# ZAYANTE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS – REGULAR MEETING July 11, 2024 7700 E. Zayante Rd Community Room – 7:00 pm

#### **1.0 CALL TO ORDER/ROLL CALL:**

Chairperson of the Board of Directors calls the meeting to order. District Secretary calls the roll of Board of Directors. Establishment of a quorum.

#### 2.0 FLAG SALUTE

#### **3.0 ADDITIONS/DELETIONS TO AGENDA** (GC §54954.2):

Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

#### **4.0 PUBLIC COMMENT** (GC §54954.3):

This portion of the agenda is reserved for Oral Communications by the public for items which are not on the agenda. Any person may address the Board of Directors at this time, on any subject that lies within the jurisdiction of the District. Normally, presentations must not exceed (3) minutes in length, and individuals may only speak once during Oral Communications. No actions may be taken by the Board of Directors on any Oral Communications presented. However, the Board of Directors may request that the matter be placed on a future agenda.

#### **5.0 Public Hearing**

This portion of the agenda is reserved for hearing of items listed as required by law. Hearings are opened for comment and then closed for public comment. Normally, presentations must not exceed (3) minutes in length, and individuals may only speak once during public hearings.

#### **6.0 CORRESPONDANCE:**

**7.0 CONSENT AGENDA:** Consent Agenda items 7.1-7.4 will be acted upon by one motion. These are routine, non-controversial items into a group whereby all are passed with a single motion and vote. No separate discussion on items unless a Board Member, Staff, or member of the public requests removal of the item for separate action under Sections 10.0 or 11.0.

- 7.1 Approval of May 6, 2024 regular meeting minutes.
- 7.2 Approval of June 13, 2024 regular meeting minutes.
- 7.3 Summary: ZFPD Revenue and Expense report through June 30, 2024

7.4 Review of Payroll

#### 8.0 REVIEW CLAIMS:

8.1 Action Item: ZFPD Claims Disbursements June 1, through June 30, 2024.

9.0 CHIEFS REPORT: DISTRICT ACTIVITY, EMSIA, SCCFCA, PREVENTION, SCFAIG.

**10.0 UNFINISHED BUSINESS:** Members of the public will be given the opportunity to address each scheduled item prior to Board action. The Chairperson of the Board may establish an item limit for members of the public to address the Board on agenized items.

10.1 Finance Subcommittee Report - Director Locatelli

 $10.2\ {\rm Review}\ {\rm Santa}\ {\rm Cruz}\ {\rm County}\ {\rm Parks}\ {\rm Parcel}\ {\rm Tax}\ {\rm Assessment}$ 

#### **11.0 NEW BUSINESS:**

11.1 Action Item: Review and Approve: Consider a Resolution ordering an Election for Board of Directors for two 4- year terms and two 2- year terms and placing a parcel tax measure on the November 5, 2024 ballot. Re-affirming Resolution 526-27-24.

**11.2** Review Attachment D – Notice to County Clerk of Elective Offices to be filled and Transmittal of Map and Boundaries.

11.3 Review Parcel Tax Ballot Question, Full text and Argument submitted to County Elections.

11.4 Review Election Ordinance 2024-1 effective only if Parcel Tax Measure is voter approved.

**11.5** Action Item: Review and Approve: Pehling CPA Engagement Letter for audited financial statement services for fiscal year-ended June 30, 2024.

**11.6** Action Item: Review and Approve: Reciprocal Service Agreement between Zayante and Felton Fire Protection Districts for Fire Protection and Emergency Services.

**12.0 CLOSED SESSION:** The Brown Act allows a legislative body during a meeting to convene a closed session in order to meet privately with its advisors on specifically enumerated topics. Examples of business which may be conducted in closed session include personnel evaluations or labor negotiations, pending litigation, and real estate negotiations (See Sections 54956.7 through 54957 and Sections 54957.6 and 54957.8). Under Section 54963, it is a violation of the Brown Act for any person to disclose confidential information acquired in a closed session. **No item pending.** 

**13.0 RE-AJOURN OPEN SESSION & REPORTING OF ACTIONS:** The legislative body must reconvene the public meeting after a closed session and publicly report specified closed session actions and the vote taken on those actions (Section 54957.1).

#### **15.0 ADJOURNMENT:**

#### **Americans with Disabilities Act**

In compliance with the requirements of Title II of the American Disabilities Act of 1990, the Zayante Fire District requires that any person in need of any type of special equipment, assistance or accommodations(s) in order to communicate at the District's Public Meeting, a contact the District at (831) 335-5100, a minimum of 72 hours prior to the scheduled meeting.

Agenda documents and materials relating to an open session agenda item that are provided to the Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying in the offices of the Zayante Fire Protection District, 7700 E. Zayante Rd. Felton, CA. 95018



# ZAYANTE FIRE PROTECTION DISTRICT

7700 East Zayante Road, Felton CA 95018 Ph: 831-335-5100 Fx: 831-335-5199

# **Board of Directors** <u>Minutes of the Regular Meeting</u> <u>May 6, 2024</u>

#### 1.0: CALL TO ORDER:

Chairperson Schneider called the meeting of the Zayante Fire Protection Board of Directors to order at 7:02 PM.

<b>Directors present:</b>	Herceg, Locatelli, Schneider
Staff present:	Chief Maxwell
Absent:	Fleming and Tarbet

#### 2.0: FLAG SALUTE:

#### 3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not act on any added items at this meeting. The Board may elect to add the item to a future meeting for action. none

#### 4.0: <u>PUBLIC COMMENT:</u> None

#### 5.0: **PUBLIC HEARING:**

- 6.0: CORRESPONDANCE:
  - **6.**1:

**6.**2:

- 7.0: CONSENT AGENDA:
  - 7.1:

7.2:

8.0: <u>REVIEW CLAIMS:</u>

8.1: Action Item:

#### 9.0: <u>NEW BUSINESS:</u> Staff Report addressing purchase of 2006 Ford F550. Wildland engine.

**9.1a:** Upon motion by Director Herceg and duly seconded by Director Schneider Resolution 524-05-24 accepting unanticipated revenue – Transfer from Capital Outlay to General Operating budget and appropriate funds for purchase of Ford F550 Wildland Engine in the amount of \$63,931.30 was approved by a unanimous vote of 3/0

- 9.1b: Journal entry
- **9.1c:** Truck site F550 Invoice
- 9.1d: Truck site work invoice.

#### **10.0: CLOSED SESSION:**

# 11.0: <u>RE-AJOURN OPEN SESSION AND REPORTING OF ACTION:</u> 11.1:

11.2:

- 12.0: ITEMS FOR NEXT AGENDA:
- 13.0: ADJOURNMENT: 7:14 <u>NEXT MEETINGS:</u> May 16, 2024



# ZAYANTE FIRE PROTECTION DISTRICT

7700 East Zayante Road, Felton CA 95018 Ph: 831-335-5100 Fx: 831-335-5199

# **Board of Directors** <u>Minutes of the Regular Meeting</u> <u>June 16, 2024</u>

### 1.0: CALL TO ORDER:

Chairperson Schneider called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

<b>Directors present:</b>	Fleming, Locatelli, Schneider and Tarbet
Staff present:	Chief Maxwell
Absent:	Herceg

### 2.0: FLAG SALUTE:

#### 3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not act on any added items at this meeting. The Board may elect to add the item to a future meeting for action

#### 4.0: **<u>PUBLIC COMMENT</u>**: None

#### 5.0: **PUBLIC HEARING:**

#### Opened at 7:02

5.1: Public hearing to Review 2024-2025 Preliminary General and Capital Outlay Budget **Closed at 7:03 No public in attendance.** 

#### 6.0: CORRESPONDANCE:

**6.**1:

#### 7.0: CONSENT AGENDA:

7.1: Approval of May 16, 2024, regular meeting minutes.

7.2: Aproval of May 6, 2024, regular meeting minutes put off until there is a full board.

7.3: Summary: ZFPD Revenue and Expense report for the month of May 1, 2024, through May 30, 2024.

7.4: Director Schneider reviewed and signed the payroll.

**7.5:** Upon motion by Director Locatelli and duly seconded by Director Fleming, the consent agenda except for 7.2 was approved by a unanimous vote. 4/0

#### 8.0: <u>**REVIEW CLAIMS:</u></u></u>**

**8.1: Action Item:** Upon motion by Director Schneider and duly seconded by Director Tarbet, Claims Disbursements for the month of May 1, 2024, through May 30, 2024, in the amount of \$78,163.05 were approved by a unanimous vote of 4-0.

#### 9.0: CHIEFS REPORT:

#### 9.1: Administration:

- Chief Maxwell attended the County Chiefs Meeting, conducted 2 finance committee meetings, conducted a virtual conference with CSG to discuss plan check process. Attended Auditor Controllers Fiscal Year end training. Attended Fire Prevention Officers and County Planning Commissions Meeting. Attended SC Fire Investigation Lead Coordination meeting. Submitted Federal Grant for Slip-On Skid unit.
- Posted Escheatment notice to the Sentinel to address resolution on Stale Dated Warrants and forwarded proof of posting to the Auditor Controller for action on July 1, 2024
- All claims, deposits, Journal entries processed in a timely manner.

#### 9.2: Apparatus:

- All Apparatus is in service.
- E2437 pending final check list from vendor and licensing and registration correction.
- MES conducted annual SCBA maintenance.
- Scheduled graphics for E-2448
- Conducted monthly siren test.

### 9.3: Training:

• Monthly training dedicated to Wildland Firefighting skills and EMS skills.

### 9.4: Prevention:

- Following up on low impact camping ordinance.
- Coordinated plan check process and expectations with CGS consultants.

### 9.5: Stations and Grounds:

- Station 1 drainage was maintained several times and weed abatement continuing.
- Davey Tree donated 6 hours of service to trim back the landing zone.
- Life Flight conducted a ground inspection and a flyover to approve reopening the landing zone.

### 9.6: Incident Response Summary:

• April total calls: 21 Structure Fire-0, EMS-10, Vehicle Fire-0, MVA-2, Carbon Monoxide alarm investigation-2, Mutual Aid-4, Fire Alarm-0, Wires down-1, Public Service-1, Rescue-1

### 9.7: Budget:

- Revenue to date: \$627,641.59
- Reg and extra help pay, OASDI-SS, UI, Workers Comp to date \$379,610.89 includes Volunteer Annual Pay and Strike Team Payout.
- Service and Supply to date: \$181,528.42.

