTH		.0000	DS
ZAYANTE FPD-GENERAL		13.07		0.00	08/13/2023	V124770	P	R1	01
MAINT-OFFICE EQUIPMNT-SE		0.00		0.00		U S BANK CORPORATE PAYMENT		SYS	CHK 6895
		0.00		0.00		PO BOX 790428			DX ZFD0
	HP INK SUBSCRIPTION		ZA	0.00	22	SAINT LOUIS, MO 63179-0428		CC	
	Net Amount:	13.07				United States of America			7

689510-62219	AUG2023_8600	2,237.21	1	OH646338	08/06/2023	ATTH		.0000	DS
ZAYANTE FPD-GENERAL		9.99		0.00	08/13/2023	V124770	P	R1	01
PC SOFTWARE PURCHASES		0.00		0.00		U S BANK CORPORATE PAYMENT		SYS	CHK 6895
		0.00		0.00		PO BOX 790428			DX ZFD0
	APPLE SUB/2 TB STORAGE		ZA	0.00	22	SAINT LOUIS, MO 63179-0428		EX	
	Net Amount:	9.99				United States of America			8

689510-62219	AUG2023_8600	2,237.21	1	OH646338	08/06/2023	ATTH		.0000	DS
ZAYANTE FPD-GENERAL		6.99		0.00	08/13/2023	V124770	P	R1	01
PC SOFTWARE PURCHASES		0.00		0.00		U S BANK CORPORATE PAYMENT		SYS	CHK 6895
		0.00		0.00		PO BOX 790428			DX ZFD0
	APPLE SUB/200 GB STORAGE		ZA	0.00	22	SAINT LOUIS, MO 63179-0428		EX	
	Net Amount:	6.99				United States of America			9

689510-61845	AUG2023_8600	2,237.21	1	OH646338	08/06/2023	ATTH		.0000	DS
ZAYANTE FPD-GENERAL		33.32		0.00	08/13/2023	V124770	P	R1	01
MAINT-STRUCT/IMPS/GRDS-O		0.00		0.00		U S BANK CORPORATE PAYMENT		SYS	CHK 6895
		0.00		0.00		PO BOX 790428			DX ZFD0
	COAX/HDMI CABLES		ZA	0.00	22	SAINT LOUIS, MO 63179-0428		CC	
	Net Amount:	33.32				United States of America			10

GL Account	Invoice Number	Invoice Amt	Units	Set ID	Inv Date	Division Code	Pay Terms	PTerm	Stat
Org Key Description	Secondary Ref	Distribution Amt	Tax	Tax Amt	Due Date	Vendor ID / PEDB Cd / Addr Cd		Misc	Post
Object Description	Ench PO# / Pmt	Discount Amt	Tax2	Tax2 Amt	Rcv Date	Vendor Name		PType	Sec
JL Account	Product ID	Pay Disc Amt	Chrg	Charge Amt	Disc Date	Vendor Address Line(s)		Sc/Tf	Prep
Proj Key Description	Item Description--Item Description	Duty		Duty Amt	Ck ID-No	Vendor City, State, Zip		R1/2	Cktp
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====

689510-62219	AUG2023_8600	2,237.21	1	OH646338	08/06/2023	ATTH		.0000	DS
ZAYANTE FPD-GENERAL		14.99		0.00	08/13/2023	V124770	P	R1	01
PC SOFTWARE PURCHASES		0.00		0.00		U S BANK CORPORATE PAYMENT	SYS	CHK	6895
		0.00		0.00		PO BOX 790428		DX	ZFD0
	ADOBE SUBSCRIPTION		ZA	0.00	22	SAINT LOUIS, MO 63179-0428		EX	
	Net Amount:	14.99				United States of America			11

689510-61720	AUG2023_8600	2,237.21	1	OH646338	08/06/2023	ATTH		.0000	DS
ZAYANTE FPD-GENERAL		901.21		0.00	08/13/2023	V124770	P	R1	01
MAINT-MOBILE EQUIPMENT-S		0.00		0.00		U S BANK CORPORATE PAYMENT	SYS	CHK	6895
		0.00		0.00		PO BOX 790428		DX	ZFD0
	2004 TAHOE/B2403 KNOCK SENSOR		ZA	0.00	22	SAINT LOUIS, MO 63179-0428		CC	
	Net Amount:	901.21				United States of America			12
Acct:	Bid:	Cont:		Auth Dt:	08/13/2023				

689510-62221	AUG2023_8600	2,237.21	1	OH646338	08/06/2023	ATTH		.0000	DS
ZAYANTE FPD-GENERAL		330.00		0.00	08/13/2023	V124770	P	R1	01
POSTAGE		0.00		0.00		U S BANK CORPORATE PAYMENT	SYS	CHK	6895
		0.00		0.00		PO BOX 790428		DX	ZFD0
	PARCEL TAX - POSTAGE		ZA	0.00	22	SAINT LOUIS, MO 63179-0428		EX	
	Net Amount:	330.00				United States of America			13

689510-62221	AUG2023_8600	2,237.21	1	OH646338	08/06/2023	ATTH		.0000	DS
ZAYANTE FPD-GENERAL		198.00		0.00	08/13/2023	V124770	P	R1	01
POSTAGE		0.00		0.00		U S BANK CORPORATE PAYMENT	SYS	CHK	6895
		0.00		0.00		PO BOX 790428		DX	ZFD0
	PARCEL TAX - POSTAGE		ZA	0.00	22	SAINT LOUIS, MO 63179-0428		EX	
	Net Amount:	198.00				United States of America			14

689510-61730	AUG2023_8600	2,237.21	1	OH646338	08/06/2023	ATTH		.0000	DS
ZAYANTE FPD-GENERAL		646.82		0.00	08/13/2023	V124770	P	R1	01
MAINT-OTH EQUIP-SERVICES	P	0.00		0.00		U S BANK CORPORATE PAYMENT	SYS	CHK	6895
		0.00		0.00		PO BOX 790428		DX	ZFD0
	SERVICE STATION 1 COMPRESSOR		ZA	0.00	22	SAINT LOUIS, MO 63179-0428		CC	
	Net Amount:	646.82				United States of America			15

689510-62219	AUG2023_8600	2,237.21	1	OH646338	08/06/2023	ATTH		.0000	DS
ZAYANTE FPD-GENERAL		9.99		0.00	08/13/2023	V124770	P	R1	01
PC SOFTWARE PURCHASES		0.00		0.00		U S BANK CORPORATE PAYMENT	SYS	CHK	6895
		0.00		0.00		PO BOX 790428		DX	ZFD0
	APPLE SUB/2 TB STORAGE		ZA	0.00	22	SAINT LOUIS, MO 63179-0428		EX	
	Net Amount:	9.99				United States of America			16

GL Account	Invoice Number	Invoice Amt	Units	Set ID	Inv Date	Division Code	Pay Terms	PTerm	Stat
Org Key Description	Secondary Ref	Distribution Amt	Tax	Tax Amt	Due Date	Vendor ID / PEDB Cd / Addr Cd		Misc	Post
Object Description	Encl PO# / Pmt	Discount Amt	Tax2	Tax2 Amt	Rcv Date	Vendor Name		PType	Sec
JL Account	Product ID	Pay Disc Amt	Chrg	Charge Amt	Disc Date	Vendor Address Line(s)		Sc/Tf	Prep
Proj Key Description	Item Description--Item Description	Duty		Duty Amt	Ck ID-No	Vendor City, State, Zip		R1/2	Cktp
689510-61720	AUG2023_8600	2,237.21	1	OH646338	08/06/2023	ATTH		.0000	DS
ZAYANTE FPD-GENERAL		70.00		0.00	08/13/2023	V124770 P	R1		01
MAINT-MOBILE EQUIPMENT-S		0.00		0.00		U S BANK CORPORATE PAYMENT SYS	CHK	6895	
		0.00		0.00		PO BOX 790428	DX	ZFD0	
	2015 FORD/R2466 - SMOG		ZA	0.00	22	SAINT LOUIS, MO 63179-0428	CC		
	Net Amount:	70.00				United States of America		17	

689510-62888	AUG2023_8600	2,237.21	1	OH646338	08/06/2023	ATTH		.0000	DS
ZAYANTE FPD-GENERAL		35.34		0.00	08/13/2023	V124770 P	R1		01
SPEC DIST EXP-SERVICES		0.00		0.00		U S BANK CORPORATE PAYMENT SYS	CHK	6895	
		0.00		0.00		PO BOX 790428	DX	ZFD0	
	BUSINESS CARD - FIRE CHIEF		ZA	0.00	22	SAINT LOUIS, MO 63179-0428	CC		
	Net Amount:	35.34				United States of America		18	

689510-62219	AUG2023_8600	2,237.21	1	OH646338	08/06/2023	ATTH		.0000	DS
ZAYANTE FPD-GENERAL		6.99		0.00	06/06/2023	V124770 P	R1		01
PC SOFTWARE PURCHASES		0.00		0.00		U S BANK CORPORATE PAYMENT SYS	CHK	6895	
		0.00		0.00		PO BOX 790428	DX	ZFD0	
	APPLE SUB/200 GB STORAGE		ZA	0.00	22	SAINT LOUIS, MO 63179-0428	EX		
	Net Amount:	6.99				United States of America		19	

Invoice :	AUG2023_8600	System Computed Total:	2,237.21	User Computed Total:	2,237.21	TOTALS MATCH
				Distribution Total:	2,237.21	
				Net Total:	2,237.21	

689510-63070	AUG23STMT_S1_ELE	26.28	1	OH646340	08/09/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		26.28		0.00	08/13/2023	V129169 P	R1		01
UTILITIES		0.00		0.00		PACIFIC GAS AND ELECTRIC CO	CHK	6895	
		0.00		0.00		PO BOX 997300	DX	ZFD0	
	7180307357_7 STN1 ELEC		ZA	0.00	22	SACRAMENTO, CA 95899	EX		
	Net Amount:	26.28						20	

Invoice :	AUG23STMT_S1_ELE	System Computed Total:	26.28	User Computed Total:	26.28	TOTALS MATCH
				Distribution Total:	26.28	
				Net Total:	26.28	

689510-63070	AUG23STMT_S1_GAS	85.59	1	OH646339	08/02/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		53.24		0.00	08/13/2023	V129169 P	R1		01
UTILITIES		0.00		0.00		PACIFIC GAS AND ELECTRIC CO	CHK	6895	
		0.00		0.00		PO BOX 997300	DX	ZFD0	
	7221974021_3 STN1 GAS		ZA	0.00	22	SACRAMENTO, CA 95899	EX		
	Net Amount:	53.24						21	

