



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors

Minutes of the Regular Meeting

May 11, 2023

1.0: CALL TO ORDER:

Chairperson Herceg called the meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

Directors present: Fleming, Herceg, Locatelli, Schneider and Tabet

Staff present: Asst Chief Maxwell

Absent: Chief Walter

2.0: FLAG SALUTE:

3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action.

4.0: PUBLIC COMMENT: None

5.0: PUBLIC HEARING:

- 2023 Fee Schedule Opened 7:02 Incorporated change for CSG for the year. Closed 7:04

6.0: CORRESPONDANCE: None

7.0: CONSENT AGENDA:

7.1: Approval of April 20, 2023 minutes

7.2: Approve ZFPD Claims disbursement for the month of April 1, 2022, through April 30, 2023, in the amount of \$57,015.94

- Payroll and Benefits \$14,644. Pay Periods 8 & 9
- Strike Team Pay \$0.00
- Benefits \$999.38
- Station repairs \$13,769.91
- General Fund \$27,602.65

7.3: Approve Revenues for the month of April 1, 2023, through April 30, 2023, in the amount of \$

- Parcel Taxes
- Refunds
- Insurance
- Donations \$12,170.01

7.4 Personnel Actions: none

7.5: Upon motion by Director Fleming and duly seconded by Director Locatelli the consent agenda was approved by a unanimous vote.

8.0: CHIEFS REPORT:

8.1: Administration: Met with county payroll to address employee coding. Also looking into having them do benefit tracking. Worked correcting Chief Maxwell's system rights. Everything seems to be working now as we were able to process data. Going through everyone's files and updating them.

8.2: Apparatus: All apparatus is in-service. No updates on the type 3 on order. E2414 is decommissioned in CAD system.

8.3: Calls: Structure-1 mutual aid Ben Lomond, Wildland-0, Public assist-4, mutual aid-1, Medicals-14, MVA-1, Smoke checks-2, Mutual aid 2466-4, wires down-4

8.4: Training: Wildland fire training (RT-130) is continuing.

8.5: EMS: 3 EMT are scheduled for National certification 4 remain pending (no scheduled test date)

8.6: Station repairs: Touch up painting has been completed. Carpet to be done on Saturday equipment is being moved back in

8.7: Committee reports:

SLV Council no meeting this month

SCCFAIG Received case review. Will cover in closed session

EMSIA submitted R2466 reimbursement paperwork to AMR. Contacted Ops Supervisor to follow up on previous bills submitted. Working on next batch to submit.

SCCFCA Final preps for Active shooter drill. Hazard Reduction burn program developed to allow continued fuel reduction burning, but a CalFire permit is required for these backyard burns.

8.8: Other Activities: Chad Broughton completed 5-year sprinkler system test and inspection. No charge for his service. Thank you, Chad!

LAFCO continued conversation with Don Jarvis the LAFCO REP about shared services.

9.0: UNFINISHED BUSINESS

9.1: Shared services-Felton Fire Protection District: Nothing to report

9.2: Fire Station repairs for storm damages: The tile floors still need to be buffed and the carpet needs to be finished. Director Locatelli is trying to get new pictures of the Department in action to put up in the hallway. Decorating has been started in the Directors room and the entry way.

9.3: Policy 4000 Review:

Annual pay role will have no COLA raises. There needs to be a clear direction on how an employee moves up in the steps presented.

Pay for Directors, Board Clerk different positions

Want to be state compliant but need to review 1522 before we can move forward.

Upon Motion by Director Fleming and duly seconded by Director Locatelli these changes were approved by a unanimous vote.

10.0: NEW BUSINESS:

10.1: Upon motion by Director Herceg and duly seconded by Director Schneider Resolution #509-06-23, accepting unanticipated revenue for the McKinney Fire in the amount of \$56,763.32 was approved by a unanimous vote.

10.2: Facility Use Application Review for 7-22-23 \$225 for the use of the community room was approved by consensus.

10.3: Fee Schedule Adoption: Upon motion by Director Locatelli and duly seconded by Director Tarbet Resolution #510-07-23 was approved as presented by a unanimous vote.

11.0: CLOSED SESSION: Closed at 8:05

12.0: RE-AJOURN OPEN SESSION AND REPORTING OF ACTIONS: Opened at 8:54 Board reviewed workers comp claim. No action taken

13.0: ITEMS FOR NEXT AGENDA:

13.1:

14.0: Adjournment 8:56

NEXT MEETINGS:

June 22, 2023