### 10.0: <u>UNFINISHED BUSINESS:</u>

10.1: Finance Subcommittee report Director Locatelli.

- Preparation is being made for the Pancake Breakfast information table on June 16, 2024.
- Banners have been made for the ballot measure along with handouts.

#### 11.0: <u>NEW BUSINESS:</u>

**11.1:** Upon motion from Director Locatelli and duly seconded by Director Fleming, Policy 4000 was approved by a unanimous vote of 4/0.

**11.2:** Upon Motion by Director Schneider and duly seconded by Director Fleming, the 2024 Fire Chief Agreement was reviewed and approved by a unanimous vote 4/0. Edits to Policy 4000 will be merged into the Fire Chief Agreement when revised.

**11.3:** Upon motion by Director Fleming and duly seconded by Director Locatelli, Resolution 528-29-24 a resolution adopting the preliminary FY 24-25 General and Capital Outlay Budgets was approved by a unanimous vote 4/0

**11.4:** Upon motion by Director Tarbet and duly seconded by Director Schneider the 2024 Intergovernmental Agreement – Vehicle Repair was reviewed and approved by a unanimous vote. 4/0

**11.5:** Action-Santa Cruz Parkes Parcel Tax assessment. The consensus was to wait on this and see where it goes. County Parks has not paid Zayante Measure O assessments.

#### 12.0 Closed Session: None

#### 13.0: <u>RE-AJOURN OPEN SESSION AND REPORTING OF ACTIONS:</u>

#### 14.0: ITEMS FOR NEXT AGENDA:

#### 15.0: ADJOURNMENT: 8:53

# NEXT MEETINGS:

July 11, 2024

		FY 2024							
Object	GL Object Title	Adopted Budget	Adjusted Budget	Year-To-Date Actual	Year-To-Date Variance	Year-To-Date Spent Pct			
GL Key: 6895	510 – ZAYANTE FPD-GENERAL								
Character:	01 – TAXES								
40100	PROPERTY TAX-CURRENT SEC-GEN	-495,867.00	-495,867.00	-472,357.05	-23,509.95	95.26 %			
40110	PROPERTY TAX-CURRENT UNSEC-GEN	-9,944.00	-9,944.00	-9,899.93	-44.07	99.56 %			
40130	PROPERTY TAX-PRIOR UNSEC-GEN	-1,000.00	-1,000.00	-1,157.21	157.21	115.72 %			
40150	SUPP PROP TAX-CURRENT SEC	-7,000.00	-7,000.00	-3,922.82	-3,077.18	56.04 %			
40151	SUPP PROP TAX-CURRENT UNSEC	-200.00	-200.00	-309.39	109.39	154.70 %			
40160	SUPP PROP TAX-PRIOR SEC	-250.00	-250.00	-722.37	472.37	288.95 %			
40161	SUPP PROP TAX-PRIOR UNSEC	-50.00	-50.00	-195.58	145.58	391.16 %			
40196	FIRE PROTECTION TAX	-110,000.00	-110,000.00	-139,928.63	29,928.63	127.21 %			
Total 01 – T	AXES	-624,311.00	-624,311.00	-628,492.98	4,181.98	100.67 %			
Character:	07 – FINES, FORFEITURES & ASSMNTS								
44142	PENALTIES FOR DELINQUENT TAXES	-50.00	-50.00	-76.65	26.65	153.30 %			
44143	REDMPTN PNLTIES FOR DELINQ TXS	-50.00	-50.00	-77.48	27.48	154.96 %			
Total 07 – F	INES, FORFEITURES & ASSMNTS	-100.00	-100.00	-154.13	54.13	154.13 %			
Character:	10 - REV FROM USE OF MONEY & PROP								
40430	INTEREST	-8,500.00	-8,500.00	-13,391.74	4,891.74	157.55 %			
40440	RENTS & CONCESSIONS	-450.00	-450.00	-2,250.00	1,800.00	500.00 %			
Total 10 – R	EV FROM USE OF MONEY & PROP	-8,950.00	-8,950.00	-15,641.74	6,691.74	174.77 %			
Character:	15 – INTERGOVERNMENTAL REVENUES								
40810	ST-NATURAL DISASTER ASSISTANCE	0.00	-94,518.91	-94,518.91	0.00	100.00 %			
40830	ST-HOMEOWNERS' PROP TAX RELIEF	-2,345.00	-2,345.00	-2,378.00	33.00	101.41 %			
Total 15 – IN	NTERGOVERNMENTAL REVENUES	-2,345.00	-96,863.91	-96,896.91	33.00	100.03 %			
Character:	19 - CHARGES FOR SERVICES								
41306	INSPECTION FEES	-2,500.00	-2,500.00	-1,915.45	-584.55	76.62 %			
Total 19 – C	HARGES FOR SERVICES	-2,500.00	-2,500.00	-1,915.45	-584.55	76.62 %			
Character:	23 – MISC. REVENUES								
42372	CONTRIBUTIONS AND DONATIONS	-2,500.00	-2,500.00	-5,239.00	2,739.00	209.56 %			
42380	NSF CHECKS	0.00	0.00	0.00	0.00	0.00 %			
42381	NSF CHECKS-RETURNED CHECK FEES	0.00	0.00	-40.00	40.00	0.00 %			
42384	OTHER REVENUE	-2,500.00	-4,040.00	-3,077.48	-962.52	76.18 %			
Total 23 – M	ISC. REVENUES	-5,000.00	-6,540.00	-8,356.48	1,816.48	127.77 %			

		FY 2024								
Object	GL Object Title	Adopted Budget	Adjusted Budget	Year-To-Date Actual	Year-To-Date Variance	Year-To-Date Spent Pct				
GL Key: 6895	510 – ZAYANTE FPD-GENERAL									
Character:	25 – OTHER FINANCING SOURCES									
42450	SLS OF FIXED ASSETS-NONTAXABLE	-1,001.00	-34,501.00	-34,501.00	0.00	100.00 %				
Total 25 – 0 <sup>-</sup>	THER FINANCING SOURCES	-1,001.00	-34,501.00	-34,501.00	0.00	100.00 %				
Character:	50 – SALARIES AND EMPLOYEE BENEF									
51000	REGULAR PAY-PERMANENT	155,531.00	209,633.22	203,139.91	6,493.31	96.90 %				
51010	REGULAR PAY-EXTRA HELP	40,000.00	65,314.00	58,524.00	6,790.00	89.60 %				
52010	OASDI-SOCIAL SECURITY	11,665.00	22,897.83	27,072.50	-4,174.67	118.23 %				
53010	EMPLOYEE INSURANCE & BENEFITS	0.00	0.00	0.00	0.00	0.00 %				
53015	UNEMPLOYMENT INSURANCE	5,000.00	6,621.04	161.00	6,460.04	2.43 %				
54010	WORKERS COMPENSATION INSURANCE	99,343.00	102,179.82	99,586.00	2,593.82	97.46 %				
Total 50 – SA	ALARIES AND EMPLOYEE BENEF	311,539.00	406,645.91	388,483.41	18,162.50	95.53 %				
Character:	60 – SERVICES AND SUPPLIES									
61110	CLOTHING & PERSONAL SUPPLIES	25,000.00	25,000.00	15,907.01	9,092.99	63.63 %				
61125	UNIFORM REPLACEMENT	2,000.00	2,000.00	236.79	1,763.21	11.84 %				
61215	RADIO	15,077.00	15,077.00	14,905.67	171.33	98.86 %				
61221	TELEPHONE-NON TELECOM 1099	12,000.00	12,000.00	9,515.12	2,484.88	79.29 %				
61310	FOOD	5,000.00	5,000.00	4,082.74	917.26	81.65 %				
61412	JANITORIAL SERVICES	2,300.00	2,300.00	0.00	2,300.00	0.00 %				
61425	OTHER HOUSEHOLD EXP-SERVICES	500.00	500.00	71.18	428.82	14.24 %				
61525	LIABILITY INSURANCE	26,680.00	26,680.00	27,401.00	-721.00	102.70 %				
61720	MAINT-MOBILE EQUIPMENT-SERV	39,000.00	39,000.00	38,158.26	841.74	97.84 %				
61725	MAINT-OFFICE EQUIPMNT-SERVICES	1,500.00	1,500.00	0.00	1,500.00	0.00 %				
61730	MAINT-OTH EQUIP-SERVICES	13,307.00	13,307.00	13,350.72	-43.72	100.33 %				
61845	MAINT-STRUCT/IMPS/GRDS-OTH-SRV	5,000.00	5,000.00	5,859.13	-859.13	117.18 %				
61846	MAINT-STRCT/IMPS/GRDS-OTH-SUPP	1,000.00	1,000.00	465.15	534.85	46.52 %				
61920	MEDICAL, DENTAL & LAB SUPPLIES	3,000.00	3,000.00	2,630.06	369.94	87.67 %				
62020	MEMBERSHIPS	2,599.00	2,599.00	2,050.00	549.00	78.88 %				
62219	PC SOFTWARE PURCHASES	8,000.00	8,000.00	601.65	7,398.35	7.52 %				
62220	PHOTO COPY/PRINTER SUPPLIES	1,000.00	1,000.00	289.20	710.80	28.92 %				
62221	POSTAGE	750.00	750.00	600.22	149.78	80.03 %				
62223	SUPPLIES	3,000.00	3,000.00	511.52	2,488.48	17.05 %				
62301	ACCOUNTING AND AUDITING FEES	27,000.00	24,500.00	12,725.40	11,774.60	51.94 %				
62302	ADJUSTING SERVICES	0.00	0.00	0.00	0.00	0.00 %				
62304	ATTORNEY	1,000.00	1,000.00	0.00	1,000.00	0.00 %				
62367	MEDICAL SERVICES-OTHER	4,000.00	4,000.00	1,838.50	2,161.50	45.96 %				
62381	PROF & SPECIAL SERV-OTHER	9,120.00	9,120.00	8,883.25	236.75	97.40 %				