GL Account	Invoice Number	Invoice Amt	Units	Set ID	Inv Date	Division Code	Pay Terms	PTerm	Stat
Org Key Description	Secondary Ref	Distribution Amt	Tax	Tax Amt	Due Date	Vendor ID / PEDB Cd / Addr Cd	Misc	Post	
Object Description	Encl PO# / Pmt	Discount Amt	Tax2	Tax2 Amt	Rcv Date	Vendor Name	PType	Sec	
JL Account	Product ID	Pay Disc Amt	Chrg	Charge Amt	Disc Date	Vendor Address Line(s)	Sc/Tf	Prep	
Proj Key Description	Item Description--Item Description	Duty	Duty Amt	Ck ID-No	Vendor City, State, Zip	R1/2	Cktp		
=====									
689510-63070	AUG23STMT_S1_GAS	85.59	1	OH646339	08/02/2023	GEN	.0000	DS	
ZAYANTE FPD-GENERAL		32.35		0.00	08/13/2023	V129169 P	R1	01	
UTILITIES		0.00		0.00		PACIFIC GAS AND ELECTRIC CO	CHK	6895	
		0.00		0.00		PO BOX 997300	DX	ZFD0	
	7221974021_3 STN1 UET LLC GAS	ZA		0.00	22	SACRAMENTO, CA 95899	EX		
	Net Amount:	32.35						22	

Invoice :	AUG23STMT_S1_GAS System Computed Total:	85.59	User Computed Total:	85.59	TOTALS MATCH
			Distribution Total:	85.59	
			Net Total:	85.59	

GRAND TOTAL:	System Computed Total:	3,178.07	User Computed Total:	3,178.07	TOTALS MATCH
			Distribution Total:	3,178.07	

GRAND NET TOTAL:	3,178.07
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GL Account	Invoice Number	Invoice Amt	Units	Set ID	Inv Date	Division Code	Pay Terms	PTerm	Stat
Org Key Description	Secondary Ref	Distribution Amt	Tax	Tax Amt	Due Date	Vendor ID / PEDB Cd / Addr Cd		Misc	Post
Object Description	Encl PO# / Pmt	Discount Amt	Tax2	Tax2 Amt	Rcv Date	Vendor Name		PType	Sec
JL Account	Product ID	Pay Disc Amt	Chrg	Charge Amt	Disc Date	Vendor Address Line(s)		Sc/Tf	Prep
Proj Key Description	Item Description--Item Description	Duty	Duty Amt	Ck ID-No	Vendor City, State, Zip			R1/2	Cktp
689510-61720	957692	10.33	1	OH647911	08/16/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		10.33		0.00	08/20/2023	V102830 P	R1		01
MAINT-MOBILE EQUIPMENT-S	P	0.00		0.00		ERNIES AUTO CENTER		CHK	6895
		0.00		0.00		6281 GRAHAM HILL RD		DX	ZFD0
	12V POWER OUTLET C2400		ZA	0.00	22	FELTON, CA 95018		CC	
	Net Amount:	10.33							1

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

Invoice : 957692 System Computed Total: 10.33 User Computed Total: 10.33 TOTALS MATCH
 Distribution Total: 10.33
 Net Total: 10.33

689510-61730	ZAYAS2024	2,000.00	1	OH647914	07/03/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		2,000.00		0.00	08/20/2023	V107826 P	R3		01
MAINT-OTH EQUIP-SERVICES		0.00		0.00		SAN LORENZO VALLEY FIRE		CHK	6895
		0.00		0.00		9430 HIGHWAY 9		DX	ZFD0
	AIR SUPPORT JPA		ZA	0.00	22	BEN LOMOND, CA 95005		CC	
	Net Amount:	2,000.00							2

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

Invoice : ZAYAS2024 System Computed Total: 2,000.00 User Computed Total: 2,000.00 TOTALS MATCH
 Distribution Total: 2,000.00
 Net Total: 2,000.00

689510-61730	ZAYLET2024	2,000.00	1	OH647915	07/03/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		2,000.00		0.00	08/20/2023	V107826 P	R3		01
MAINT-OTH EQUIP-SERVICES		0.00		0.00		SAN LORENZO VALLEY FIRE		CHK	6895
		0.00		0.00		9430 HIGHWAY 9		DX	ZFD0
	FP TRAILER JPA		ZA	0.00	22	BEN LOMOND, CA 95005		CC	
	Net Amount:	2,000.00							3

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

Invoice : ZAYLET2024 System Computed Total: 2,000.00 User Computed Total: 2,000.00 TOTALS MATCH
 Distribution Total: 2,000.00
 Net Total: 2,000.00

689510-61720	371457	503.43	1	OH647921	08/18/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		503.43		0.00	08/20/2023	V109793 P	R1		01
MAINT-MOBILE EQUIPMENT-S		0.00		0.00		NORTH BAY FORD-LINCOLN/MERCURY		CHK	6895
		0.00		0.00		1999 SOQUEL AVE		DX	ZFD0
	2018/FORD/F150 SERVICE C2400		ZA	0.00	22	SANTA CRUZ, CA 95062		CC	
	Net Amount:	503.43							4

GL Account	Invoice Number	Invoice Amt	Units	Set ID	Inv Date	Division Code	Pay Terms	PTerm	Stat
Org Key Description	Secondary Ref	Distribution Amt	Tax	Tax Amt	Due Date	Vendor ID / PEDB Cd / Addr Cd	Misc Post		
Object Description	Encl PO# / Pmt	Discount Amt	Tax2	Tax2 Amt	Rcv Date	Vendor Name	PType	Sec	
JL Account	Product ID	Pay Disc Amt	Chrg	Charge Amt	Disc Date	Vendor Address Line(s)	Sc/Tf	Prep	
Proj Key Description	Item Description--Item Description	Duty		Duty Amt	Ck ID-No	Vendor City, State, Zip	R1/2	Cktp	

 * * * WARNING * * * DATA EXCEPTION =====> Approval not complete

Invoice : 371457 System Computed Total: 503.43 User Computed Total: 503.43 TOTALS MATCH
 Distribution Total: 503.43
 Net Total: 503.43

689510-61720	9630	15,602.76	1	OH647917	08/16/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		15,602.76		0.00	08/20/2023	V116886	P	R1	01
MAINT-MOBILE EQUIPMENT-S		0.00		0.00		CENTRAL FIRE PROTECTION DIST		CHK	6895
		0.00		0.00		930 17TH AVE		DX	ZFD0
	E2410 ANNUAL SERVICE/PUMP TEST	ZA		0.00	22	SANTA CRUZ, CA 95062		CC	
	Net Amount:	15,602.76							5

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

Invoice : 9630 System Computed Total: 15,602.76 User Computed Total: 15,602.76 TOTALS MATCH
 Distribution Total: 15,602.76
 Net Total: 15,602.76

689510-61720	9631	6,628.70	1	OH647919	08/17/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		6,628.70		0.00	08/20/2023	V116886	P	R1	01
MAINT-MOBILE EQUIPMENT-S		0.00		0.00		CENTRAL FIRE PROTECTION DIST		CHK	6895
		0.00		0.00		930 17TH AVE		DX	ZFD0
	WT2450 ANNUAL SERVICE/REPAIR	ZA		0.00	22	SANTA CRUZ, CA 95062		CC	
	Net Amount:	6,628.70							6

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

Invoice : 9631 System Computed Total: 6,628.70 User Computed Total: 6,628.70 TOTALS MATCH
 Distribution Total: 6,628.70
 Net Total: 6,628.70

689510-61720	9632	2,985.89	1	OH647918	08/17/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		2,985.89		0.00	08/20/2023	V116886	P	R1	01
MAINT-MOBILE EQUIPMENT-S		0.00		0.00		CENTRAL FIRE PROTECTION DIST		CHK	6895
		0.00		0.00		930 17TH AVE		DX	ZFD0
	E2412 ANNUAL SERVICE/REPAIR	ZA		0.00	22	SANTA CRUZ, CA 95062		CC	
	Net Amount:	2,985.89							7

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

GL Account	Invoice Number	Invoice Amt	Units	Set ID	Inv Date	Division Code	Pay Terms	PTerm	Stat
Org Key Description	Secondary Ref	Distribution Amt	Tax	Tax Amt	Due Date	Vendor ID / PEDB Cd / Addr Cd	Misc	Post	
Object Description	Encl PO# / Pmt	Discount Amt	Tax2	Tax2 Amt	Rcv Date	Vendor Name		PType	Sec
JL Account	Product ID	Pay Disc Amt	Chrg	Charge Amt	Disc Date	Vendor Address Line(s)		Sc/Tf	Prep
Proj Key Description	Item Description--Item Description	Duty		Duty Amt	Ck ID-No	Vendor City, State, Zip		R1/2	Cktp

Invoice : 9632	System Computed Total:	2,985.89	User Computed Total:	2,985.89	TOTALS MATCH
			Distribution Total:	2,985.89	
			Net Total:	2,985.89	

689510-61221	000020389571	87.38	1	OH647916	08/13/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		87.38		0.00	08/20/2023	V127809	P	R1	01
TELEPHONE-NON TELECOM 10	P	0.00		0.00		AT&T		CHK	6895
		0.00		0.00		PO BOX 9011		DX	ZFD0
	JUL-AUG '23 CALNET SERVICE		ZA	0.00	22	CAROL STREAM, IL 60197-9011		CC	
	Net Amount:	87.38							8

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

Invoice : 000020389571	System Computed Total:	87.38	User Computed Total:	87.38	TOTALS MATCH
			Distribution Total:	87.38	
			Net Total:	87.38	

689510-61845	61-0232325	23.73	1	OH647912	08/14/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		23.73		0.00	08/20/2023	V14581	P	R1	01
MAINT-STRUCT/IMPS/GRDS-O		0.00		0.00		BFS GROUP LLC		CHK	6895
		0.00		0.00		PO BOX 843909		DX	ZFD0
	UPSTAIRS TOILET REPAIR		ZA	0.00	22	LOS ANGELES, CA 90084-3909		CC	
	Net Amount:	23.73							9

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

Invoice : 61-0232325	System Computed Total:	23.73	User Computed Total:	23.73	TOTALS MATCH
			Distribution Total:	23.73	
			Net Total:	23.73	

689510-61845	61-0232326	5.14	1	OH647913	08/14/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		5.14		0.00	08/20/2023	V14581	P	R1	01
MAINT-STRUCT/IMPS/GRDS-O		0.00		0.00		BFS GROUP LLC		CHK	6895
		0.00		0.00		PO BOX 843909		DX	ZFD0
	UPSTAIRS TOILET REPAIR		ZA	0.00	22	LOS ANGELES, CA 90084-3909		CC	
	Net Amount:	5.14							10

