



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors

Minutes of the Regular Meeting

April 11, 2024

1.0: CALL TO ORDER:

Chairperson Schneider called the meeting of the Zayante Fire Protection Board of Directors to order at 7:02 PM.

Directors present: Fleming, Herceg, Locatelli, Schneider and Tabet

Staff present: Chief Maxwell

Absent:

2.0: FLAG SALUTE:

3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not act on any added items at this meeting. The Board may elect to add the item to a future meeting for action. none

4.0: PUBLIC COMMENT: None

5.0: PUBLIC HEARING:

6.0: CORRESPONDANCE:

6.1: PGE has requested the use of the Z-Room, kitchen and parking lot for May 7, 2024, to share with the community of Lompico efforts related to vegetation management. Upon motion by Director Fleming and duly seconded by Director Herceg a Use Fee of \$750 has been approved with a unanimous vote of 5-0.

6.2:

7.0: CONSENT AGENDA:

7.1: Approval of March 21, 2024, regular meeting minutes.

7.2: **Summary:** ZFPD Revenue and Expense report for the month of March 1, 2024, through March 31, 2024.

7.3: Director Schneider reviewed and signed the payroll.

7.4: Upon motion by Director Fleming and duly seconded by Director Herceg the consent agenda was approved by a unanimous vote of 5-0.

8.0: REVIEW CLAIMS:

8.1: **Action Item:** Upon motion by Director Schneider and duly seconded by Director Herceg, Claims Disbursements for the month of March 1, 2024, through March 31, 2024, in the amount of \$13,187.97 were approved by a unanimous vote of 5-0.

9.0: CHIEFS REPORT:

9.1: Administration:

- Chief Maxwell Conducted 2 finance committee meetings.
- Hosted 6 days of Election operations.
- Met with Supervisor McPherson and Director Locatelli.
- Met with Scotts Valley Fire Chief regarding Valley response capacity.
- Attended SCFAIG and WC Claim review.
- Filed CPUC comments to AT&T opposing proposals to discontinue landline service.
- All claims, deposits, and Journal entries processed in a timely manner. Continue to follow up on hotel double billing from the Apparatus Inspection Trip and following up on a missing payment to “Wex” for fuel card charges.

9.2: Apparatus: All apparatus is in service.

- All Apparatus is in service.
- E2437 out for radio and technology installations.
- Considered and concluded sale of E2412.
- Decommissioned 2465.
- Renumbered B2404 to utility 2490 to address system conformity.
- Scheduled 2436 and E2411 for Annual maintenance in April.
- Inspected used type 6 unit pending follow up to discovery.
- Conducted monthly siren test while on Generator power.

9.3: Training:

- Monthly training dedicated to vehicle extraction and EMS skills.

9.4: Prevention:

- Provided 2 ½ hours of Chipper service to West Zayante.

9.5: Stations and Grounds:

- Fire Station 3 was broken into and there was significant damage to the entry door as well loss of equipment. Santa Clara PD recovered a Rapid Intervention kit, portable radio but not the Holmatro Hydraulic Rescue Combi Tool and power unit, the Stihl chain saw, 2 rope rescue equipment caches, Haligan bar, burn injury bag and the flat head axe.
- Station 1 drainage was maintained several times.
- Ron Raymond continued mapping circuits identifying relay replacements.

9.6: Incident Response Summary:

- February total calls: 22 Structure Fire-1, EMS-15, Vehicle Fire-, MVA-1, Gas investigation-1, Mutual Aid-2, Smoke Investigation, Gas investigation-1, Fire Alarm-, Wires down-1, Canceled, Public Service-0,

9.7: Budget:

- Revenue to date: \$459,360.63
- Reg and extra help pay, OASDI-SS, UI, Workers Comp to date \$349,193.93 includes Volunteer Annual Pay and Strike Team Payout.
- Service and Supply to date: \$148,394.48.

10.0: UNFINISHED BUSINESS:

10.1: Finance Subcommittee report Director Locatelli

- Discussion on the Frequently Asked Questions Flyer, the June 16, 2024 Pancake Breakfast and the June 22 Flea Market.

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11.0: NEW BUSINESS:

11.1: Upon motion by Director Fleming and duly seconded by Director Herceg Resolution 522-04-24 Accepting Unanticipated Revenue for the sale of Fire Engine 2412 in the amount of \$6,000 was approved by a unanimous vote of 5-0

11.2: Upon motion by Director Herceg and duly seconded by Director Locatelli, Resolution 523-05-24 Accepting unanticipated Revenue for the sale of 2017 F-150 in the amount of \$20,000 was approved by a unanimous vote 5-0.

12.0: CLOSED SESSION:

13.0: RE-AJOURN OPEN SESSION AND REPORTING OF ACTIONS:

14.0: ITEMS FOR NEXT AGENDA:

15.0: ADJOURNMENT: 8:30

NEXT MEETINGS:

May 16, 2024