		FY 2024								
Object	GL Object Title	Adopted Budget	Adjusted Budget	Year-To-Date Actual	Year-To-Date Variance	Year-To-Date Spent Pct				
GL Key: 6895	510 – ZAYANTE FPD-GENERAL									
-	60 – SERVICES AND SUPPLIES									
62420	LEGAL NOTICES	500.00	500.00	37.50	462.50	7.50 %				
62500	EQUIPMENT LEASE & RENT	2,059.00	2,059.00	1,773.92	285.08	86.15 %				
62610	RENTS/LEASES-STRUC IMP & GRNDS	25.00	25.00	25.00	0.00	100.00 %				
62715	SMALL TOOLS & INSTRUMENTS	2,000.00	2,000.00	232.84	1,767.16	11.64 %				
62826	EDUCATION AND/OR TRAINING	7,000.00	8,540.00	4,092.85	4,447.15	47.93 %				
62827	ELECTION EXPENSE-OTHER	500.00	500.00	0.00	500.00	0.00 %				
62888	SPEC DIST EXP-SERVICES	20,000.00	20,000.00	17,289.18	2,710.82	86.45 %				
62920	GAS, OIL, FUEL	21,000.00	21,000.00	9,925.56	11,074.44	47.26 %				
62928	TRAVEL-OTHER(NON-REPT)	500.00	500.00	1,156.79	-656.79	231.36 %				
63070	UTILITIES	17,000.00	17,000.00	10,603.95	6,396.05	62.38 %				
Total 60 – SE	ERVICES AND SUPPLIES	278,417.00	277,457.00	205,220.16	72,236.84	73.96 %				
Character:	70 – OTHER CHARGES									
74230	PRINCIPAL ON LEASE PURCHASES	66,536.00	66,536.00	66,535.12	0.88	100.00 %				
74420	INTEREST ON LEASE PURCHASES	21,483.00	21,483.00	21,483.00	0.00	100.00 %				
75231	CONTRIB TO OTHER AGENCIES-OTH	750.00	750.00	703.06	46.94	93.74 %				
Total 70 – O	THER CHARGES	88,769.00	88,769.00	88,721.18	47.82	99.95 %				
Character:	80 – FIXED ASSETS									
86110	BUILDINGS AND IMPROVEMENTS	5,000.00	5,000.00	1,821.87	3,178.13	36.44 %				
86204	EQUIPMENT	0.00	0.00	0.00	0.00	0.00 %				
86209	MOBILE EQUIPMENT	16,146.00	80,077.30	81,077.34	-1,000.04	101.25 %				
Total 80 – FI	IXED ASSETS	21,146.00	85,077.30	82,899.21	2,178.09	97.44 %				
Character:	90 – OTHER FINANCING USES									
90000	OPERATING TRANSFERS OUT	0.00	14,412.01	14,412.01	0.00	100.00 %				
Total 90 – O	THER FINANCING USES	0.00	14,412.01	14,412.01	0.00	100.00 %				
Character:	95 – INTRAFUND TRANSFERS									
95001	INTRA-FUND TRANSFERS-IN	-41,146.00	-105,077.30	-105,077.30	0.00	100.00 %				
Total 95 – IN	ITRAFUND TRANSFERS	-41,146.00	-105,077.30	-105,077.30	0.00	100.00 %				
Character:	98 – APPROP FOR CONTINGENCIES									
98700	APPROP FOR CONTINGENCIES	5,000.00	0.00	0.00	0.00	0.00 %				
	PPROP FOR CONTINGENCIES	5,000.00	0.00	0.00	0.00	0.00 %				
Total 689510 -	- ZAYANTE FPD-GENERAL	19,518.00	-6,481.99	-111,300.02	104,818.03	1,717.07 %				

		FY 2024							
Object GL Object Title	Adopted Budget	Adjusted Budget	Year-To-Date Actual	Year-To-Date Variance	Year-To-Date Spent Pct				
GL Key: 689520 – ZAYANTE FPD-CAPITAL OUTLAY Character: 10 – REV FROM USE OF MONEY & PROP									
40430 INTEREST	-2,000.00	-2,000.00	-5,868.24	3,868.24	293.41 %				
Total 10 – REV FROM USE OF MONEY & PROP	-2,000.00	-2,000.00	-5,868.24	3,868.24	293.41 %				
Character: 25 – OTHER FINANCING SOURCES 42462 OPERATING TRANSFER IN Total 25 – OTHER FINANCING SOURCES	<u> </u>	<u>-14,412.01</u> -14,412.01	-14,412.01 -14,412.01	0.00	100.00 % 100.00 %				
Character: 80 – FIXED ASSETS 86209 MOBILE EQUIPMENT Total 80 – FIXED ASSETS	0.00 - 0.0	0.00	0.00	0.00	0.00 %				
Character: 95 – INTRAFUND TRANSFERS									
95002 INTRA-FUND TRANSFERS-OUT	41,146.00	105,077.30	105,077.30	0.00	100.00 %				
Total 95 – INTRAFUND TRANSFERS	41,146.00	105,077.30	105,077.30	0.00	100.00 %				
Total 689520 – ZAYANTE FPD-CAPITAL OUTLAY	39,146.00	88,665.29	84,797.05	3,868.24	95.64 %				
	58,664.00	82,183.30	-26,502.97	108,686.27	-32.25 %				

Santa Cruz County SUN, JUN 02, 2024, 6:59	PROOF PMreq: ZFD006leg: GL	[Open AP Bato JLloc: ONSITE		prog: OH450 <4.22>repor	Page 1 rt id: OHBPROOF
GL Account Org Key Description Object Description JL Account Proj Key Description	Secondary Ref Distribut Encb PO# / Pmt Disco		Tax Amt Due Date Tax2 Amt Rcv Date Charge Amt Disc Date Duty Amt Ck ID-No	Vendor Address Line(s) Vendor City, State, Zip	PType Sec Sc/Tf Prep R1/2 Cktp
689510-61110 ZAYANTE FPD-GENERAL CLOTHING & PERSONAL SUPP	INV826655	425.75 1 425.75 0.00 0.00 ZA 425.75	OH699216 05/22/2024 0.00 06/02/2024 0.00 0.00 0.00 0.00 22	GEN	.0000 DS R4 EF EFT 6895 DX ZFD0 EX 1
Invoice : INV826655	System Computed Total:	425.75	User Computed Total: Distribution Total: Net Total:	425.75 TOTALS № 425.75 425.75	ИАТСН
689510-61110 ZAYANTE FPD-GENERAL CLOTHING & PERSONAL SUPP	TURNOUT BAG - SARGENT & DUN Net Amount:	344.00	OH699217 05/23/2024 0.00 06/02/2024 0.00 0.00 0.00 22		.0000 DS R4 EF EFT 6895 DX ZFD0 EX 2
* * * WARNING * * * DATA	EXCEPTION ====> Approval n	ot complete			
Invoice : INV827317	System Computed Total:	344.00	User Computed Total: Distribution Total: Net Total:	344.00 TOTALS M 344.00 344.00	МАТСН
689510-62500 ZAYANTE FPD-GENERAL EQUIPMENT LEASE & RENT * * * WARNING * * * DATA	529940389 P KONICA C300i AA2K01102793 Net Amount: EXCEPTION ====> Approval m	118.72 1 118.72 0.00 0.00 ZA 118.72 not complete	OH699218 05/23/2024 0.00 06/02/2024 0.00 0.00 0.00 22		.0000 DS R5 01 CHK 6895 DX ZFD0 RE 3
Invoice : 529940389	System Computed Total:	118.72	User Computed Total: Distribution Total: Net Total:	118.72 TOTALS M 118.72 118.72	ИАТСН
689510-62826 ZAYANTE FPD-GENERAL EDUCATION AND/OR TRAININ	2024-001ZAY P NWCG CLASS - 6 FIREFIGHTERS Net Amount:	450.00 1 450.00 0.00 0.00 5 ZA 450.00	OH699212 05/26/2024 0.00 06/02/2024 0.00 0.00 0.00 22		.0000 DS P1 01 DIS CHK 6895 DX ZFD0 EX 4

Santa Cruz County SUN, JUN 02, 2024, 6:59	PROOF 9 PMreq: ZFD006leg: GI	[Open AP Bate JLloc: ONSIT		prog: OH450 <4.22>report i	Page 2 Id: OHBPROOF
GL Account Org Key Description Object Description JL Account Proj Key Description	Secondary Ref Distribut Encb PO# / Pmt Disco Product ID Pay I Item DescriptionItem Desc		Tax Amt Due Date Tax2 Amt Rcv Date Charge Amt Disc Date Duty Amt Ck ID-No	Division Code Pay Terms Vendor ID / PEDB Cd / Addr Cd Vendor Name Vendor Address Line(s) Vendor City, State, Zip	PType Sec Sc/Tf Prep R1/2 Cktp
* * * WARNING * * * DATA	A EXCEPTION ====> Approval r	not complete			
Invoice : 2024-001ZAY	System Computed Total:	450.00	User Computed Total: Distribution Total: Net Total:	450.00 TOTALS MATO 450.00 450.00	СН
689510-61221 ZAYANTE FPD-GENERAL TELEPHONE-NON TELECOM 10	0524_0094094 ) 8155100350094094 MAY '24	138.50 1 138.50 0.00 0.00 ZA	OH699220 05/20/2024 0.00 06/02/2024 0.00 0.00 0.00 22		CHK 6895 DX ZFD0
* * * WARNING * * * DATA	Net Amount: A EXCEPTION ====> Approval r	138.50 not complete			5
Invoice : 0524_0094094	System Computed Total:	138.50	User Computed Total: Distribution Total: Net Total:	138.50 TOTALS MATC 138.50 138.50	СН
689510-62888 ZAYANTE FPD-GENERAL SPEC DIST EXP-SERVICES * * * WARNING * * * DATA	T582499628676 P E2448 FASTRAK - DELIVERY Net Amount: A EXCEPTION ====> Approval r	10.50 1 10.50 0.00 0.00 ZA 10.50 not complete	OH699215 05/24/2024 0.00 06/02/2024 0.00 0.00 0.00 22		D CHK 6895 DX ZFD0
Invoice : T58249962867	6 System Computed Total:	10.50	User Computed Total: Distribution Total: Net Total:	10.50 TOTALS MATC 10.50 10.50	СН
689510-61110 ZAYANTE FPD-GENERAL CLOTHING & PERSONAL SUPF	INV12627 P PANTS - AMADEO	313.87 1 313.87 0.00 0.00 ZA	OH699219 05/30/2024 0.00 06/02/2024 0.00 0.00 0.00 22		.0000 DS L 01 CHK 6895 DX ZFD0 EX
4 4 513 D317370 4 4 * ~~~~	Net Amount: A EXCEPTION =====> Approval r	313.87	0.00 22	MEDFORD, OK 97501	7