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

Invoice : 61-0232326	System Computed Total:	5.14	User Computed Total:	5.14	TOTALS MATCH
			Distribution Total:	5.14	
			Net Total:	5.14	

GL Account	Invoice Number	Invoice Amt	Units	Set ID	Inv Date	Division Code	Pay Terms	PTerm	Stat
Org Key Description	Secondary Ref	Distribution Amt	Tax	Tax Amt	Due Date	Vendor ID / PEDB Cd / Addr Cd	Misc	Post	
Object Description	Encl PO# / Pmt	Discount Amt	Tax2	Tax2 Amt	Rcv Date	Vendor Name	PType	Sec	
JL Account	Product ID	Pay Disc Amt	Chrg	Charge Amt	Disc Date	Vendor Address Line(s)	Sc/Tf	Prep	
Proj Key Description	Item Description--Item Description	Duty	Duty Amt	Ck ID-No	Vendor City, State, Zip	R1/2	Cktp		
689510-62367	EM005302	1,492.00	1	OH647920	08/14/2023	GEN	.0000	DS	
ZAYANTE FPD-GENERAL		1,492.00		0.00	08/20/2023	V44838 P	R2	EF	
MEDICAL SERVICES-OTHER		0.00		0.00		AGILE OCCUPATIONAL MEDICINE PC	EFT	6895	
		0.00		0.00		P O BOX 8374	DX	ZFD0	
	FF EXAM - LARWOOD		ZA	0.00	22	PASADENA, CA 91109-8374	MH		
	Net Amount:	1,492.00						11	

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

Invoice :	EM005302	System Computed Total:	1,492.00	User Computed Total:	1,492.00	TOTALS MATCH
				Distribution Total:	1,492.00	
				Net Total:	1,492.00	

GRAND TOTAL:	System Computed Total:	31,339.36	User Computed Total:	31,339.36	TOTALS MATCH
			Distribution Total:	31,339.36	

GRAND NET TOTAL:	31,339.36
------------------	-----------

GL Account	Invoice Number	Invoice Amt	Units	Set ID	Inv Date	Division Code	Pay Terms	PTerm	Stat
Org Key Description	Secondary Ref	Distribution Amt	Tax	Tax Amt	Due Date	Vendor ID / PEDB Cd / Addr Cd	Misc	Post	
Object Description	Encl PO# / Pmt	Discount Amt	Tax2	Tax2 Amt	Rcv Date	Vendor Name		PType	Sec
JL Account	Product ID	Pay Disc Amt	Chrg	Charge Amt	Disc Date	Vendor Address Line(s)		Sc/Tf	Prep
Proj Key Description	Item Description--Item Description	Duty	Duty Amt	Ck ID-No	Vendor City, State, Zip			R1/2	Cktp
689510-63070	082023_006078_00	296.96	1	OH649119	08/20/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		296.96		0.00	08/27/2023	V125910 P		R1	01
UTILITIES		0.00		0.00		SAN LORENZO VALLEY WATER DISTR	CHK	6895	
		0.00		0.00		13060 HWY 9	DX	ZFD0	
	006078_000 WATER SVCS AUG '23	ZA		0.00	22	BOULDER CREEK, CA 95006-9119	EX		
	Net Amount:	296.96							1

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

Invoice :	082023_006078_00	System Computed Total:	296.96	User Computed Total:	296.96	TOTALS MATCH
				Distribution Total:	296.96	
				Net Total:	296.96	

689510-62826	2301-ZAY	75.00	1	OH649120	08/27/2023	HOLD		.0000	DS
ZAYANTE FPD-GENERAL		75.00		0.00	08/27/2023	V127457 P		R1	01
EDUCATION AND/OR TRAININ	P	0.00		0.00		EMT CERTIFICATION FUND/EMSA	CHK	6895	
		0.00		0.00		HEALTH SERVICES AGENCY/EMS	DX	ZFD0	
	EMT RECERT C AMOS	ZA		0.00	22	1080 EMELINE AVE	EX		
	Net Amount:	75.00				SANTA CRUZ, CA 95060			2

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

689510-62302	2301-ZAY	75.00	1	OH649120	08/27/2023	HOLD		.0000	DS
ZAYANTE FPD-GENERAL		-75.00		0.00	08/27/2023	V127457 P		R1	01
ADJUSTING SERVICES	P	0.00		0.00		EMT CERTIFICATION FUND/EMSA	CHK	6895	
		0.00		0.00		HEALTH SERVICES AGENCY/EMS	DX	ZFD0	
	EMT RECERT R VISSELL-CORRECT	ZA		0.00	22	1080 EMELINE AVE	CC		
	Net Amount:	-75.00				SANTA CRUZ, CA 95060			3

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

689510-62826	2301-ZAY	75.00	1	OH649120	08/27/2023	GEN		.0000	DS
ZAYANTE FPD-GENERAL		75.00		0.00	08/27/2023	V127457 P		R1	01
EDUCATION AND/OR TRAININ	P	0.00		0.00		EMT CERTIFICATION FUND/EMSA	CHK	6895	
		0.00		0.00		HEALTH SERVICES AGENCY/EMS	DX	ZFD0	
	EMT RECERT R VISSELL-CORRECT	ZA		0.00	22	1080 EMELINE AVE	EX		
	Net Amount:	75.00				SANTA CRUZ, CA 95060			4

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

689510-62302	2301-ZAY	75.00	1	OH649120	08/27/2023	HOLD		.0000	DS
ZAYANTE FPD-GENERAL		-75.00		0.00	08/27/2023	V127457 P		R1	01
ADJUSTING SERVICES	P	0.00		0.00		EMT CERTIFICATION FUND/EMSA	CHK	6895	
		0.00		0.00		HEALTH SERVICES AGENCY/EMS	DX	ZFD0	
	EMT RECERT A HAGEN-CORRECT	ZA		0.00	22	1080 EMELINE AVE	CC		
	Net Amount:	-75.00				SANTA CRUZ, CA 95060			5

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

GL Account	Invoice Number	Invoice Amt	Units	Set ID	Inv Date	Division Code	Pay Terms	PTerm	Stat
Org Key Description	Secondary Ref	Distribution Amt	Tax	Tax Amt	Due Date	Vendor ID / PEDB Cd / Addr Cd	Misc	Post	
Object Description	Encl PO# / Pmt	Discount Amt	Tax2	Tax2 Amt	Rcv Date	Vendor Name		PType	Sec
JL Account	Product ID	Pay Disc Amt	Chrg	Charge Amt	Disc Date	Vendor Address Line(s)		Sc/Tf	Prep
Proj Key Description	Item Description--Item Description	Duty		Duty Amt	Ck ID-No	Vendor City, State, Zip		R1/2	Cktp
689510-62826	2301-ZAY	75.00	1	OH649120	08/27/2023	HOLD		.0000	DS
ZAYANTE FPD-GENERAL		75.00		0.00	08/27/2023	V127457 P		R1	01
EDUCATION AND/OR TRAININ	P	0.00		0.00		EMT CERTIFICATION FUND/EMSA		CHK	6895
		0.00		0.00		HEALTH SERVICES AGENCY/EMS		DX	ZFD0
	EMT RECERT A HAGEN-CORRECT		ZA	0.00	22	1080 EMELINE AVE		EX	
	Net Amount:	75.00				SANTA CRUZ, CA 95060			6

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

689510-62302	2301-ZAY	75.00	1	OH649120	08/27/2023	HOLD		.0000	DS
ZAYANTE FPD-GENERAL		-75.00		0.00	08/27/2023	V127457 P		R1	01
ADJUSTING SERVICES	P	0.00		0.00		EMT CERTIFICATION FUND/EMSA		CHK	6895
		0.00		0.00		HEALTH SERVICES AGENCY/EMS		DX	ZFD0
	EMT RECERT T KRAFT-CORRECT		ZA	0.00	22	1080 EMELINE AVE		CC	
	Net Amount:	-75.00				SANTA CRUZ, CA 95060			7

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

689510-62826	2301-ZAY	75.00	1	OH649120	08/27/2023	HOLD		.0000	DS
ZAYANTE FPD-GENERAL		75.00		0.00	08/27/2023	V127457 P		R1	01
EDUCATION AND/OR TRAININ	P	0.00		0.00		EMT CERTIFICATION FUND/EMSA		CHK	6895
		0.00		0.00		HEALTH SERVICES AGENCY/EMS		DX	ZFD0
	EMT RECERT T KRAFT-CORRECT		ZA	0.00	22	1080 EMELINE AVE		EX	
	Net Amount:	75.00				SANTA CRUZ, CA 95060			8

* * * WARNING * * * DATA EXCEPTION =====> Approval not complete

Invoice :	2301-ZAY	System Computed Total:	75.00	User Computed Total:	75.00	TOTALS MATCH
				Distribution Total:	75.00	
				Net Total:	75.00	

GRAND TOTAL:	System Computed Total:	371.96	User Computed Total:	371.96	TOTALS MATCH
			Distribution Total:	371.96	

GRAND NET TOTAL:	371.96
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GL Account / JL Account					Echo GL Account	Misc Cd	Receipt	AR Reference	Pay Bank	Tax 1 Amount	Rec#
Amount					Description	Prep ID	Ref Dt	PO Reference	Bank Slip	Tax 2 Amount	Hit
Customer ID	Text Pt	Format			Name	Due Dt	Bill Dt	Product ID	Dep Date	Duty Amount	A/R?
Cust Type ID	Cust Type	Div	PC		Fee Code	Rel Code	Quantity	Pay Reference	Disc Amt	Charge Amount	
=====											
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	1
40.00					PARCEL TAX - MORGAN	ZFD006	08/06/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	2
20.00					PARCEL TAX - JOHNSTON	ZFD006	08/06/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	3
20.00					PARCEL TAX - 074412117	ZFD006	08/06/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	4
20.00					PARCEL TAX - 07507211	ZFD006	08/06/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	5
20.00					PARCEL TAX - 07524228	ZFD006	08/06/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	6
20.00					PARCEL TAX - 09216808	ZFD006	08/06/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	7
20.00					PARCEL TAX - LOGUE	ZFD006	08/06/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	8
20.00					PARCEL TAX - 09210708	ZFD006	08/06/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	9
20.00					PARCEL TAX - 09214208	ZFD006	08/06/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	10
20.00					PARCEL TAX - 09206509	ZFD006	08/06/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	11
20.00					PARCEL TAX - 09203318	ZFD006	08/06/23			0.00	N

