



## ZAYANTE FIRE PROTECTION DISTRICT

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# **Board of Directors**

## **Minutes of the Regular Meeting**

### **Dec 20, 2023**

#### **1.0: CALL TO ORDER:**

Chairperson Fleming called the meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

**Directors present:** Fleming, Herceg, Locatelli, and Schneider

**Staff present:** Chief Maxwell

**Absent:** Tarbet

#### **2.0: FLAG SALUTE:**

#### **3.0: ADDITIONS AND DELETIONS TO THE AGENDA:**

Additions to the agenda may be added as a discussion item. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action. **none**

#### **4.0: PUBLIC COMMENT:** None

#### **5.0: PUBLIC HEARING:**

#### **6.0: CORRESPONDANCE:**

6.1: Request by the Santa Cruz County Equine Evacuation Group to use the station. Upon motion by Director Fleming and duly seconded by Director Schneider, use of the station was granted as requested with a \$175.00 fee. This was approved by a unanimous vote.

6.2: Request by the SLV Amateur Radio Club to use the station, January-June. Upon motion by Director Herceg and duly seconded by Director Locatelli, use of the station was approved as requested with a \$175.00 Fee. This was approved by a unanimous vote.

#### **7.0: CONSENT AGENDA:**

7.1: Approval of November 16, 2023, minutes

7.2: **Summary:** ZFPD Revenue and Expense report for the month of November 1, 2023, through November 30, 2023.

7.3: Director Fleming reviewed and signed the payroll.

7.4: Upon motion by Director Locatelli and duly seconded by Director Schneider the consent agenda was approved by a 3-0-1 vote with Director Herceg abstaining due to his absence at the previous meeting.

## **8.0: REVIEW CLAIMS:**

**8.1: Action Item:** Upon motion by Director Hecceg and duly seconded by Director Fleming, Claims Disbursements for the month of December 1, 2023, through December 17, 2023, in the amount of \$13,129.53 were approved by a unanimous vote of 4-0.

## **9.0: CHIEFS REPORT:**

### **9.1: Administration:**

- Chief Maxwell spent days re-establishing full control of FEMA-SAM Registration with permission.
- Updated Point of Contacts and Roles
- Worked with First Due Systems team to resolve parsing errors.
- Attended EMSIA and County Chiefs Meetings
- Provided feedback on Ambulance subcontract rate structure.
- Attended Santa Cruz Water Dept. mandated reporter meeting for watershed releases.
- Attended Senator Laird lunch with Congressman Panetta and Assemblywoman Pellerin and the Valley Chiefs.
- Demobilized Capt. Alcamo, Ellis and FF Reynolds
- Re-established Computer Aided Dispatch link to desktop to provide incident summaries during storm mode events.
- All claims, deposits, and Journal entries processed in a timely manner.
- Outreach to settle Stale Dated Warrant liabilities by G. Hicks ongoing.

### **9.2: Apparatus: All apparatus is in service.**

- All Apparatus is in service.
- R2465 to Ford dealership for battery replacement and programming.
- Conducted monthly siren test.

### **9.3: Training:**

- Monthly training included Ladders, Air Bags, Live Oak-Fire Attack.

### **9.4: Prevention:**

- Met with the owner of 9655 Lompico regarding bridge recertification.
- Uploaded NFIRS data set for month.

### **9.5: Stations and Grounds:**

- Completed one day of chipping to increase road visibility on property.
- Reviewed SLVWD for Box Gulch mitigation project.
- Supported 5 days on site with Geo Wilson for Station 1 heater repairs.
- Kitchen Hood and duct serviced.

### **9.6: Incident Response Summary:**

- October total calls: 15 EMS-8 (including one Calstar transport), Vehicle Fire, MVA-4, Gas investigation-1, Mutual Aid-, Smoke Checks-, Wires down, Canceled, Public Service-1, Fire Alarms-1

### **9.7: Budget:**

- Revenue to date: \$129,961.17
- Salary Benefit Workers Comp to date: \$290,874.33 (Includes Volunteer Annual Pay and Strike Team Payout)
- Service and Supply to date: \$76,680.46

**10.0: UNFINISHED BUSINESS:**

**10.1:** Finance Subcommittee report Director Locatelli

**11.0: NEW BUSINESS:**

**11.1: Action Item:** No New Business to report.

**12.0: CLOSED SESSION:**

**13.0: RE-AJOURN OPEN SESSION AND REPORTING OF ACTIONS:**

**14.0: ITEMS FOR NEXT AGENDA:**

**15.0: ADJOURNMENT: 7:55**

**NEXT MEETINGS:**

January 18, 2024