Santa Cruz County SUN, JUN 02, 2024, 6:59	PROOF 9 PMreq: ZFD006leg:	[Open AP Bat GL JLloc: ONSIT		051 J2459	prog: OH450	<4.22>repor	Page 3 id: OHBPROOF
GL Account Org Key Description Object Description JL Account Proj Key Description	Secondary Ref Distrib Encb PO# / Pmt Dis		Tax Amt Tax2 Amt Charge Amt I Duty Amt	Due Date Rcv Date Disc Date Ck ID-No	Vendor Name Vendor Addres Vendor City,	EDB Cd / Addr ( s Line(s) State, Zip	PType Sec Sc/Tf Prep R1/2 Cktp
Invoice : INV12627	System Computed Total		User Comput Distributic Net Total:	ted Total:	313.87 313.87 313.87	TOTALS M	
689510-62888 ZAYANTE FPD-GENERAL SPEC DIST EXP-SERVICES	97395123 MONTHLY CHARGE	788.15 1 22.00 0.00 0.00 ZA		05/31/2024 06/02/2024 22	V127617 WEX INC PO BOX 6293	P IL 60197-6293	.0000 DS R1 EF EFT 6895 DX ZFD0 CC
* * * WARNING * * * DATA	Net Amount: A EXCEPTION ====> Approval	22.00 not complete					8
689510-62920 ZAYANTE FPD-GENERAL GAS, OIL, FUEL	97395123	788.15 1 96.89 0.00 0.00		05/31/2024 06/02/2024		P	.0000 DS R1 EF EFT 6895 DX ZFD0
* * * WARNING * * * DATA	R2466 - FUEL Net Amount: A EXCEPTION ====> Approval	ZA 96.89 not complete	0.00 2	22	CAROL STREAM,	IL 60197-6293	EX 9
689510-62920 ZAYANTE FPD-GENERAL GAS, OIL, FUEL	97395123 E2448 - FUEL	788.15 1 164.30 0.00 0.00 ZA		05/31/2024 06/02/2024	V127617 WEX INC PO BOX 6293	P IL 60197-6293	.0000 DS R1 EF EFT 6895 DX ZFD0 EX
* * * WARNING * * * DATA	Net Amount: A EXCEPTION ====> Approval	164.30	0.00 /	2 Z	CAROL STREAM,	11 00197-0295	10
689510-62920 ZAYANTE FPD-GENERAL GAS, OIL, FUEL	97395123	788.15 1 135.08 0.00 0.00		05/31/2024 06/02/2024		Р	.0000 DS R1 EF EFT 6895 DX ZFD0
* * * WARNING * * * DATA	B2403 - FUEL Net Amount: A EXCEPTION ====> Approval	ZA 135.08 not complete	0.00 2	22	CAROL STREAM,	IL 60197-6293	EX 11
689510-62920 ZAYANTE FPD-GENERAL GAS, OIL, FUEL	97395123	788.15 1 58.00 0.00 0.00		05/31/2024 06/02/2024		P	.0000 DS Rl EF EFT 6895 DX ZFD0
* * * WARNING * * * DATA	U2499 - FUEL Net Amount: A EXCEPTION ====> Approval	ZA 58.00	0.00	22		IL 60197-6293	EX 12

Santa Cruz County SUN, JUN 02, 2024, 6:59	PROOF PMreq: ZFD006leg:	[Open AP Bat GL JLloc: ONSIT		051 J2459	prog: OH450	<4.22>repor	t id: 01	Page 4 HBPROOF
689510-62920 ZAYANTE FPD-GENERAL GAS, OIL, FUEL	Secondary Ref Distrib Encb PO# / Pmt Dis Product ID Pay Item DescriptionItem De ====================================	788.15 1 59.65 0.00 0.00 ZA 59.65	Tax Amt Tax2 Amt Charge Amt Duty Amt OH699213	Due Date Rcv Date Disc Date Ck ID-No ======= 05/31/2024 06/02/2024	Vendor Name Vendor Addres Vendor City, ========== GEN V127617 WEX INC PO BOX 6293	EDB Cd / Addr s Line(s) State, Zip	Cd Mis PTy Sc/ R1/ ==== .00 R1 EFT EX	pe Sec Tf Prep 2 Cktp == ==== 00 DS EF
* * * WARNING * * * DATA	A EXCEPTION ====> Approval	not complete						
689510-62920 ZAYANTE FPD-GENERAL GAS, OIL, FUEL	97395123 C2400 - FUEL Net Amount:	788.15 1 84.73 0.00 0.00 ZA 84.73		05/31/2024 06/02/2024 22	V127617 WEX INC PO BOX 6293	P IL 60197-6293	R1 EFT EX	00 DS EF 6895 DX ZFD0 14
* * * WARNING * * * DATA	A EXCEPTION ====> Approval	not complete						
689510-62920 ZAYANTE FPD-GENERAL GAS, OIL, FUEL	97395123	788.15 1 70.85 0.00 0.00	0.00 0.00 0.00	05/31/2024 06/02/2024	V127617 WEX INC PO BOX 6293	P	R1 EFT	00 DS EF 6895 DX ZFD0
* * * WARNING * * * DATA	C2400 - FUEL Net Amount: A EXCEPTION ====> Approval	ZA 70.85 not complete	0.00	22	CAROL SIREAM,	IL 60197-6293		15
689510-62920 ZAYANTE FPD-GENERAL GAS, OIL, FUEL	97395123 U2490 - FUEL	788.15 1 96.65 0.00 0.00 ZA		05/31/2024 06/02/2024 22	V127617 WEX INC PO BOX 6293	P IL 60197-6293	R1 EFT	00 DS EF 6895 DX ZFD0
* * * WARNING * * * DATA	Net Amount: A EXCEPTION ====> Approval	96.65 not complete						16
Invoice : 97395123	System Computed Total	: 788.15	User Compu Distributi Net Total:	on Total:	788.15 788.15 788.15		АТСН	
689510-61730 ZAYANTE FPD-GENERAL MAINT-OTH EQUIP-SERVICES		1,832.30 1 1,832.30 0.00 0.00	0.00 0.00 0.00	05/21/2024 06/02/2024	V129814 MUNICIPAL EME PO BOX 856892		R3 S I CHK	00 DS 01 6895 DX ZFD0
* * * WARNING * * * DATA	SCBA ANNUAL FLOW TEST Net Amount: A EXCEPTION ====> Approval	ZA 1,832.30 not complete	0.00	22	MINNEAPOLIS,	MIN 55485-6892	CC	17

Santa Cruz County PROOF [Open AP Batch Proof] Page 5 SUN, JUN 02, 2024, 6:59 PM --reg: ZFD006----leg: GL JL--loc: ONSITE----job:3747051 J2459----prog: OH450 <4.22>--report id: OHBPROOF Invoice Amt Units Set ID Inv Date Division Code Fay ICLING Stribution Amt Tax Tax Amt Due Date Vendor ID / PEDB Cd / Addr Cd Misc Post PType Sec Invoice Number GL Account Org Key Description Secondary Ref Distribution Amt Tax 
 Org Key
 Description
 Secondary Kei
 Discription
 Tax2
 Tax2 Amt Rcv Date
 Vendor Name

 Object
 Description
 Encb PO# / Pmt
 Discount Amt Tax2
 Tax2 Amt Rcv Date
 Vendor Name

 UL Account
 Product ID
 Pay Disc Amt Chrg
 Charge Amt Disc Date
 Vendor Address Line(s)
PType Sec Sc/Tf Prep Proj Key Description Item Description--Item Description Duty Duty Amt Ck ID-No Vendor City, State, Zip R1/2 Cktp Invoice : IN2056559 System Computed Total: 1,832.30 User Computed Total: 1,832.30 TOTALS MATCH Distribution Total: 1,832.30 Net Total: 1,832.30 User Computed Total: GRAND TOTAL: System Computed Total: 4,421.79 4,421.79 TOTALS MATCH

Distribution Total: 4,421.79

GRAND NET TOTAL:

4,421.79

Santa Cruz County WED, JUN 12, 2024, 6:50	PROOF AMreq: ZFD006-	[Open AP Batc leg: GL JLloc: ONSITE		9201 J4721-	prog: OH450 <4.22>report i	Page 1 d: OHBPROOF
GL Account Org Key Description Object Description JL Account Proj Key Description ====================================		Distribution Amt Tax Discount Amt Tax2 Pay Disc Amt Chrg -Item Description Duty	Tax Amt Tax2 Amt Charge Amt Duty Amt OH701199	Due Date Rcv Date Disc Date Ck ID-No ====== 06/01/2024 06/11/2024		PType Sec Sc/Tf Prep R1/2 Cktp ===== .0000 DS 01
* * * WARNING * * * DATA						
689510-62920 ZAYANTE FPD-GENERAL GAS, OIL, FUEL * * * WARNING * * * DATA	8694987092422 P C2400 - FUEL Net Amount: EXCEPTION ====>	441.14 1 43.11 0.00 0.00 ZA 43.11 Approval not complete		06/01/2024 06/11/2024 22		.0000 DS 01 CHK 6895 DX ZFD0 EX 2
689510-62920 ZAYANTE FPD-GENERAL GAS, OIL, FUEL	8694987092422 P B2403 - FUEL Net Amount:	441.14 1 84.17 0.00 0.00 ZA 84.17		06/01/2024 06/11/2024 22		
* * * WARNING * * * DATA	EXCEPTION ====>	Approval not complete				
689510-62920 ZAYANTE FPD-GENERAL GAS, OIL, FUEL * * * WARNING * * * DATA	8694987092422 P E2436 - FUEL Net Amount: EXCEPTION ====>	441.14 1 34.38 0.00 0.00 ZA 34.38 Approval not complete		06/01/2024 06/11/2024 22		
689510-62920 ZAYANTE FPD-GENERAL GAS, OIL, FUEL	8694987092422 P E2437 - FUEL Net Amount:	441.14 1 100.89 0.00 0.00 ZA 100.89			-	
* * * WARNING * * * DATA						5
689510-62920 ZAYANTE FPD-GENERAL GAS, OIL, FUEL	8694987092422 P U2490 - FUEL Net Amount:	441.14 1 88.80 0.00 0.00 ZA 88.80		06/01/2024 06/11/2024 22		.0000 DS 01 CHK 6895 DX ZFD0 EX 6