GL Account / JL Account					Echo GL Account	Misc Cd	Receipt	AR Reference	Pay Bank	Tax 1 Amount	Rec#
Amount					Description	Prep ID	Ref Dt	PO Reference	Bank Slip	Tax 2 Amount	Hit
Customer ID	Text Pt	Format	Name			Due Dt	Bill Dt	Product ID	Dep Date	Duty Amount	A/R?
Cust Type ID	Cust Type	Div	PC	Fee Code		Rel Code	Quantity	Pay Reference	Disc Amt	Charge Amount	
=====											
C99999	NONE	DX	05	DEP						0.00	
C99999	T	GEN		CR					0.00	0.00	
689510-40196				ZAYANTE FPD-GENEFIRE PROTECTION			JKM68080		99	0.00	12
20.00				PARCEL TAX - 07511146	ZFD006		08/06/23			0.00	N
C99999	NONE	DX	05	DEP						0.00	
C99999	T	GEN		CR					0.00	0.00	
689510-40196				ZAYANTE FPD-GENEFIRE PROTECTION			JKM68080		99	0.00	13
20.00				DONATION - KIRKHAM	ZFD006		08/06/23			0.00	N
C99999	NONE	DX	05	DEP						0.00	
C99999	T	GEN		CR					0.00	0.00	
689510-40196				ZAYANTE FPD-GENEFIRE PROTECTION			JKM68080		99	0.00	14
20.00				PARCEL TAX - 07537105	ZFD006		08/06/23			0.00	N
C99999	NONE	DX	05	DEP						0.00	
C99999	T	GEN		CR					0.00	0.00	
689510-40196				ZAYANTE FPD-GENEFIRE PROTECTION			JKM68080		99	0.00	15
20.00				PARCEL TAX - 07526132	ZFD006		08/06/23			0.00	N
C99999	NONE	DX	05	DEP						0.00	
C99999	T	GEN		CR					0.00	0.00	
689510-40196				ZAYANTE FPD-GENEFIRE PROTECTION			JKM68080		99	0.00	16
100.00				PARCEL TAX CITY OF SANTA CRUZ	ZFD006		08/06/23			0.00	N
C99999	NONE	DX	05	DEP						0.00	
C99999	T	GEN		CR					0.00	0.00	

System Total

Total for Cash CA 0.00
Total for Check CK 0.00
Total for Wire Deposit WI 0.00
Total for Unspecified ' ' 420.00

Set ID: JKM6808072023 System Computed Total: 420.00 User Computed Total: 420.00 TOTALS MATCH

GRAND TOTAL System Computed Total: 420.00 User Computed Total: 420.00 TOTALS MATCH

Final Budget Check

No Budget Errors

GL Account / JL Account					Echo GL Account	Misc Cd	Receipt	AR Reference	Pay Bank	Tax 1 Amount	Rec#
Amount					Description	Prep ID	Ref Dt	PO Reference	Bank Slip	Tax 2 Amount	Hit
Customer ID	Text Pt	Format			Name	Due Dt	Bill Dt	Product ID	Dep Date	Duty Amount	A/R?
Cust Type	ID	Cust Type	Div	PC	Fee Code	Rel Code	Quantity	Pay Reference	Disc Amt	Charge Amount	
=====											
689510-42372					ZAYANTE FPD-GENECONTRIBUTIONS AN		JKM68080		99	0.00	1
	500.00				DONATION - SELLERS	ZFD005	08/07/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	2
	40.00				PARCEL TAX - HOOD	ZFD005	08/07/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	3
	20.00				PARCEL TAX - 07237114	ZFD005	08/07/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	4
	20.00				PARCEL TAX - 07515316	ZFD005	08/07/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	5
	20.00				PARCEL TAX - 07506214	ZFD005	08/07/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	6
	20.00				PARCEL TAX - 07405102	ZFD005	08/07/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	7
	20.00				PARCEL TAX - MONICA	ZFD005	08/07/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	8
	20.00				PARCEL TAX - 07506209	ZFD005	08/07/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	9
	20.00				PARCEL TAX - 07519212	ZFD005	08/07/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	10
	20.00				PARCEL TAX - 07510302	ZFD005	08/07/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	11
	20.00				PARCEL TAX - 09219117	ZFD005	08/07/23			0.00	N

GL Account / JL Account Amount	Echo GL Account Description	Misc Cd Prep ID	Receipt Ref Dt	AR Reference PO Reference	Pay Bank Tax 1 Amount Bank Slip Tax 2 Amount	Rec# Hit
Customer ID Text Pt Format	Name	Due Dt	Bill Dt	Product ID	Dep Date Duty Amount	A/R?
Cust Type ID Cust Type Div PC	Fee Code	Rel Code	Quantity	Pay Reference	Disc Amt Charge Amount	
=====	=====	=====	=====	=====	=====	=====
C99999 NONE DX 05	DEP					0.00
C99999 T GEN	CR				0.00	0.00
689510-40196 20.00	ZAYANTE FPD-GENEFIRE PROTECTION PARCEL TAX - 07410209	ZFD005	08/07/23	JKM68080	99	0.00 12
C99999 NONE DX 05	DEP					0.00 N
C99999 T GEN	CR				0.00	0.00
689510-40196 20.00	ZAYANTE FPD-GENEFIRE PROTECTION DONATION - 09217303	ZFD005	08/07/23	JKM68080	99	0.00 13
C99999 NONE DX 05	DEP					0.00 N
C99999 T GEN	CR				0.00	0.00

System Total

Total for Cash CA	0.00
Total for Check CK	0.00
Total for Wire Deposit WI	0.00
Total for Unspecified ' '	760.00

Set ID: JKM6808072023B	System Computed Total:	760.00	User Computed Total:	760.00	TOTALS MATCH
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GRAND TOTAL	System Computed Total:	760.00	User Computed Total:	760.00	TOTALS MATCH
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Final Budget Check

No Budget Errors

GL Account / JL Account					Echo GL Account	Misc Cd	Receipt	AR Reference	Pay Bank	Tax 1 Amount	Rec#
Amount					Description	Prep ID	Ref Dt	PO Reference	Bank Slip	Tax 2 Amount	Hit
Customer ID	Text Pt	Format			Name	Due Dt	Bill Dt	Product ID	Dep Date	Duty Amount	A/R?
Cust Type	ID	Cust Type	Div	PC	Fee Code	Rel Code	Quantity	Pay Reference	Disc Amt	Charge Amount	
=====											
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	1
20.00					PARCEL TAX - 09216805	ZFD006	08/13/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	2
20.00					PARCEL TAX - 09226407	ZFD006	08/13/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	3
20.00					PARCEL TAX - 09225701	ZFD006	08/13/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	4
20.00					PARCEL TAX - 07731132	ZFD006	08/13/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	5
20.00					PARCEL TAX - MASTERMAN	ZFD006	08/13/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-42372					ZAYANTE FPD-GENECONTRIBUTIONS AN		JKM68080		99	0.00	6
80.00					DONATION - MASTERMAN	ZFD006	08/13/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	7
20.00					PARCEL TAX - 09208117	ZFD006	08/13/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	8
20.00					PARCEL TAX - 07124119	ZFD006	08/13/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION		JKM68080		99	0.00	9
20.00					PARCEL TAX - LESEA, INC	ZFD006	08/13/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40440					ZAYANTE FPD-GENERENTS & CONCESSI		JKM68080		99	0.00	10
175.00					RADIO CLUB RENTAL USE FEE	ZFD006	08/13/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-41306					ZAYANTE FPD-GENEINSPECTION FEES		JKM68080		99	0.00	11
492.00					11080 LAKE BLVD - INSPECT FEE	ZFD006	08/13/23			0.00	N

GL Account / JL Account Amount	Echo GL Account Description	Misc Cd Prep ID	Receipt Ref Dt	AR Reference PO Reference	Pay Bank Tax 1 Amount Bank Slip Tax 2 Amount	Rec# Hit
Customer ID Text Pt Format	Name	Due Dt	Bill Dt	Product ID	Dep Date Duty Amount	A/R?
Cust Type ID Cust Type Div PC	Fee Code	Rel Code	Quantity	Pay Reference	Disc Amt Charge Amount	
C99999	NONE	DX 05	DEP			0.00
C99999	T	GEN	CR		0.00	0.00

System Total

Total for Cash CA	0.00
Total for Check CK	0.00
Total for Wire Deposit WI	0.00
Total for Unspecified ' '	907.00

Set ID: JKM6808142023 System Computed Total: 907.00 User Computed Total: 907.00 TOTALS MATCH

GRAND TOTAL System Computed Total: 907.00 User Computed Total: 907.00 TOTALS MATCH

Final Budget Check

No Budget Errors

GL Account / JL Account				Echo GL Account		Misc Cd	Receipt	AR Reference	Pay Bank	Tax 1 Amount	Rec#
Amount				Description		Prep ID	Ref Dt	PO Reference	Bank Slip	Tax 2 Amount	Hit
Customer ID	Text Pt	Format		Name		Due Dt	Bill Dt	Product ID	Dep Date	Duty Amount	A/R?
Cust Type ID	Cust Type	Div	PC	Fee Code		Rel Code	Quantity	Pay Reference	Disc Amt	Charge Amount	
=====											
689510-40196				ZAYANTE FPD-GENEFIRE PROTECTION			JKM68082		99	0.00	1
20.00				PARCEL TAX - 09215303		ZFD006	08/19/23			0.00	N
C99999	NONE		DX 05	DEP						0.00	
C99999	T		GEN	CR					0.00	0.00	
689510-40196				ZAYANTE FPD-GENEFIRE PROTECTION			JKM68082		99	0.00	2
20.00				PARCEL TAX - 07526303		ZFD006	08/19/23			0.00	N
C99999	NONE		DX 05	DEP						0.00	
C99999	T		GEN	CR					0.00	0.00	
689510-40196				ZAYANTE FPD-GENEFIRE PROTECTION			JKM68082		99	0.00	3
20.00				PARCEL TAX - 07504330		ZFD006	08/19/23			0.00	N
C99999	NONE		DX 05	DEP						0.00	
C99999	T		GEN	CR					0.00	0.00	
689510-40196				ZAYANTE FPD-GENEFIRE PROTECTION			JKM68082		99	0.00	4
20.00				PARCEL TAX - 09208322		ZFD006	08/19/23			0.00	N
C99999	NONE		DX 05	DEP						0.00	
C99999	T		GEN	CR					0.00	0.00	
689510-40196				ZAYANTE FPD-GENEFIRE PROTECTION			JKM68082		99	0.00	5
40.00				PARCEL TAX - SANTA CRUZ CITY		ZFD006	08/19/23			0.00	N
C99999	NONE		DX 05	DEP						0.00	
C99999	T		GEN	CR					0.00	0.00	
689510-40196				ZAYANTE FPD-GENEFIRE PROTECTION			JKM68082		99	0.00	6
20.00				PARCEL TAX - FAMILY STATIONS		ZFD006	08/19/23			0.00	N
C99999	NONE		DX 05	DEP						0.00	
C99999	T		GEN	CR					0.00	0.00	

