



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors

Minutes of the Regular Meeting

February 15, 2024

1.0: CALL TO ORDER:

Chairperson Schneider called the meeting of the Zayante Fire Protection Board of Directors to order at 7:03 PM.

Directors present: Fleming, Herceg, Locatelli, Schneider and Tarbet

Staff present: Chief Maxwell

Absent:

2.0: FLAG SALUTE:

3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action. 6.2 Community Use App

4.0: PUBLIC COMMENT: None

5.0: PUBLIC HEARING:

6.0: CORRESPONDANCE:

6.1: County of Santa Cruz Certificate of Insurance for Election Use

6.2: Supervisor McPherson would like to hold a community meeting on March 27, 2024, from 5:45-8:30. Upon motion by Director Locatelli and duly seconded by Director Fleming this was approved by a unanimous vote of 5/0.

7.0: CONSENT AGENDA:

7.1: Approval of January 18, 2024, minutes

7.2: **Summary:** ZFPD Revenue and Expense report for the month of January 1, 2024, through January 31, 2024.

7.3: Director Schneider reviewed and signed the payroll.

7.4: Upon motion by Director Tarbet and duly seconded by Director Herceg the consent agenda was approved by a unanimous 5-0 vote.

8.0: REVIEW CLAIMS:

8.1: **Action Item:** Upon motion by Director Schneider and duly seconded by Director Fleming, Claims Disbursements for the month of January 1, 2024, through January 31, 2024, in the amount of \$15,666.36 were approved by a unanimous vote of 5/0.

9.0: CHIEFS REPORT:

9.1: Administration:

- Chief Maxwell attended SCFAIG, Fire-EMS, SLV Fire Districts, and County Chiefs meeting.
- He and Director Locatelli met with Supervisor McPherson re: Lompico Roads
- Distributed W-2's
- Updated District Resolution Binder
- Submitted FAIRA insurance renewal application.
- Proposal advocacy for HSG Grant-Siren.
- All claims, deposits, and Journal entries processed in a timely manner.

9.2: Apparatus: All apparatus is in service.

- All Apparatus is in service.
- R2465 continues to have electrical problems.
- E2437-Our new engine has been delivered. The guys are slowly getting it outfitted.
- Conducted monthly siren test successfully while on Generator power.

9.3: Training:

- Monthly training included report writing, PG&E gas and electric safety training, along with EMS-EPI IM injections.

9.4: Prevention:

- No notable action

9.5: Stations and Grounds:

- Maintain Storm readiness with drainage and generator at all 3 stations.

9.6: Incident Response Summary:

- December total calls: 26 EMS-10, Vehicle Fire-1, MVA-5, Gas investigation-2, Mutual Aid-3 (Felton, Central, Santa Cruz County Fire), Smoke Checks-1, Wires down-2, Public Service-2, Fire Alarms-1

9.7: Budget:

- Revenue to date: \$452,403.17
- Reg and extra help pay, OASDI-SS, UI, Workers Comp to date \$315,822.99 includes Volunteer Annual Pay and 1 Strike Team Payout.
- Service and Supply to date: \$105,666.74.

10.0: UNFINISHED BUSINESS:

10.1: Finance Subcommittee report Director Locatelli

- Plans on next steps along with Update and Discussion – The Board reviewed several cost models to address future capital outlay expense and staffing models. After discussion the Board directed the committee to return with a recommended proposal.

11.0: NEW BUSINESS:

11.1: Action Item:

12.0: CLOSED SESSION:

13.0: RE-AJOURN OPEN SESSION AND REPORTING OF ACTIONS:

14.0: ITEMS FOR NEXT AGENDA:

15.0: ADJOURNMENT: 8:30

NEXT MEETINGS:

March 21, 2024