Santa Cruz County WED, JUN 12, 2024, 6:50	PROOF ) AMreq: ZFD006leg: GI	[Open AP Bat L JLloc: ONSIT		201 J4721	prog: 0H450 <4.22>report	Page 2 id: OHBPROOF
GL Account Org Key Description Object Description JL Account Proj Key Description	Secondary Ref Distribut Encb PO# / Pmt Disco Product ID Pay I Item DescriptionItem Desc		Tax Amt Tax2 Amt Charge Amt I Duty Amt	Due Date Rcv Date Disc Date Ck ID-No	Division Code Pay Terms Vendor ID / PEDB Cd / Addr ( Vendor Name Vendor Address Line(s) Vendor City, State, Zip	PType Sec Sc/Tf Prep R1/2 Cktp
* * * WARNING * * * DATA	A EXCEPTION ====> Approval 1	not complete				
689510-62920 ZAYANTE FPD-GENERAL GAS, OIL, FUEL * * * WARNING * * * DATA	8694987092422 P U2499 - FUEL Net Amount: A EXCEPTION ====> Approval n	441.14 1 45.00 0.00 2A 45.00 not complete		06/01/2024 06/11/2024 22	-	.0000 DS R4 01 DN CHK 6895 DX ZFD0 EX 7
689510-62920 ZAYANTE FPD-GENERAL GAS, OIL, FUEL * * * WARNING * * * DATA	8694987092422 P EXEMPTED TAXES Net Amount: A EXCEPTION ====> Approval n	441.14 1 -15.31 0.00 0.00 ZA -15.31 not complete		06/01/2024 06/01/2024 22	-	.0000 DS R4 01 DN CHK 6895 DX ZFD0 EX 8
Invoice : 869498709242	22 System Computed Total:	441.14	User Comput Distributic Net Total:		441.14 TOTALS MA 441.14 441.14	лтсн
GRAND TOTAL:	System Computed Total:	441.14	User Comput Distributic		441.14 TOTALS MZ 441.14	лтсн
GRAND NET TOTAL:		441.14				

Santa Cruz County SAT, JUN 22, 2024, 12:12	PROOF PMreq: ZFD006leg:	[Open AP Bato GL JLloc: ONSITE		prog: OH450 <4.22>report	Page 1 id: OHBPROOF
689510-61110 ZAYANTE FPD-GENERAL CLOTHING & PERSONAL SUPF	Secondary Ref Distrib Encb PO# / Pmt Dis Product ID Pay Item DescriptionItem De ====================================	181.09 1 181.09 0.00 0.00 ZA 181.09	Tax Amt Due Date Tax2 Amt Rcv Date Charge Amt Disc Date Duty Amt Ck ID-No OH703285 06/04/2024 0.00 06/22/2024 0.00 0.00	Vendor Address Line(s) Vendor City, State, Zip ====================================	PType Sec Sc/Tf Prep R1/2 Cktp = ===== ==== .0000 DS
Invoice : INV830962	System Computed Total	: 181.09	User Computed Total: Distribution Total: Net Total:	181.09 TOTALS MAT 181.09 181.09	СН
689510-61720 ZAYANTE FPD-GENERAL MAINT-MOBILE EQUIPMENT-S * * * WARNING * * * DATA	10452 E2411 B SERVICE/PUMP TES Net Amount: EXCEPTION ====> Approval	1,557.00	OH703273 06/11/2024 0.00 06/22/2024 0.00 0.00 0.00 22		.0000 DS 1 01 CHK 6895 DX ZFD0 CC 2
Invoice : 10452	System Computed Total	: 1,557.00	User Computed Total: Distribution Total: Net Total:	1,557.00 TOTALS MAT 1,557.00 1,557.00	СН
689510-61720 ZAYANTE FPD-GENERAL MAINT-MOBILE EQUIPMENT-S * * * WARNING * * * DATA		2,974.32	OH703272 06/11/2024 0.00 06/22/2024 0.00 0.00 0.00 22		.0000 DS 1 01 CHK 6895 DX ZFD0 CC 3
Invoice : 10453	System Computed Total	: 2,974.32	User Computed Total: Distribution Total: Net Total:	2,974.32 TOTALS MAT 2,974.32 2,974.32	СН
689510-61720 ZAYANTE FPD-GENERAL MAINT-MOBILE EQUIPMENT-S	10454 E2410 SERVICE CALL/AIR L Net Amount:	1,499.34 1 1,499.34 0.00 0.00 EAK ZA 1,499.34	OH703274 06/12/2024 0.00 06/22/2024 0.00 0.00 0.00 22		.0000 DS 1 01 CHK 6895 DX ZFD0 CC 4

Santa Cruz County SAT, JUN 22, 2024, 12:12	PROOF 2 PMreq: ZFD006leg:	[Open AP Bate GL JLloc: ONSIT]		prog: OH450 <4.22>report :	Page 2 id: OHBPROOF
GL Account Org Key Description Object Description JL Account Proj Key Description	Secondary Ref Distrib Encb PO# / Pmt Dis Product ID Pay Item DescriptionItem De		Tax2 Amt Rcv Date Charge Amt Disc Date Duty Amt Ck ID-No	Vendor ID / PEDB Cd / Addr Cd	PType Sec Sc/Tf Prep R1/2 Cktp
* * * WARNING * * * DATA	A EXCEPTION ====> Approval	not complete			
Invoice : 10454	System Computed Total	: 1,499.34	User Computed Total: Distribution Total: Net Total:	1,499.34 TOTALS MATC 1,499.34 1,499.34	СН
689510-62888 ZAYANTE FPD-GENERAL SPEC DIST EXP-SERVICES	256207 EQUIPMENT / E2448	3,119.02 1 3,119.02 0.00 0.00 ZA	OH703286 05/29/2024 0.00 06/22/2024 0.00 0.00 0.00 22		.0000 DS 1 EF EFT 6895 DX ZFD0 CC
* * * WARNING * * * DATA	Net Amount: Net Amount: X EXCEPTION ====> Approval	3,119.02	0.00 22	ARCADIA, CA 91000-3072	5
Invoice : 256207	System Computed Total	: 3,119.02	User Computed Total: Distribution Total: Net Total:	3,119.02 TOTALS MAT 3,119.02 3,119.02	СН
689510-61425 ZAYANTE FPD-GENERAL OTHER HOUSEHOLD EXP-SERV * * * WARNING * * * DATA	201195 DRAIN OPENER Net Amount: A EXCEPTION ====> Approval	71.18 1 71.18 0.00 0.00 ZA 71.18 not complete	OH703279 06/19/2024 0.00 06/22/2024 0.00 0.00 0.00 22		
Invoice : 201195	System Computed Total	: 71.18	User Computed Total: Distribution Total: Net Total:	71.18 TOTALS MAT 71.18 71.18	СН
689510-61221 ZAYANTE FPD-GENERAL TELEPHONE-NON TELECOM 10 * * * WARNING * * * DATA	X06102024 P 287311246355 IPADS MTHLY Net Amount: A EXCEPTION ====> Approval	361.92	OH703287 06/02/2024 0.00 06/22/2024 0.00 0.00 0.00 22		.0000 DS 1 01 CHK 6895 DX ZFD0 CC 7

	Batch Proof] Page 3 SITEjob:3772570 J1180prog: OH450 <4.22>report id: OHBPROOF
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689510-61845 0007490262 79.91 1 ZAYANTE FPD-GENERAL 79.91 MAINT-STRUCT/IMPS/GRDS-0 0.00 146176 - MAY '24 TRASH/RECYCLE ZA Net Amount: 79.91 * * * WARNING * * * DATA EXCEPTION ====> Approval not complete	OH703284 06/01/2024 GEN    .0000 DS      0.00 06/22/2024 V124657 P    R1      0.00    GREENWASTE RECOVERY INC      0.00    PO BOX 11089      0.00 22    SAN JOSE, CA 95103-1089      CC    8
Invoice : 0007490262 System Computed Total: 79.9	1 User Computed Total: 79.91 TOTALS MATCH Distribution Total: 79.91 Net Total: 79.91
689510-61730    112907    565.40 1      ZAYANTE FPD-GENERAL    565.40      MAINT-OTH EQUIP-SERVICES    P    0.00      JUN '24    SEMI ANNUAL SVC RANGE    ZA      Net Amount:    565.40      * * * WARNING * * * DATA    EXCEPTION ====> Approval not complete	OH703283 06/11/2024 GEN    .0000 DS      0.00 06/22/2024 V125908 P    R1      0.00    SANTA CRUZ FIRE EQUIPMENT COMP EFT      0.00    2718 MISSION ST    DX ZFD0      0.00 22    SANTA CRUZ, CA 95060-5704    CC      9
Invoice : 112907 System Computed Total: 565.4	0 User Computed Total: 565.40 TOTALS MATCH Distribution Total: 565.40 Net Total: 565.40
689510-61221    000021860918    88.84 1      ZAYANTE FPD-GENERAL    88.84      TELEPHONE-NON TELECOM 10    P    0.00      MAY    '24 - JUN '24 CALNET SRVC    ZA      Net Amount:    88.84      * * * WARNING * * * DATA EXCEPTION ====> Approval not complete	OH703275 06/13/2024 GEN    .0000 DS      0.00 06/22/2024 V127809    P    R1    01      0.00    AT&T    CHK 6895      0.00    PO BOX 9011    DX ZFD0      0.00 22    CAROL STREAM, IL 60197-9011    CC      10
Invoice : 000021860918 System Computed Total: 88.8	4 User Computed Total: 88.84 TOTALS MATCH Distribution Total: 88.84 Net Total: 88.84