System Total

Total for Cash CA 0.00
 Total for Check CK 0.00
 Total for Wire Deposit WI 0.00
 Total for Unspecified ' ' 140.00

Set ID: JKM6808212023 System Computed Total: 140.00 User Computed Total: 140.00 TOTALS MATCH

GRAND TOTAL System Computed Total: 140.00 User Computed Total: 140.00 TOTALS MATCH

Final Budget Check

 No Budget Errors

GL Account / JL Account					Echo GL Account	Misc Cd	Receipt	AR Reference	Pay Bank	Tax 1 Amount	Rec#
Amount					Description	Prep ID	Ref Dt	PO Reference	Bank Slip	Tax 2 Amount	Hit
Customer ID	Text Pt	Format			Name	Due Dt	Bill Dt	Product ID	Dep Date	Duty Amount	A/R?
Cust Type	ID	Cust Type	Div	PC	Fee Code	Rel Code	Quantity	Pay Reference	Disc Amt	Charge Amount	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION					0.00	1
20.00					PARCEL TAX - MORRIS	ZFD006	08/28/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION					0.00	2
20.00					PARCEL TAX - 07524306	ZFD006	08/28/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION					0.00	3
20.00					PARCEL TAX - 07528127	ZFD006	08/28/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION					0.00	4
20.00					PARCEL TAX - 09226411	ZFD006	08/28/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	
689510-40196					ZAYANTE FPD-GENEFIRE PROTECTION					0.00	5
20.00					PARCEL TAX - SCC LAND TRUST	ZFD006	08/28/23			0.00	N
C99999	NONE		DX	05	DEP					0.00	
C99999	T		GEN		CR				0.00	0.00	

System Total

Total for Cash CA	0.00
Total for Check CK	0.00
Total for Wire Deposit WI	0.00
Total for Unspecified ' '	100.00

Set ID: JKM6808282023 System Computed Total: 100.00 User Computed Total: 100.00 TOTALS MATCH

GRAND TOTAL	System Computed Total:	100.00	User Computed Total:	100.00	TOTALS MATCH
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Final Budget Check

No Budget Errors



ZAYANTE FIRE PROTECTION DISTRICT

7700 E. Zayante Rd
Felton Ca. 95018
Office: 831-335-5100
Jeff Maxwell, Fire Chief

Date: September 21, 2023

To: Board of Directors

Subject: Fire Chief Report

Administration- Completed Prop 4 Appropriations Limit Resolution, FY 23-24 Final General and Capital Outlay Budgets; Posted public hearing notice; Submitted Budget amendments to County; Signed Auditor Controller Independent Contractor Agreement; Processed parcel tax returns; Reviewed NexGen Radio Assessment and RFP – attended Fire Service NexGen Radio meeting; Reviewed AMR invoice response 8 of 19 accepted; Developed Resident Firefighter policy statement – accepted two firefighters under signed agreement; Submitted SCFAIG payroll survey for FY 22-23' and 24-25'; Provided certificate of Insurance to MBS Business for Copy machine; Provided LaFco an updated apparatus survey; Zoom meeting with County Building Official regarding Atmospheric River disaster rebuild process. Updated District website adding new Firewise product and squad photo. Developed Outdoor Warning Siren Proposal and reviewed same with David Reid, OR3 – scheduled vendor product review on 10/2.

All claims, deposits, Journal Entries processed in a timely manner.

Apparatus & Equipment

All apparatus is in service. Smog tests for 2403 and 2466 completed.
Radio reprogramming- mobile & Portable radios completed to meet updated frequency list.
C2400 F150 to Ford for new battery and computer programming.
Battalion 2403 Tahoe repaired for a failed Knock sensor, ignition wires and annual smog.
Submitted 2022 and 2023 Bar File report for State Emissions (smog) certifications.
Completed sale of U2496 - surplus 2003 Suburban - \$1001

Training – Training on Structural Fire Attack evolutions, EMS and vehicle extrication. Scheduled active shooter command training for our personnel through the Sheriff- 9/19

Prevention – Attended County OR3 planning session for fall fire season coordination – 9/14. Firesafe Council Speaker Series public presentation -9/15. Santa Cruz Water Dept. fire road tour from Fern Ridge to E. Zayante; Scheduled Firewise Fern Ridge Road Assessment-9/27; Registered Point of Contact update with Knox locks; Changed out Trout Farm Knox key box to new Valley Key assembly. Scheduled Marion Firewise community meeting on Oct 5; Scheduled Upper Zayante Firewise Zoom for Oct. 6. Three contacts made re: 10 yr. bridge recertification: 101 Quail Hollow, Fern Ridge, East Creek.

Station & Grounds – Completed contracted electrical modification to provide generator backup power to server closet. Replaced HVAC filters; Coordinated with County Roads to rehang Fire Station ahead road signs; Pressure washed front concrete surface area.

Incident Response Summary: E2436 dispatched to the "Deep Fire" – returned after 12 days.

August 2023 Total Calls: 23

EMS – 8

Rescue – 1

Vehicle Accident – 1

Mutual Aid – 5

Fire Alarms – 6

Public Service – 2

Budget FY23-24'

Revenue to date: \$18,577.87

Salary, Benefits, Workers Comp to date: \$130,146.91

Services and Supply to date: \$144,721.99 (includes Fire Engine Lease Payment)

Jeff Maxwell, Fire Chief

INDEPENDENT CONTRACTOR AGREEMENT

This Contract, which is effective on the date it is fully executed, is between the ZAYANTE FIRE DISTRICT, hereinafter called DISTRICT, and the COUNTY OF SANTA CRUZ, hereinafter called COUNTY (each is referred to individually as a “party” and collectively, as the “parties”).

WITNESSETH

WHEREAS the COUNTY can furnish, and the DISTRICT wishes to receive and purchase, accounts payable and payroll services as set forth below;

NOW, THEREFORE, in consideration of the policies, covenants and obligations of the parties as set forth herein, the parties agree as follows:

1. **PAYROLL-RELATED DUTIES OF COUNTY.** COUNTY shall maintain the level of payroll-related service provided to DISTRICT as of the date of execution of this Contract, which shall include the following:

COUNTY will maintain a payroll system in conformance with State and federal laws and regulations and CalPERS requirements and exercise special skill to accomplish the following results for DISTRICT during the term of this Contract regarding DISTRICT’s payroll:

- A. Process bi-weekly payroll for DISTRICT’s employees, all of whom have wages computed hourly and must be reported by DISTRICT in accordance with COUNTY published payroll processing calendar.
- B. Deduct amounts from employee payroll and submit those payments as appropriate on behalf of DISTRICT or the employee, including but not limited to the following: various insurance deductions, garnishments, retirement, direct deposit to financial institutions, deferred compensation, and applicable State and federal taxes.
- C. Provide each payee with an Earnings, Deductions & Leave statement which shows, at a minimum, the following:
 - i. current earnings by hours and amount, current taxes, and other deductions by amount;
 - ii. year-to-date earnings, taxes and other deductions; and
 - iii. current balances for sick, annual, personal, administrative leave and floating holidays, if provided by DISTRICT.

- D. Provide direct deposits to financial institutions both for saving and/or checking accounts. (DISTRICT employees must agree to be paid via direct deposit **unless a unique situation exists and is agreed to by COUNTY.**) The official pay day is the Friday after the end of the two-week pay period as posted by COUNTY. COUNTY will strive to provide funds early to financial institutions that choose to post and make available to employees their payroll funds on Thursday (Wednesday if Thursday is a holiday).
- E. File all federal and State payroll taxes within prescribed time limits and complete required IRS and EDD reporting forms including quarterly EDD (DE9) and quarterly IRS (941).
- F. For those DISTRICT employees covered by the Public Employees' Retirement System (PERS), process all retirement deductions in accordance with DISTRICT's contract with PERS (the DISTRICT shall provide COUNTY a copy of its contract with PERS), and as required by law, including:
- i. Deductions on the first 80 hours only (not to include overtime);
 - ii. Payment for the monthly CalPERS Unfunded Accrued Liability; and
 - iii. Payment for the monthly CalPERS medical benefits invoice.
- G. Interface with COUNTY financial system and provide journal entries for posting to general ledger within five (5) workdays of payday.
- H. Upon request, provide reports with the following information and frequency shown in parentheses:
- i. Payroll history by employee (payday) including Employee Master File and Earnings History.
 - ii. Deductions by employee (payday).
 - iii. Audit report by employee (payday).
 - iv. Payroll register by employee (payday).
- I. Generate new reports as required. (If an additional charge for a report is required by COUNTY, COUNTY will notify DISTRICT in advance so that DISTRICT may approve charges.)
- J. Account for taxable, non-cash fringe benefits as reported to COUNTY by DISTRICT.
- K. Issue W-2s and upon request provide duplicate W-2s.
- L. Provide information needed for special project reports subject to an hourly billing charge if COUNTY deems applicable.

Commented [ED1]: County requires it's own employees to abide by this as well per our various MOUs. Unique situations have been related to SS# fraud issues an employee is working through. County understands that the first payroll cycle or two will default to paper checks until the bank interface is set up and tested.

M. Provide services to DISTRICT as a payroll processing vendor, in no way taking responsibility for the correctness, accuracy, or status of taxability of the data provided by DISTRICT. In the event data is determined to be incorrect by an outside agency such as IRS, CALPERS or others, DISTRICT takes full responsibility for penalties, interest or additional charges incurred to correct errors including those for reissuance of employee or DISTRICT IRS tax forms.

2. **PAYROLL-RELATED DUTIES OF DISTRICT.** DISTRICT agrees to conform its payroll schedule to that of COUNTY and to not arrange for any additional types of pay or employee compensation without consulting and receiving agreement from COUNTY to determine the feasibility of COUNTY to make those payments timely. DISTRICT also agrees during the term of this Contract to perform the following functions and duties with regard to DISTRICT's payroll:

- A. The DISTRICT shall deposit in advance with COUNTY such funds as are necessary to process and make payment of required payroll.
- B. The DISTRICT shall provide COUNTY accurate documentation of pay amount for each employee in advance of payday in accordance with COUNTY payroll processing schedule and in a format as required by COUNTY.

