



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors Minutes of the Regular Meeting June 13, 2024

1.0: CALL TO ORDER:

Chairperson Schneider called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

Directors present: Fleming, Locatelli, Schneider and Tarbet

Staff present: Chief Maxwell

Absent: Herceg

2.0: FLAG SALUTE:

3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not act on any added items at this meeting. The Board may elect to add the item to a future meeting for action

4.0: PUBLIC COMMENT: None

5.0: PUBLIC HEARING:

Opened at 7:02

5.1: Public hearing to Review 2024-2025 Preliminary General and Capital Outlay Budget

Closed at 7:03 No public in attendance.

6.0: CORRESPONDANCE:

6.1:

7.0: CONSENT AGENDA:

7.1: Approval of May 16, 2024, regular meeting minutes.

7.2: Approval of May 6, 2024, regular meeting minutes put off until there is a full board.

7.3: Summary: ZFPD Revenue and Expense report for the month of May 1, 2024, through May 30, 2024.

7.4: Director Schneider reviewed and signed the payroll.

7.5: Upon motion by Director Locatelli and duly seconded by Director Fleming, the consent agenda except for 7.2 was approved by a unanimous vote. 4/0

8.0: REVIEW CLAIMS:

8.1: Action Item: Upon motion by Director Schneider and duly seconded by Director Tarbet, Claims Disbursements for the month of May 1, 2024, through May 30, 2024, in the amount of \$78,163.05 were approved by a unanimous vote of 4-0.

9.0: CHIEFS REPORT:

9.1: Administration:

- Chief Maxwell attended the County Chiefs Meeting, conducted 2 finance committee meetings, conducted a virtual conference with CSG to discuss plan check process. Attended Auditor Controllers Fiscal Year end training. Attended Fire Prevention Officers and County Planning Commissions Meeting. Attended SC Fire Investigation Lead Coordination meeting. Submitted Federal Grant for Slip-On Skid unit.
- Posted Escheatment notice to the Sentinel to address resolution on Stale Dated Warrants and forwarded proof of posting to the Auditor Controller for action on July 1, 2024
- All claims, deposits, Journal entries processed in a timely manner.

9.2: Apparatus:

- All Apparatus is in service.
- E2437 pending final check list from vendor and licensing and registration correction.
- MES conducted annual SCBA maintenance.
- Scheduled graphics for E-2448
- Conducted monthly siren test.

9.3: Training:

- Monthly training dedicated to Wildland Firefighting skills and EMS skills.

9.4: Prevention:

- Following up on low impact camping ordinance.
- Coordinated plan check process and expectations with CGS consultants.

9.5: Stations and Grounds:

- Station 1 drainage was maintained several times and weed abatement continuing.
- Davey Tree donated 6 hours of service to trim back the landing zone.
- Life Flight conducted a ground inspection and a flyover to approve reopening the landing zone.

9.6: Incident Response Summary:

- April total calls: 21 Structure Fire-0, EMS-10, Vehicle Fire-0, MVA-2, Carbon Monoxide alarm investigation-2, Mutual Aid-4, Fire Alarm-0, Wires down-1, Public Service-1, Rescue-1

9.7: Budget:

- Revenue to date: \$627,641.59
- Reg and extra help pay, OASDI-SS, UI, Workers Comp to date \$379,610.89 includes Volunteer Annual Pay and Strike Team Payout.
- Service and Supply to date: \$181,528.42.

10.0: UNFINISHED BUSINESS:

10.1: Finance Subcommittee report Director Locatelli.

- Preparation is being made for the Pancake Breakfast information table on June 16, 2024.
- Banners have been made for the ballot measure along with handouts.

11.0: NEW BUSINESS:

11.1: Upon motion from Director Locatelli and duly seconded by Director Fleming, Policy 4000 was approved by a unanimous vote of 4/0.

11.2: Upon Motion by Director Schneider and duly seconded by Director Fleming, the 2024 Fire Chief Agreement was reviewed and approved by a unanimous vote 4/0. Edits to Policy 4000 will be merged into the Fire Chief Agreement when revised.

11.3: Upon motion by Director Fleming and duly seconded by Director Locatelli, Resolution 528-29-24 a resolution adopting the preliminary FY 24-25 General and Capital Outlay Budgets was approved by a unanimous vote 4/0

11.4: Upon motion by Director Tarbet and duly seconded by Director Schneider the 2024 Intergovernmental Agreement – Vehicle Repair was reviewed and approved by a unanimous vote. 4/0

11.5: Action-Santa Cruz Parkes Parcel Tax assessment. The consensus was to wait on this and see where it goes. County Parks has not paid Zayante Measure O assessments.

12.0 Closed Session: None

13.0: RE-AJOURN OPEN SESSION AND REPORTING OF ACTIONS:

14.0: ITEMS FOR NEXT AGENDA:

15.0: ADJOURNMENT: 8:53

NEXT MEETINGS:

July 11, 2024