Santa Cruz County SAT, JUN 22, 2024, 12:12	PROOF 2 PMreq: ZFD006leg: G	[Open AP Bat L JLloc: ONSIT		prog: OH450 <4.22>report i	Page 4 .d: OHBPROOF
GL Account Org Key Description Object Description JL Account Proj Key Description	Secondary Ref Distribu Encb PO# / Pmt Disc Product ID Pay Item DescriptionItem Des		Tax Amt Due Date Tax2 Amt Rcv Date Charge Amt Disc Date Duty Amt Ck ID-No	Division Code Pay Terms Vendor ID / PEDB Cd / Addr Cd Vendor Name Vendor Address Line(s) Vendor City, State, Zip	PType Sec Sc/Tf Prep R1/2 Cktp
689510-63070 ZAYANTE FPD-GENERAL UTILITIES	JUN24STMT_S1_ELE	24.64 1 24.64 0.00 0.00	OH703281 06/07/2024 0.00 06/22/2024 0.00 0.00	GEN	.0000 DS
	7180307357_7 STN1 ELEC Net Amount:	ZA 24.64	0.00 22	SACRAMENTO, CA 95899	EX 11
* * * WARNING * * * DATA	A EXCEPTION ====> Approval	not complete			
Invoice : JUN24STMT_S1	L_ELE System Computed Total:	24.64	User Computed Total: Distribution Total: Net Total:	24.64 TOTALS MATC 24.64 24.64	ĊĦ
689510-63070 ZAYANTE FPD-GENERAL UTILITIES	JUN24STMT_S1_GAS 7221974021 3 REPLACE CK 45	638.26 1 390.30 0.00 0.00	OH703282 04/02/2024 0.00 06/22/2024 0.00 0.00	V129169 P R1 PACIFIC GAS AND ELECTRIC CO PO BOX 997300	.0000 DS 01 CHK 6895 DX ZFD0 EX
* * * WARNING * * * DATA	Net Amount: A EXCEPTION ====> Approval	390.30	0.00 22	SACRAMENTO, CA 95899	EX 12
689510-63070 ZAYANTE FPD-GENERAL UTILITIES * * * WARNING * * * DATA	JUN24STMT_S1_GAS 7221974021_3 REPLACE CK 45 Net Amount: A EXCEPTION =====> Approval	171.45	OH703282 04/02/2024 0.00 06/22/2024 0.00 0.00 0.00 22		.0000 DS 01 CHK 6895 DX ZFD0 EX 13
689510-63070 ZAYANTE FPD-GENERAL UTILITIES * * * WARNING * * * DATA	JUN24STMT_S1_GAS 7221974021_3 STN1 GAS Net Amount: A EXCEPTION =====> Approval	638.26 1 57.34 0.00 0.00 ZA 57.34 not complete	OH703282 04/02/2024 0.00 06/22/2024 0.00 0.00 0.00 22		.0000 DS 01 CHK 6895 DX ZFD0 EX 14
689510-63070 ZAYANTE FPD-GENERAL UTILITIES	JUN24STMT_S1_GAS 7221974021_3 STN1 UET LLC Net Amount:	19.17	OH703282 04/02/2024 0.00 06/22/2024 0.00 0.00 0.00 0.00 22	GEN V129169 P R1 PACIFIC GAS AND ELECTRIC CO PO BOX 997300 SACRAMENTO, CA 95899	.0000 DS 01 CHK 6895 DX ZFD0 EX 15
* * * WARNING * * * DATA	A EXCEPTION ====> Approval	not complete			

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689510-61845 ZAYANTE FPD-GENERAL MAINT-STRUCT/IMPS/GRDS-C	193-26003149 P CLEAN GREASE TRAP Net Amount: A EXCEPTION ====> Approva.	1,295.00 1 1,295.00 0.00 ZA 1,295.00 not complete	OH703277 06/19/2024 0.00 06/22/2024 0.00 0.00 0.00 22		.0000 DS Rl 01 CHK 6895 E DX ZFD0 CC 16
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689510-62500 ZAYANTE FPD-GENERAL EQUIPMENT LEASE & RENT	532145976 P KONICA C300i AA2K01102793 Net Amount: EXCEPTION ====> Approval n	118.72 1 118.72 0.00 0.00 ZA 118.72	OH705245 06/23/2024 0.00 07/01/2024 0.00 0.00 0.00 22	ATTH .0000 DS
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689510-61221 ZAYANTE FPD-GENERAL TELEPHONE-NON TELECOM 10 * * * WARNING * * * DATA	0624_0094094 8155100350094094 JUN '24 Net Amount: A EXCEPTION ====> Approval 1	138.50 1 138.50 0.00 0.00 ZA 138.50 not complete	OH705241 06/20/2024 0.00 07/01/2024 0.00 0.00 0.00 22	
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689510-63070 ZAYANTE FPD-GENERAL UTILITIES	062024_006078 006078_000 WATER SVCS JUN Net Amount: EXCEPTION ====> Approval 1	173.60	OH705244 04/20/2024 0.00 07/01/2024 0.00 0.00 0.00 22	
Invoice : 062024_00607		173.60	User Computed Total: Distribution Total: Net Total:	173.60 TOTALS MATCH 173.60 173.60
689510-62888 ZAYANTE FPD-GENERAL SPEC DIST EXP-SERVICES	98053436 MONTHLY CHARGE Net Amount:	22.00 1 22.00 0.00 0.00 ZA 22.00	OH705242 06/30/2024 0.00 07/01/2024 0.00 0.00 0.00 22	

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689510-42380 250.00 C99999 NONE DX 05 C99999 T GEN	ZAYANTE FPD-GENENSF CHECKS WALTERS, DAN/NSF PAYMENT	JKM68060	99 0.00 1 0.00 N 0.00 0.00 0.00 0.00	
689510-42381 40.00 C99999 NONE DX 05 C99999 T GEN	ZAYANTE FPD-GENENSF CHECKS-RETUR WALTERS, DAN/NSF FEES/ZAY DEP CR		99      0.00      2        0.00      N      0.00      N        0.00      0.00      0.00      0.00	2
689510-42384 10.00 C99999 NONE DX 05 C99999 T GEN	ZAYANTE FPD-GENEOTHER REVENUE MISC DEP CR	JKM68060 ZFD006 06/09/24	99 0.00 3 0.00 N 0.00 0.00	3
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689510-40440 175.00 C99999 NONE DX 05 C99999 T GEN	ZAYANTE FPD-GENERENTS & CONCESS SLVARC MEETING/RENTAL DEP CR	JKM68062	99 0.00 1 0.00 N 0.00 0.00 0.00
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# ZAYANTE FIRE PROTECTION DISTRICT



7700 E. Zayante Rd Felton Ca. 95018 Office: 831-335-5100 Jeff Maxwell, Fire Chief

Date: July 11, 2024

To: Board of Directors

Subject: Fire Chief Report

Administration- Attended County Chiefs monthly meeting; Conducted (1) finance committee meetings, Attended SCFAIG, EMSIA, Fire Chief's meeting regarding Low Impact Camping Ordinance. Attended Auditor-Controller's Fiscal Year End training. Submitted Federal Grant ASAP credentialing for Slip-On Skid unit. Staff provided Bobcat Club ride to school prize. Coordinated station clean-up for Pancake breakfast and Flea Market events.

All claims, deposits, Journal Entries processed in a timely manner. Posted Escheatment notice to the Sentinel to address resolution on Stale Dated Warrants and forwarded proof of posting to the Auditor Controller for action on July1.

**Apparatus & Equipment:** All apparatus are in service. Conducted successful monthly emergency siren test. E2437 received final repairs from vendor starting warranty period.

**Training** – Monthly training dedicated to technical rescue, helicopter operations and EMS skills.

**Prevention** – Provided public comment to Board of Supervisors on Low Impact Camping Ordinance. Completed neighborhood chipping day on Lake Blvd. Participated on SCWD Roads Tour. Completed Eagle Tree Firewise Road assessment.

#### Station & Grounds –

Station 1 weeds/trees were maintained several times with weed abatement continuing. One dead Oak taken down and removed.

#### Incident Response Summary: May Total Calls: 34

Wildland Fire – 1

EMS - 17

Motor Vehicle Accident – 2

Wires Down – 4

Natural Gas Investigation – 1

Fire Alarm-1

Public Service - 6

Aid Requests -2 (Felton-2, 1 - Fire alarm, 1 Structure Fire)

#### Budget FY23-24'

Tax Revenue to date: \$ \$628,492.98

REG and Extra help Pay, OASDI-SS, UI, Workers Comp to date: \$ 388,483.41 includes Volunteer 2023 Annual Pay and 2023 Strike Team Payout.

Services and Supply to date: \$205,220.16

Jeff Maxwell, Fire Chief

# ZAYANTE FIRE PROTECTION DISTRICT



7700 E. Zayante Rd Felton Ca. 95018

Resolution No. 526-27-24

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ZAYANTE FIRE PROTECTION DISTRICT ORDERING AN ELECTION, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SANTA CRUZ TO CONSOLIDATE A SPECIAL DISTRICT ELECTION TO BE HELD ON NOVEMBER 5, 2024 WITH THE ELECTION TO BE CONDUCTED BY THE SAME DATE BY THE COUNTY OF SANTA CRUZ, AND REQUESTING THE COUNTY OF SANTA CRUZ ELECTION DEPARTMENT TO CONDUCT THE ELECTION

WHEREAS, pursuant to Elections Code Section 10002, the governing body of any city or district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of an election; and

WHEREAS, the resolution of the governing body of the city or district shall specify the services requested;

And

WHEREAS, pursuant to Elections Code Section 10002, the city or district shall reimburse the county in full

for the services performed upon presentation of a bill to the city or district; and

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot, acknowledging that the consolidation election will be held and conducted in the manner prescribed in Section 10418. Upon such request, the Board of Supervisors may order the consolidation; and

WHEREAS, pursuant to Elections Code Section 10418, if consolidated, the consolidated election shall be held and conducted, election boards appointed, voting precincts designated, candidates nominated, ballots printed, polls opened and closed, voter challenges determined, ballots counted and returned, returns canvassed, results declared, certificates of election issued, recounts conducted, election contests presented, and all other proceedings incidental to and connected with the election shall be regulated and done in accordance with the provisions of law regulating the statewide or special election, or the election held pursuant to Section 1302 or 1303, as applicable.

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, various district, county, state and other political subdivision elections may be or have been called to be held on November 5, 2024; and

WHEREAS, pursuant to the authority of Sections 13911 and 13913 of the California Health and Safety Code, and other applicable law, the Zayante Fire Protection District ("District") may levy a special tax on parcels of real property in the District for the purpose of providing rescue, emergency medical care and ambulance, hazardous material emergency response, and fire protection services, subject to the approval by a two-thirds vote of the qualified voters of the District voting in an election on the issue; and

WHEREAS, pursuant to its rights, powers and authority, on May 16, 2024, the Board of Directors of the District adopted Resolution No. 526-27-24, calling an Election to be held in the District on Tuesday, November 5, 2024, and ordering a measure to be submitted to the voters of the District at said Election, as described in Section 5 hereof.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the by the Board of Directors of the Zayante Fire Protection District as follows:

Section 1. The foregoing recitals are true and correct, incorporated herein by reference, and are made an operative part hereof.

Section 2. That the Board of Directors hereby orders an election be called and consolidated with any and all elections also called to be held on November 5, 2024 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the District and requests the Board of Supervisors of the County of Santa Cruz to order such consolidation under Elections Code Sections 10401, 10403 and 10418.