3. **ACCOUNTS PAYABLE-RELATED DUTIES OF COUNTY.** COUNTY shall maintain the level of accounts payable-related service provided to the DISTRICT as of the date of execution of this Contract, which shall include the following:

COUNTY will maintain a financial accounting system and exercise special skill to accomplish the following results for the DISTRICT during the term of this Contract with regard to DISTRICT's accounts payable:

- A. Set up vendors for payment in COUNTY's financial accounting system as needed, with proper supporting documentation such as W-9 forms provided by DISTRICT.
- B. Issue warrant or EFT payments to vendors on behalf of DISTRICT. COUNTY strives to issue payment within seven calendar days of receiving an approved claim for payment.
- C. Issue 1099s to vendors on behalf of DISTRICT in accordance with IRS guidelines.
- D. Provide services to DISTRICT as an accounts payable processing vendor, in no way taking responsibility for the correctness, accuracy, or status of taxability of the data provided by DISTRICT. In the event data is determined to be incorrect by an outside agency such as IRS or others, DISTRICT takes full responsibility for penalties, interest or additional charges incurred to correct errors including those for reissuance of 1099s.

4. **ACCOUNTS PAYABLE-RELATED DUTIES OF THE DISTRICT.** The DISTRICT agrees during the term of this Contract to perform the following functions and duties regarding DISTRICT's accounts payable:
- A. DISTRICT shall deposit in advance with COUNTY such funds as are necessary to process and make payment of required accounts payable.
 - B. DISTRICT shall enter accounts payable transactions into the COUNTY's financial accounting system.
5. **COMPENSATION.** In consideration for COUNTY accomplishing said results with regards to DISTRICT's payroll and accounts payable:
- A. DISTRICT agrees to pay COUNTY for payroll services rendered as follows:
 - i. \$7.36 per pay period per employee for direct deposit of bi-weekly wages for fiscal year 2023-2024 services and an adjustment for each subsequent year based upon Payroll Division costs including overhead and employment demographics of DISTRICT; and
 - ii. Up to \$10,000 for initial set up services or system modification requested by DISTRICT including Information Services Department (ISD) programming of the County Payroll system and Auditor-Controller payroll division staff time. Charges will be calculated based upon COUNTY employee documented hours and direct ISD billings. COUNTY will charge the DISTRICT for these services at a current rate of \$100 per hour. COUNTY will notify DISTRICT in advance so that DISTRICT may approve charges.
 - B. DISTRICT agrees to pay COUNTY for accounts-payable services rendered as follows:
 - i. \$6.60 per check/EFT issued on behalf of DISTRICT for fiscal year 2023-2024, with an adjustment for each subsequent year to be calculated based upon Claims (Accounts Payable) division costs, including overhead.
 - C. COUNTY agrees to submit an annual invoice for total payroll and accounts payable services provided.
6. **TERM.** The term of this Contract shall be the date of execution through June 30, 2024. If DISTRICT agrees in writing to have this Contract placed on the County's Continuing Agreement List before the Contract term expires, the parties agree to extend the terms and conditions of the Contract as set forth herein, and as reflected in any executed amendment hereto, until the Contract is thereafter terminated.
7. **EARLY TERMINATION.** Either party hereto may terminate this Contract by giving one hundred twenty (120) days' written notice to the other party.
8. **MODIFICATION OF CONTRACT.** The fees, terms or conditions of this Contract may be modified in writing with the consent of the parties. No amendment to this Contract shall be effective unless it is in writing and signed by a duly authorized

representative of both parties.

9. **OBLIGATIONS UPON TERMINATION.** Upon termination of this Contract, a final accounting shall be made of the fees payable to the COUNTY and any funds belonging to the DISTRICT in the possession of COUNTY and any balance due either party shall be promptly paid by the debtor party.
10. **RECORDS.** All records, reports and material pertaining to DISTRICT payroll subject to this Contract shall be the property of DISTRICT and shall be available to DISTRICT upon request. DISTRICT records held by COUNTY shall be maintained in a confidential manner and protected as employment records.
11. **INDEMNIFICATION FOR DAMAGES, TAXES AND CONTRIBUTIONS.** To the fullest extent allowed by law, each of the parties will indemnify, hold harmless and defend the other party and its directors, officers, employees and agents (collectively, "Indemnitees") against all liability, claims, suits, actions, costs or expenses under or in connection with any work or authority delegated to such party under this Contract. However, neither party, nor any director, officer, employee, or agent thereof, shall be responsible for any damage or liability occurring by reason of negligent acts, omissions, or willful misconduct committed solely by the other party hereto, under or in connection with any work or authority delegated to such other party under this Contract. This indemnification will survive termination or expiration of this Contract.

Notwithstanding the above, the parties agree that COUNTY'S liability for damages associated with this Contract, regardless of the claim or cause of action asserted, shall not exceed the total amount DISTRICT paid for the services giving rise to the asserted liability.
12. **NONASSIGNMENT.** Neither party shall assign this Contract or any part hereof without the written consent of the other party. This provision is not intended to restrict the COUNTY from engaging personnel, as COUNTY deems reasonably advisable.
13. **INDEPENDENT CONTRACTOR.** While performing service hereunder, the COUNTY shall be an independent contractor and not an agent, officer, or employee of the DISTRICT.
14. **PRESENTATION OF CLAIMS.** Presentation and processing of any or all claims arising out of or related to this Contract shall be made in accordance with the provisions contained in Chapter 1.05 of the Santa Cruz County Code, which by this reference is incorporated herein.
15. **AUTHORITY.** Each party has full power and authority to enter and perform this Contract, and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into this Contract. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.
16. **MISCELLANEOUS.** This written Contract, along with any attachments, is the full and complete integration of the parties' agreement forming the basis for this Contract.

The parties agree that this written Contract supersedes any previous written or oral Contracts between the parties, and any modifications to this Contract must be made in a written document signed by all parties. The unenforceability, invalidity, or illegality of any provision(s) of this Contract shall not render the other provisions unenforceable, invalid, or illegal. Waiver by any party of any portion of this Contract shall not constitute a waiver of any other portion thereof. Any arbitration, mediation, or litigation arising out of this Contract shall occur only in the County of Santa Cruz, notwithstanding the fact that one of the contracting parties may reside outside of the County of Santa Cruz. This Contract shall be governed by, and interpreted in accordance with, California law.

Each party agrees to comply with all laws regarding the duties of that party as described in this Contract. The Parties agree to attempt in good faith to resolve through negotiation any dispute, claim or controversy arising out of or relating to this Agreement before entering into litigation. The Parties may execute this Contract in two or more counterparts, which shall, in the aggregate, be deemed an original but all of which, together, shall constitute one and the same instrument. A scanned, electronic, facsimile or other copy of a party's signature shall be accepted and valid as an original.

END OF PAGE
SEE SIGNATURE PAGE BELOW

INDEPENDENT CONTRACTOR AGREEMENT

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year first above written.

2. Zayantee Fire Protection District

4. COUNTY OF SANTA CRUZ

By: _____
SIGNED

By: _____
SIGNED

PRINTED

PRINTED

Company Name:

Address: _____

Telephone: _____

Fax: _____

Email: _____

3. APPROVED AS TO INSURANCE:

1. APPROVED AS TO FORM:

Risk Management

Office of the County Counsel

RESOLUTION NO. 515-12-23

RESOLUTION ESTABLISHING ZAYANTE FIRE PROTECTION DISTRICT
APPROPRIATION LIMIT FOR FISCAL YEAR 2023-2024 UNDER ARTICLE XIII-B
OF THE CALIFORNIA CONSTITUTION, AND ESTABLISHING PERIOD FOR
CONTESTING SUCH LIMIT

WHEREAS, Article XIII-B of the California Constitution provides that the state and each local government shall be subject to an annual appropriation limit as defined in that Article; and

WHEREAS, Article XIII-B Section 8(e)(2) requires the Governing Body to select the change in Cost of Living methodology each year by recorded vote; and

WHEREAS, the change in the California per capita personal income provides the greatest result rather than using the local assessment roll from the preceding year; and

WHEREAS, the Auditor-Controller has computed the appropriations limit applicable to the District for fiscal year 2023-2024 and transmitted the same to the District in a letter dated ; and,

NOW, THEREFORE, BE IT RESOLVED, that the Zayante Fire Protection District selects the change in the California per capita personal income and the percent change within the County in which the special district is located methodology for use in calculating its appropriation limit for fiscal year 2023-2024; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the appropriation limit for the Zayante Fire Protection District for fiscal year 2023-2024 is hereby established as \$718,600 and that such appropriations limit may be adjusted at a later date in accordance with Sections 3 and 11 of Article XIII-B of the California Constitution; and,

No action or proceeding shall be brought, the purpose of which is directly or indirectly to attach, review, set aside, void or annul the appropriations limit established by this resolution unless such action or proceeding shall have been filed and served on the district within forty-five (45) days from the date this resolution is adopted in accordance with Division 9 of the Government Code.

PASSED AND ADOPTED by the Board of Directors of the Zayante Fire Protection District at a regular meeting held on the 21st (DATE) day of September (MONTH), 2023 (YEAR), by the following called vote:

AYES:

NOES:

ABSENT:

ATTEST: APPROVED:

BY

Secretary of the Board

Chairperson of the Board

PROP 4 - ZAYANTE FIRE PROTECTION DISTRICT
689510, 689520
CALCULATION OF APPROPRIATIONS SUBJECT TO LIMITATION
2023-2024

Total Appropriations	\$ 643,206
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Adjustments

Expenditure Appropriations:

1. Qualified Capital Outlay Project	0
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2. FLSA	<u>0</u>
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Adjusted Appropriations	<u>\$ 643,206</u>
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Revenue Appropriations:

1. Non-proceeds of Taxes	(5,647)
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2. User Fees in Excess of Cost	0
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3. Debt Service	<u>0</u>
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Appropriations Subject to Limit	<u><u>\$ 637,559</u></u>
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Calculation of 2023-2024 Limit:

2022-2023 Appropriations Limit	\$ 695,644
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Change in Local Assessment Roll/Personal Income	104.44%
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% Change in Population	<u>98.91%</u>
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Total Change Factor	<u>103.30%</u>
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2023-2024 Appropriations Limitation	<u>\$ 718,600</u>
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Amount Under Appropriations Limitation	<u>\$ (81,041)</u>
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Excess Appropriations Subject to Limitation	<u><u>0</u></u>
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Zayante Fire Protection District

7700 East Zayante Road
Felton, CA. 95018
(831) 335-5100

Before the Board of Directors of the

Zayante Fire Protection District

Resolution No. 516-13-23

Motion by: _____

Second by: _____

Resolution of the Zayante Fire Protection District adopting the Final operating budget and Capital outlay budget for fiscal year 2023-2024.

Whereas the Zayante Fire Protection District, a special district, is authorized and organized under the State of California Health and Safety Code; and

Whereas the Zayante Fire Protection District is required to adopt an annual budget of revenues and expenditures; and

Whereas a final budget is presented to the Board of Directors with the time, date and place for public inspection and public comment announced and advertised prior to the final budget adoption.

Now therefore, be it resolved that the Zayante Fire Protection District does adopt the final operating budget and Capital outlay budget for the fiscal year 2023-2024. (copies attached)

Pass and adopted by the Zayante Fire Protection District Board of Directors on September 21, 2023 by the following vote.

Ayes:

Noes:

Absent:

Abstain:

Chairperson, Board of Directors

Secretary of the Board

Financial Summary

Criteria: As Of = 6/30/2022; GLKey = 689*; Summarize by = Fund,Character,Dataset,GLKey,Object

	Object	Title	
Fund 76645 -- ZAYANTE FIRE DIST			FY-23-24 Adopted
Character 01 -- TAXES			Final Budget
Revenues			
GL Key 689510 -- ZAYANTE FPD-GENERAL			
	40100	PROPERTY TAX-CURRENT SEC-GEN	495867
	40110	PROPERTY TAX-CURRENT UNSEC-GEN	9944
	40130	PROPERTY TAX-PRIOR UNSEC-GEN	1000
	40142	PENALTIES FOR DEL TAXES-SEE441	0
	40143	REDMPTN PNLT -DELTXS-SEE 44143	0
	40150	SUPP PROP TAX-CURRENT SEC	7000
	40151	SUPP PROP TAX-CURRENT UNSEC	200
	40160	SUPP PROP TAX-PRIOR SEC	250
	40161	SUPP PROP TAX-PRIOR UNSEC	50
	40196	FIRE PROTECTION TAX	110000
Total GL Key 689510			
Total Revenues			
Total Character 01			
Character 07 -- FINES, FORFEITURES & ASSMNTS			
Revenues			
GL Key 689510 -- ZAYANTE FPD-GENERAL			
	44142	PENALTIES FOR DELINQUENT TAXES	50
	44143	REDMPTN PNLTIES FOR DELINQ TXS	50
Total GL Key 689510			
Total Revenues			
Total Character 07			
Character 10 -- REV FROM USE OF MONEY & PROP			
Revenues			
GL Key 689510 -- ZAYANTE FPD-GENERAL			
	40430	INTEREST	8500
	40440	RENTS & CONCESSIONS	450
Total GL Key 689510			
Total Revenues			
Total Character 10			
Character 15 -- INTERGOVERNMENTAL REVENUES			
Revenues			
GL Key 689510 -- ZAYANTE FPD-GENERAL			
	40810	ST-NATURAL DISASTER ASSISTANCE	0
	40830	ST-HOMEOWNERS' PROP TAX RELIEF	2345
Total GL Key 689510			
Total Revenues			
Total Character 15			
Character 19 -- CHARGES FOR SERVICES			
Revenues			
GL Key 689510 -- ZAYANTE FPD-GENERAL			
	41306	INSPECTION FEES	2500
Total GL Key 689510			
Total Revenues			
Total Character 19			

Character 23 -- MISC. REVENUES

Revenues

GL Key 689510 -- ZAYANTE FPD-GENERAL

42372	CONTRIBUTIONS AND DONATIONS	2500
42380	NSF CHECKS	0
42384	OTHER REVENUE	2500

Total GL Key 689510

Total Revenues **639206**

Total Character 23

Character 25 -- OTHER FINANCING SOURCES

Revenues (transfer IN from Capital Outlay) **41146**

GL Key 689510 -- ZAYANTE FPD-GENERAL

42450	SLS OF FIXED ASSETS-NONTAXABLE	1001
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Total GL Key 689510

Total Revenues **685353**

Total Character 25

Character 50 -- SALARIES AND EMPLOYEE BENEF

Expenditures

GL Key 689510 -- ZAYANTE FPD-GENERAL

51000	REGULAR PAY-PERMANENT	155531
JL	OES- STRIKE TEAM RESPONSE	
51010	REGULAR PAY-EXTRA HELP	40000
52010	OASDI-SOCIAL SECURITY	11665
53010	EMPLOYEE INSURANCE & BENEFITS	0
53015	UNEMPLOYMENT INSURANCE	5000
54010	WORKERS COMPENSATION INSURANC	99343

Total GL Key 689510

Total Expenditures **311539**

Total Character 50

Character 60 -- SERVICES AND SUPPLIES

Expenditures

GL Key 689510 -- ZAYANTE FPD-GENERAL

23-24 Expenditures

61110	CLOTHING & PERSONAL SUPPLIES	25000
61125	UNIFORM REPLACEMENT	2000
61215	RADIO	15077
61221	TELEPHONE-NON TELECOM 1099	12000
61310	FOOD	5000
61412	JANITORIAL SERVICES	2300
61425	OTHER HOUSEHOLD EXP-SERVICES	500
61525	LIABILITY INSURANCE	26680
61720	MAINT-MOBILE EQUIPMENT-SERV	39000
61725	MAINT-OFFICE EQUIPMNT-SERVICES	1500
61730	MAINT-OTH EQUIP-SERVICES	13307
61845	MAINT-STRUCT/IMPS/GRDS-OTH-SRV	5000
61846	MAINT-STRCT/IMPS/GRDS-OTH-SUPP	1000
61920	MEDICAL, DENTAL & LAB SUPPLIES	3000
62020	MEMBERSHIPS	2599
62219	PC SOFTWARE PURCHASES	8000
62220	PHOTO COPY/PRINTER SUPPLIES	1000
62221	POSTAGE	750
62223	SUPPLIES	3000

62301	ACCOUNTING AND AUDITING FEES	27000
62304	ATTORNEY	1000
62367	MEDICAL SERVICES-OTHER	4000
62381	PROF & SPECIAL SERV-OTHER	9120
62420	LEGAL NOTICES	500
62500	EQUIPMENT LEASE & RENT	2059
62610	RENTS/LEASES-STRUC IMP & GRNDS	25
62715	SMALL TOOLS & INSTRUMENTS	2000
62826	EDUCATION AND/OR TRAINING	7000
62827	ELECTION EXPENSE-OTHER	500
62888	SPEC DIST EXP-SERVICES	20000
62920	GAS, OIL, FUEL	21000
62928	TRAVEL-OTHER(NON-REPT)	500
63070	UTILITIES	17000
Total GL Key 689510		
Total Expenditures		278417
Total Character 60		589956
Character 70 -- OTHER CHARGES		
Expenditures		
GL Key 689510 -- ZAYANTE FPD-GENERAL		
74230	PRINCIPAL ON LEASE PURCHASES	66536
74420	INTEREST ON LEASE PURCHASES	21483
75231	CONTRIB TO OTHER AGENCIES-OTH	750
Total GL Key 689510		
Total Expenditures		88769
Total Character 70		
Character 80 -- FIXED ASSETS		
Expenditures		
GL Key 689510 -- ZAYANTE FPD-GENERAL		
86110	BUILDINGS AND IMPROVEMENTS	5000
86204	EQUIPMENT	0
86209	MOBILE EQUIP	16146
Total GL Key 689510		
Total Expenditures		21146
Total Character 80		
Character 90 -- OTHER FINANCING USES		
Expenditures		
GL Key 689510 90000	OPERATING TRANSFERS OUT	0
98700	CONTINGENCY	5000
Total GL Key 689510		
Total Expenditures		5000
Total Character 90		
Total Fund 76645		
TOTAL EXPENDITURES (50,60,70.80,90)		704871
Cap Outlay contribution offset transfer		41146
Net Deficit/Surplus with outlay contribution		-19518

COUNTY OF SANTA CRUZ
Budget Adjustment

Dept Name: Zayante Fire District
Prepared By: J. Maxwell
Phone: 831-809-3489
Date: 9/5/23

Fiscal Year: 2024

Type of Budget Adjustment: Proposed Budget Upload

Defaults:

Transaction Type Fund Type Budget Version Final
A FY AD DEPT

Set ID from Log: BU2324

GL KEY	GL OBJECT	Increase (Decrease)	DESCRIPTION (30)
689510	40430	2,500.00	Interest earned - increase
689510	41306	1,500.00	Inspection fees - increase
689510	42450	1001.00	SLS Fixed Assets
689510	61720	4,000.00	Maint. Mobile - increase
689510	95001	41,146.00	Operating Transfer In
689510	74230	(16,146.00)	Principlal on Lease Purchase
689510	86209	16,146.00	Mobile Equipment
689520	95002	41,146.00	Operating Transfer Out
689510	74230	25,000.00	Principal on Lease Purchase
689510	86209	16,146.00	Mobile Equipment

9/11/23 11:55 AM



ZAYANTE FIRE PROTECTION DISTRICT

7700 E. Zayante Rd
Felton Ca. 95018
Office: 831-335-5100
Fire Chief Jeff Maxwell

Zayante Fire Protection District OWS Project

Extract :

A District wide Outdoor Warning System (OWS) has been identified as a operational priority in order to add an additional layer of emergency notification redundancy, primarily for those who are outdoors, off grid, without power or connectivity to landline, VOIP phone, cellular services and cable television. Sirens would be placed strategically around the District to ensure maximum coverage of audible alert when the sirens are activated. The 2023 Atmospheric River Disaster events exposed the need for greater communication, alerting system resilience.

Discussion :

The OWS sirens are intended for outdoor alerting and there is no guarantee they will be heard indoors, depending on sound insulation of structures, as well as the distance from the sirens and surrounding terrain necessitating a network overlap of siren coverage.

Many agencies throughout the United States have outdoor warning systems to alert the public of potential dangers in a short amount of time. For example, numerous Cities and Counties in the Mid Western United States have siren systems to warn of severe weather events such as tornadoes or thunderstorms. Some coastal cities in Hawaii, Alaska and California have siren systems to warn of Tsunami's. Following the Woolsey Fire in November 2018, Malibu commissioned a feasibility study for using sirens for emergency warnings, primarily for wildfires. They moved forward with design and installation. The Zayante Fire Protection District has maintained an Outdoor Siren System at its main Station since the 1950's primarily as an alert and notification signal for volunteer firefighters to respond for an emergency. In the 1980's the siren was used to notify residents of approaching « Medfly » spraying operations and again in the early 2000's for aerial spraying.

Once approved and funded, the sirens will provide one more tool in the District's alert and warning toolkit to notify this rural community of the need for emergency action resilient to power and communication outages.

The District benefits from an existing warning toolkit including :

- Integrated Public Alert and Warning System (IPAWS) with an Emergency Alert System and Wireless Emergency Alerts. (CRUZAWARE)
- Radio
- Television
- Social Media postings
- PA systems and vehicle sirens.

The existing Alert systems require connectivity and power supply to be effective. During the 2023 Atmospheric River Disaster in Santa Cruz County significant communities within the Fire District experienced lengthy periods of time often weeks without power from the utility grid. Without power local Comcast and AT&T phone systems failed due to expired battery backup and utility failures denied access to Internet, phone systems and cable television. The information black out had a material affect on residents who needed to drive to local fire stations to summon emergency medical aid or report incidents. Many residents isolated and stranded by landslides were directly disenfranchised from the Social Safety network.