Section 3. That the Board of Directors hereby requests the Board of Supervisors to permit the Santa Cruz County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services, and

Section 4. X That the Santa Cruz County Elections Department is hereby requested to conduct the election for the following offices on the November 5, 2024 ballot:

Г

Seats open	Office	Term	District/Division
GARRY HERCEG	DIRECTOR	4 YEAR	N/A
LYLE FLEMING	DIRECTOR	4 YEAR	N/A
KRISTI LOCATELLI	DIRECTOR	2 YEAR	N/A
JOHN SCHNEIDER	DIRECTOR	2 YEAR	N/A

Section 5. That the Santa Cruz County Elections Department shall conduct the election for the Measure attached hereto as Exhibit A and incorporated herein by reference.

Section 6. That the ballot question for the measure to be voted on at the November 5, 2024 election shall be as follows:

To maintain a reliable daytime response and replace emergency vehicles, shall a new Zayante Fire Protection District special tax of \$50.00 for vacant parcels less than 5 acres, \$100.00 for vacant parcels 5 acres or more and \$290.00 for residential, commercial, and other improved parcels be adopted, replacing its existing \$68 per parcel tax, with an annual increase not to exceed CPI, initially raising an estimated \$440,000 annually, until rescinded or replaced by voters?	YES	NO
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Section 7. That the Santa Cruz County Elections Department is requested to:

Print the attached measure text exactly as filed or indicated on the filed document in the County Voter Information Guide for the November 5, 2024 election. Cost of printing and distribution of the measure text will be paid for by the city/district.

Do NOT print the measure text in the County Voter Information Guide. Instead, send a copy to voters upon request at the cost of said city/district.

Section 8. That in accordance with section 9313 and 9280 of the California Elections Code, the County Counsel is hereby requested to prepare an impartial analysis of this measure.

PASSED, APPROVED AND ADOPTED this 16<sup>th</sup> day of May, 2024 by the following vote:

Ayes:

Noes:

Abstentions:

Absent:

**Board Chair** 

Attest:

Secretary of the Board

Special Districts and Cities MUST file by ......July 3, 2024

# Attachment "D"

# Notice to County Clerk of Elective Offices to be Filled And Transmittal of Map and Boundaries

ZAYANTE FIRE PROTECTION DISTRICT

Name of District/City as it will appear on the ballot

To the County Clerk of Santa Cruz County:

(1)Notice is hereby given that the elective offices of the district/city to be elected

🖾 at large or Check one: □ by division

at the General Election scheduled for November 5, 2024, are as follows:

Office	Incumbent's name	Term	District/Division (if app)
DIRECTOR	GARRY HERCEG	4 YRS	
DIRECTOR	LYLE FLEMING	4 YRS	
DIRECTOR	KRISTI LOCATELLI	2 YRS	
DIRECTOR	JOHN SCHNEIDER	2 YRS	
			-

Special Districts: No election will be held if there is an insufficient number of nominees.

Cities: If there is an insufficient number of nominees, city council will decide to fill the office by appointment by E-75 (August 22) or proceed with the election. If any city measure is on the ballot, the election is held regardless.

The qualifications of a nominee of an elective officer of the district/city are as follows (i.e. a registered (2)voter in the district/city, homeowner in district):

Resident in the Fire District

# Notice to the County Clerk of Measure to be submitted to the Voters

ZAYANTE FIRE PROTECTION DISTRICT

Name of District/City as it will appear on the ballot

To the County Clerk of Santa Cruz County:

Notice is hereby given that the BOARD OF DIRECTORS OF THE ZAYANTE FIRE PROTECTION DISTRICT

has approved a measure to be placed on the November 5, 2024 ballot.

Щ Attached is the 75-word or less ballot question to appear on the November 5, 2024 ballot.

- 叉 Also attached is the measure text exactly as it is to be printed in the County Voter Information Guide for the November 5, 2024 election. Cost of printing and distribution of the measure will be paid for by the district/city.
- Do NOT print the measure text in the County Voter Information Guide. Instead, send a copy to voters upon request at the cost of said district/city.

(Seal of the District/City)



Signature (District Secretary/City Clerk)

Dated: May 16, 2624

- (3) The Candidate's Statement of Qualifications shall be limited to
  - Check one: 200 words □ 400 words (double the cost)

Candidates are responsible for paying the cost of printing their Candidate's Statement of Qualifications in the County Voter Information Guide or posting online at the time of filing his/her statement.

Check one: X Yes □ No. The District/City will pay the cost.

Candidates for special districts pay the County Clerk. Candidates for city offices pay the City Clerk.

(4) Tie votes for City and District elections are resolved by lot according to Elections Code §15651 and §10551. In lieu of resolving a tie vote by lot the District/City may resolve a tie vote by the conduct of a special runoff election, pursuant to §15651 (b). A special runoff election shall be held only if the legislative body adopts the provisions of this code prior to the conduct of the election. If a legislative body decides to call a special runoff election in the event of a tie vote, all future elections conducted by that body shall be resolved by the conduct of a special runoff election, unless the legislative body later repeals the authority for the conduct of a special runoff election.

To conduct a tie vote by special runoff election for this election and all future elections, check here.

(5) Date of last map change: <u>1994</u>. Who should we contact from your jurisdiction to come to our office at 701 Ocean St., Room 310, in Santa Cruz, to review the map on file to confirm the district boundaries?

Name:	JEFF MAXWELL	Phone:	831-335-5700	
E-mail:	Firechief a zayantefire. com			

#### (Seal of the District/City)

District Secretary/City Clerk)

\*\*\*\*\*\*

Mity Dated:

To assist us in keeping our records up to date, please provide us with current information regarding your district as well as a list of all your current board or council members' names, addresses and telephone numbers.

•

### **Contact Information/Incumbent Roster**

Name of District/City: Zayante fire Protection District

Contact Person: Jeff Maxwell\_

Title: Fire Chief

Mailing Address: 7700 E. Zayante Road, Felton, CA. 95018

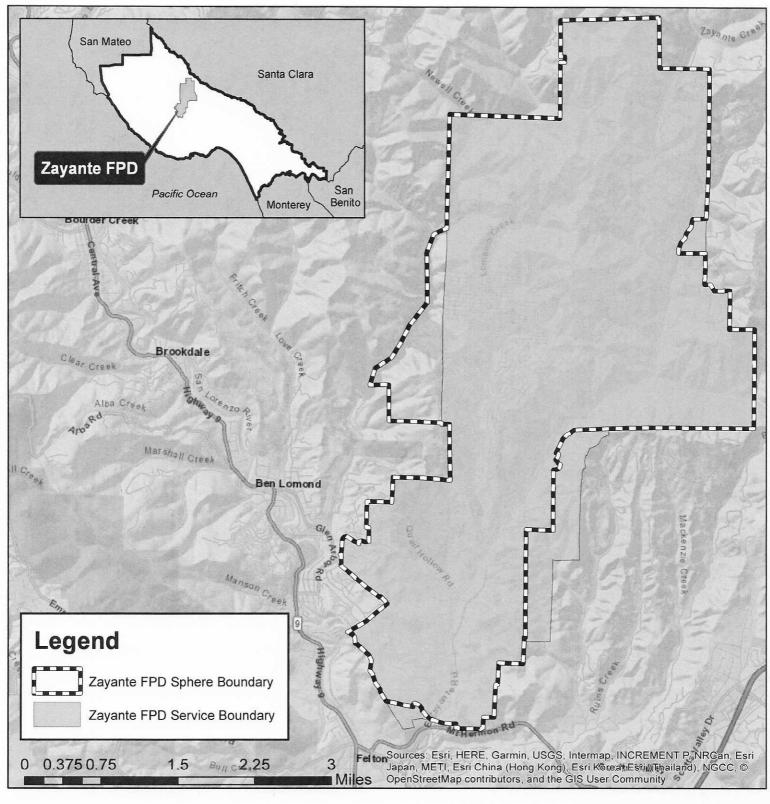
Telephone: 831-335-5100\_

\_FAX: 831-335-5199\_

E-Mail:firechief@zayantefire.com

Website: www.zayantefire.com

Incumbent's Name	Address	Year Elected or Appointed	Term of Office
Garry Herceg	337 Willow Drive. Felton, CA. 95018	2020	4 years
Lyle Fleming	441 Carrol Ave. Felton, CA. 95018	2020	4 years
Kristi Locatelli	7940 E. Zayante Rd. Felton, CA. 95018	2023	2 Years
John Schneider	10217 Vera Ave. Felton, CA. 95018	2023	2 Years
Priva Tarbet	11880 Gladys Ave. Felton, CA 95018	2022	4 Years



# Zayante Fire Protection District Jurisdictional and Sphere Boundaries



Original Sphere adopted on March 10, 1994 Sphere Reaffirmed on March 5, 2008 Sphere Reaffirmed on November 2, 2016 Sphere Reaffirmation on October 13, 2021

# **Zayante Fire Protection District**

### **Ballot Question:**

# () Zayante Fire Protection District Parcel Tax

To maintain a reliable daytime response and replace emergency vehicles. Shall Zayante Fire Protection District adopt a new special tax of \$50.00 for vacant parcels less than 5 acres, \$100.00 for vacant parcels 5 acres or more; and \$290.00 for residential, commercial, other improved parcels replacing its existing \$68 per parcel tax, with an annual increase not to exceed CPI, initially raising an estimated \$440,000 annually until replaced or replaced by voters?

## What Your Vote Means

**Yes** A "Yes" vote is to approve the special parcel tax.

For and against Measure () For

Ken Boynton Retired Fire Chief, Director Les Gardner Community Resident **Renee Shepherd Community Resident** Chris Amos **Community Resident** Morgan Scarborough **Community Resident** Kristi Locatelli ZFD Board Member **Chris Schiermeyer** SLVUSD Superintendent Jacqui Rice Former SLVUSD Board Member Against

parcel tax.

No

No argument against.

A "No" vote is against the special

# **Zayante Fire Protection District**

# Full Text of Measure ():

The Zayante Fire Protection District would like to apply a parcel tax of \$50.00 for vacant parcels of less than 5 acres; \$100.00 for vacant parcels of 5 acres or more; and \$290.00 for residential, commercial, and parcels listed with miscellaneous improvements, to be implemented on July 1, 2025. This would repeal the parcel tax that was implemented in 2016. The new parcel tax will be a \$215.00 annual increase for the residents of our district. This new tax would include an annual adjustment clause used by the County of Santa Cruz.