Implementation :

The preliminary locations and number of sirens will be determined based on raw sound propagation testing within the community to provide sufficient coverage while recognizing the need to reduce sound carrying over to neighboring communities to avoid misinterpretation.

An initial test(s) will include community messaging in advance to advertise and engage community members to respond via social media to the quality of sound propagation. Coined « Siren Saturdays » we will be able to forecast sound propagation from Fire Station 1's existing OWS. Based on resident feedback we can project the need to install up to two OWS sirens in Lompico and an additional OWS siren in Upper Zayante focused on concentrated populations.

Lompico is a target community as it exists within a box canyon with a single road access for entry and exit for a resident population of approximately 1500. Efforts since 2019 to establish an emergency access alternate road have been unsuccessful to date.

Upper Zayante community is also a target due primarily due to the frequency and length of power outages experienced year after year and the remoteness of the community. The distance from emergency services infers lengthy response times of 20-30 minutes in most instances.

Deployment is anticipated to involve installation on public owned or public right of way properties. It is anticipated a collaboration with the Zayante Fire Protection District, San Lorenzo Valley Water District and County of Santa Cruz will be necessary to effect successful results. Partnerships with the community at large, PG&E and grant funding solutions are necessary components to completion of the project.

Environmental Impact :

In review of existing systems with respect to the California Environmental Quality Act (CEQA) we believe the project qualifies for an exemption for specific actions necessary to prevent or mitigate an emergency. Pub. Res. Code Sec. 21080(b)(4). The sirens would serve to warn residents of an emergency situation in a very high fire hazard area, as well as needed for other environmental emergencies deemed appropriate, and thus would aid in mitigating an emergency.

« Emergency means a sudden, unexpected occurrence, involving a clear and imminent danger, demanding immediate action to prevent or mitigate loss of, or damage to, life, health, property, or essential public services. « Emergency includes occurrences such as fire, flood, earthquakes, or other soil or geological movements. (Public Res. Code Sec. 21060.5).

Further, depending on final design, the project may qualify for a Class 1 exemption for existing facilities could be cited for the « addition of safety or health protection devices for use during construction of or in conjunction with existing structures, facilities, mechanical equipment, or topographical features, including navigational devices. » (CEQA Guidelines Section 15301(f).

Financing plan – The District anticipates a collaboration between private contributors, individual donations and Grant funded revenue. The preliminary budget is \$150,000 and anticipates (3) installations on government owned properties. The budget will be determined with Industry quotes for a fixed or mounted outdoor warning system with battery backup, solar recharge capacity with power transfer switch and radio signal interface. Federal funding requires prior listing from the Authorized Equipment Inventory list.

FEMA Authorized Equipment List inventory :

04-AP-09-ALRT Systems-Public Notification and warning systems used to alert the public of protective actions or to provide warning to the public in the event of an incident, such as sirens, EAS, IPAWS ...

10BC-00-BATT Batteries, all types.

10BC-00-SOLR Chargers including solar.

10PE-00-PCDS Systems, power conditioning.

10PE-00-PTSW Switch, power transfer.

21GN-00-INSI Installation costs for authorized equipment.

21GN-00-STAX Sales tax on authorized equipment.

21GN-00-SHIP Shipping costs on authorized equipment.

Alert and Warning paired with Critical Messaging :

The activation of a OWS – Sirens are only a piece of the puzzle. Discussion and research are currently focused on two fronts. First, community GMRS radio networks exist to provide essential messaging to the public in the event of an incident. Low power and short range radio networks can be established linking neighborhoods. Alternatively, research into LoRa technology to link communities without power, cellular or wifi services. Utilizes a mesh network running on solar power or battery. Connects users via cellphone via bluetooth, wifi, usb plugin and requires a cell phone application similar to a messaging application.

Key neighborhood linkage is provided through an existing network of 'Firewise » communities currently established within the greater community. These relationships can be leveraged to build on existing neighborhood familiarity and common bonds.

To Be DEVELOPED – community messaging. Siren Saturday's – Training regime to condition public response.

Prime Objectives : Single Tone system providing evacuation notifications due to imminent hazard during communication outages.

Conceptual - two tone system reliant on public messaging and training.

Evacuation – Imminent Threat to life.

Shelter in Place – due to known hazard, lack of safe alternatives or extended closures due to weather, land movement or other acts of nature.



ZAYANTE FIRE PROTECTION DISTRICT

7700 E. Zayante Rd. Felton, California 95018 (831) 335-5100

Jeff Maxwell
Fire Chief

Request for Proposal (RFP)

The Zayante Fire Protection District (ZFPD) is requesting proposals to conduct financial audits for each of the following fiscal years: 2022/2023, 2023/2024, 2024/2025. The ZFPD Budgets and Financial Statements are available on our website: www.zayantefire.com

Submit proposals by Friday, September 29, 2023 to:

Jeff Maxwell, Fire Chief
Zayante Fire Protection District 7700
E. Zayante Rd. Felton, CA 95018
(831) 335-5100

Questions can be made to Fire Chief Jeff Maxwell at: jmaxwell@zayantefire.com

The Board of Directors will consider the audit proposals at their October 19, 2023, regular Board meeting and reserves the right to accept or reject any or all proposals.

1. BACKGROUND

The Zayante Fire Protection District ("ZFPD") is an independent autonomous fire district, formed under the "Fire Protection District law of 1987", Government Code and Health and Safety Code, State of California. The ZFPD was organized in 1942 and currently has the following funds:

- General Fund
- Capital Outlay

The ZFPD is required by State Law to provide an annual audit of its financial statements by a Certified Public Accountant in accordance with generally accepted auditing standards.

The ZFPD cash balances are on deposit with the Santa Cruz County Treasurer. The ZFPD uses Santa Cruz County software for payroll and accounting applications.

2. SCOPE OF WORK

- A. The audit and report shall be performed in accordance with generally accepted auditing standards as promulgated by the American Institute of Certified Public Accountants (AICPA); the AICPA Audits of State and Local Governmental Units audit and accounting guide; the Governmental Auditing Standards, published by the U.S. General Accounting Office including GASB requirements; and State of California Controller's Minimum Audit Requirements for California Special Districts.
- B. The auditor will meet with ZFPD management staff for an entrance and exit conference.

Board of Directors
Lyle Fleming, PrivaTarbet, Gary Herceg, Kristi Locatelli, John Schneider

- C. The auditor will provide the ZFPD with a PDF copy of the audit report.
- D. Presentation to the Board of Directors. Auditor will provide a final presentation to the Board of Directors at the Regular Board meeting in December of each year.

3. REPORT REQUIREMENTS

- A. For financial audits, the auditor shall examine the financial statements and records of the ZFPD and shall issue an auditor's opinion on the ZFPD financial statements. Such financial statements shall be prepared in conformity with generally accepted accounting principles.
- B. The auditor shall issue a compliance report based on an audit of general purpose or basic financial statements and a report on the internal control structure; both in accordance with Government Accounting Standards.
- C. The auditor shall prepare a comprehensive management letter including the auditor's findings and recommendations relative to the internal accounting and administrative controls, compliance with laws and regulations as applicable and adherence to generally accepted accounting principles. Management letters shall be addressed to the District Fire Chief.
- D. Auditors shall be required to make an immediate, written report of all irregularities and illegal acts of which they become aware, to the Board of Directors and Fire Chief.

4. AUDIT TERM

If the selected firm performs satisfactorily for the FY June 30, 2023 audit, it is anticipated that the same firm will be engaged to perform the audit for the two succeeding years, subject to an annual evaluation.

5. CONTRACTUAL ARRANGEMENTS

- A. Work papers and reports must be retained for a period of three years after the completion of the audit and made available for inspection by the ZFPD or government auditor's if requested by them.
- B. ZFPD Staff will be available and provide documentation to assist the auditor during the course of the audit.
- C. Payment for the audit will be made based on the terms of the contract.

6. REQUESTED INFORMATION

Requested information is contained in Exhibit 1.

7. INSURANCE AND INDEMNITY

The Auditor selected shall be required to carry the minimum types of insurance and the minimum amounts set forth in Exhibit 1.

EXHIBIT 1

REQUESTED INFORMATION

This section contains questions that will allow the ZFPD to evaluate the firm and services provided. In the proposal, please respond to the questions in the order they are requested with the same number sequence.

1. General Information

- A. Provide the firm's address, telephone number and contact name.
- B. How long has the firm been in business?
- C. How many financial audits were performed by the firm for public agencies during 2019, 2020, 2021 and 2022?
- D. Describe the recent firm auditing experience similar to the type of audit requested.
- E. Provide a client listing for references.
- F. Is there any pending litigation against the firm? If so, please provide details.

2. Organization and Personnel

- A. Provide an organizational chart for the location where the ZFPD account will be handled.
- B. Provide resumes of partners, audit managers, field supervisors and other staff who would be assigned to work on the ZFPD account.

3. Proposer's Approach to the Examination

- A. Submit a general audit work plan to accomplish the scope defined in these guidelines. The audit work plan should demonstrate the proposer's understanding of the audit requirements and the audit tests and procedures to be applied in completing the audit plan. The plan should detail the expected number of audit hours by staff level.
- B. Detail how the reporting deadline requirements of the audit will be met.

4. Insurance

Please confirm that the required Certificates of Insurance will be provided:

- A. Commercial General Liability insurance with minimum limits of \$2,000,000 per occurrence with an Additional Insured Endorsement.
- B. Automobile Liability insurance with a minimum limits of \$1,000,000 per accident.
- C. Workers' Compensation with statutory limits, as required by the Labor Code of the State of California, and Employer's Liability with minimum limits of \$1,000,000 per occurrence.
- D. Professional Liability/Errors and Omissions insurance with minimum limits of \$2,000,000 per occurrence.

5. Affirmations

Provide a positive statement to confirm that each of the following mandatory criteria is satisfied:

- A. The proposer is properly licensed to practice as a certified public accountant in the State of California.
- B. The proposer meets the independence requirements of the American Institute of Certified Public Accountants and the Government Auditing Standards.
- C. The proposer meets the continuing education and external quality control review requirements contained in the Government Auditing Standards.

6. Information/Fees

The following documents should be included in your proposal package:

- A. Sample audit report
- B. Proposed Contract for Services
- C. A "Not-to-Exceed" fee for 2023, 2024 and 2025 inclusive of travel, per diem and all other out of pocket expenses.

Board of Directors

Lyle Fleming, PrivaTarbet, Gary Herceg, Kristi Locatelli, John Schneider