**Purpose:** The purpose is to maintain the future viability as a Volunteer Fire Department. This will allow the district to utilize paid daytime staffing to meet community needs when volunteers are out of the district for work. It will also allow the district to maintain and update the emergency response fleet. The Zayante Fire Protection District has a long history of providing excellent service and being fiscally responsible with taxpayers' money. Zayante Fire Protection District receives the lowest tax revenue of any fire district in Santa Cruz County, and is the largest, geographically, in the San Lorenzo Valley.

# **Zayante Fire Protection District**

### Argument for Measure ()

The Zayante Fire Protection District has a long tradition of providing excellent and vital service to our mountain community. The district is struggling to sustain the service our community wants and deserves. The Board has made many budget cuts, including laying off staff and cutting salaries. We cannot continue to operate in this manner.

We are asking for a parcel rate of approximately \$24 a month for the residents of our community. The increase in revenue will give us the opportunity to staff our station during the daytime when volunteers are at work. It will also allow us to purchase new fire engines and emergency equipment.

This new parcel rate is a \$215 annual increase from residents to sustain our volunteer fire district. Volunteer fire districts all over the state are being outpriced. The Zayante Fire District Volunteers seek to continue to respond to our neighbors' calls, whether that is a structure fire, vehicle accident, medical emergency, or hazardous conditions.

Please join us in supporting our local volunteers at the Zayante Fire District. They are neighbors serving neighbors.

Ken Boynton **Retired Fire Chief, Director** Les Gardner Community Resident **Renee Shepherd Community Resident** Chris Amos **Community Resident** Morgan Scarborough **Community Resident** Kristi Locatelli ZFD Board Member **Chris Schiermeyer** SLVUSD Superintendent Jacqui Rice Former SLVUSD Board Member

# ZAYANTE FIRE PROTECTION DISTRICT



7700 E. Zayante Rd Felton Ca. 95018

EXHIBIT A

ORDINANCE NO. 2024-\_1\_

### AN ORDINANCE OF THE ZAYANTE FIRE PROTECTION DISTRICT TO AUTHORIZE THE LEVY OF A SPECIAL PARCEL TAX TO FINANCE FIRE PROTECTION, RESCUE, EMERGENCY MEDICAL CARE, AND AMBULANCE, HAZARDOUS MATERIAL EMERGENCY RESPONSE SERVICES AND AUTHORIZING AN INCREASE IN THE APPROPRIATIONS LIMIT FOR THE ZAYANTE FIRE PROTECTION DISTRICT

THE PEOPLE OF THE ZAYANTE FIRE PROTECTION DISTRICT HEREBY ORDAIN as follows:

Section 1. Authority, Purpose and Intent.

Pursuant to the authority of Sections 13911 and 13913 of the California Health and Safety Code, and other applicable law, there is hereby levied and assessed a special parcel tax by the Zayante Fire Protection District ("District") on all nonexempt parcels of real property in the Zayante Fire Protection District for each fiscal year. It is the sole purpose and intent of this Ordinance to impose a special parcel tax for the specific purpose of maintaining and improving the current fire protection services, including providing the necessary personnel, the construction, acquisition, maintenance and replacement of necessary facilities, apparatus, equipment, gear, and vehicles, and any related reserves.

Section 2. Special Parcel Tax Imposed – Initial Tax Rate.

A special parcel tax for the purpose specified in Section 5 of this Ordinance shall be imposed on all nonexempt parcels of real property in the Zayante Fire Protection District for each fiscal year (the period beginning July 1 and ending the following June 30), commencing with fiscal year 2025-2026. The maximum amount of the special parcel tax for fiscal year 2025-2026 year shall be based on the use of each parcel of taxable property in accordance with the schedule below:

	Parcel Use Category	Total Annual Charge
Α.	Vacant/Unimproved Parcel – Less Than 5	\$50.00
Acres	5:	
В.	Vacant/Unimproved Parcel – 5 Acres or	\$100.00
More	2:	
C.	Residential Parcels	\$290.00
D.	Commercial/Industrial	\$290.00
E.	Other Improved Parcels	\$290.00

The records of the Santa Cruz County Assessor as of January 1st of each year, or such other date established by the Fire Chief, shall be used to determine the land use category for each parcel for the calculation of the special parcel tax applicable to that parcel in the following fiscal year, with such corrections as deemed necessary.

For the purposes of this Ordinance, the following terms shall have the following meanings: "Vacant/Unimproved" shall mean any vacant land or unimproved property.

"Residential Parcel" shall mean a parcel containing a single dwelling unit or multiple dwelling units including, but not limited to, duplexes or apartments.

"Commercial/Industrial" shall mean commercial or institutional uses including but not limited to stores and retail businesses, offices, restaurants and bars, service stations, auto repair, hotels, motels, day care facilities, manufacturing, packaging, shipping, recycling, wood products, energy production, and similar uses.

"Other Improved Parcel" shall mean any parcel that contains a structure over 120 square feet or receiving water, sewer or other utility service.

"Parcel" shall mean a parcel of real property having a separate assessor's parcel number as shown on the last equalized assessment roll of the County of Santa Cruz.

#### Section 3. Annual levy.

The Board of Directors of the District shall annually, by an affirmative vote of at least a majority of its members, establish the amount of the special parcel tax levy, in an amount that does not exceed the maximum amount specified in Section 2 of this Ordinance, as may be adjusted pursuant to Section 4, below. The special parcel tax shall not be measured by the value of property.

#### Section 4. CPI Adjustment.

The maximum special tax rates specified in Section 2 may be adjusted annually by the Board of Directors by an increment not to exceed the change in the Consumer Price Index for All Urban Consumers (CPI-U) for the prior year, measured April-April, for the San Francisco-Oakland-Hayward Region.

#### Section 5. Special Fund, Use of Tax Proceeds.

The proceeds of the special parcel tax imposed by this Ordinance shall be placed in the Zayante Fire Protection District Fire Protection Tax Fund (Object 40196) in the County of Santa Cruz Finance Enterprise System, and shall be applied for fire protection services, including providing the necessary personnel, the construction, acquisition, maintenance and replacement of necessary facilities, apparatus, equipment, gear, and vehicles, and any related reserves.

#### Section 5. Collection.

The special parcel tax imposed by this Ordinance shall be collected in the same manner, on the same dates, and shall be subject to the same penalties and interest as other charges and taxes fixed and collected by Santa Cruz County on behalf of the District. The Santa Cruz County Tax Collector may deduct reasonable administrative costs incurred in collecting the special parcel tax before remittal of the balance to the District. The special parcel tax, together with all penalties and interest thereon, shall constitute a lien upon the parcel upon which it is levied until it has been paid, and said special parcel tax, together with all penalties and interest thereon, shall, until paid, to the extent authorized by law, constitute a personal obligation to the District by the persons who own the parcel on the date the tax is due.

#### Section 6. Amendment.

The Board of Directors of the District shall be empowered, by an affirmative vote of at least a majority of its members, to amend this Ordinance to carry out the general purposes of this Ordinance, to conform the provisions of this Ordinance to applicable state law or any paramount law, to modify the methods of collection, or to assign the duties of public officials under this Ordinance.

In no event shall the Board of Directors of the District amend this Ordinance to increase the maximum amount of the special parcel tax established in Section 2 of this Ordinance, except as authorized by Section 4, unless approved by two-thirds of the voters voting thereon. The Board of Directors of the District, by resolution, may adopt procedures or definitions for the implementation or administration of the special parcel tax.

#### Section 7. Exemptions.

The special parcel tax shall not be imposed upon any parcel that is exempt from the special parcel tax pursuant to any provision of the United States Constitution, California Constitution, California State law, or any paramount law. The Board of Directors of the District, by resolution, may adopt additional exemptions to the special parcel tax imposed by this Ordinance.

#### Section 8. Appropriations Limit.

The appropriations limit of the District established under Article XIIIB, Section 6 of the California Constitution shall be increased by the proceeds received from the special tax imposed by this Ordinance.

#### Section 9. Annual Report.

The District Fire Chief, as chief fiscal officer of the District, shall annually file with the Board of Directors of the District a report regarding the amount of special parcel tax revenues collected and expended and the status of any project required or authorized to be funded with the special parcel tax revenues, as required by California Government Code Section 50075.3, as such law may be amended from time to time.

#### Section 10. Appeals.

Any property owner who is assessed a special tax as provided for herein may appeal any determination by the District concerning the nature of the use of the property or the calculation of the amount of the tax by filing a notice of appeal with the District offices. Any such appeal shall be filed by December 1 of the calendar year for which the tax is levied. The appeal shall be filed on the form provided by the District and shall contain a statement by the property owner as to the nature and basis for the appeal in accordance with the District's appeal procedure.

#### Section 11. Severability.

If any provision of this Ordinance or the application thereof to any person or circumstances is held invalid or unconstitutional by any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any other provision or applications, and to this end the provisions of this Ordinance are declared to be severable. The Board of Directors of the District, and the electorate by initiative, do hereby declare that they would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, part or portion thereof, irrespective of the fact that any one or more sections, subsections, clauses, phrases, parts or portions thereof, be declared invalid or unconstitutional.

#### Section 12. Effective Date.

This Ordinance shall be adopted and become effective only if approved by two-thirds of the voters voting thereon, at an election to be held on November 5, 2024.

#### Section 13. Duration of Special Parcel Tax.

The authority to levy the special parcel tax shall remain in effect unless a later ordinance is adopted and approved by two-thirds of the voters of District voting thereon that either repeals the special parcel tax or establishes a date that the authority to levy the special parcel tax shall terminate.

Section 14. Attestation.

The Chair of the Board of Directors of the District is hereby authorized to attest to the adoption of this Ordinance by the voters of the District by signing where indicated below.

I hereby certify that the foregoing Ordinance was PASSED, APPROVED AND ADOPTED by the people of the Zayante Fire Protection District voting on the 5<sup>th</sup> day of November, 2024.

By:

Chair

Attest:

Board Secretary

### Contact Information/Incumbent Roster

Name of District/City: Zayante fire Protection District

Contact Person: Jeff Maxwell

Title: Fire Chief

Mailing Address: 7700 E. Zayante Road, Felton, CA 95018

Telephone: 831-335-5100

FAX: 831-335-5199

E-Mail:firechief@zayantefire.com

Website: <u>www.zayantefire.com</u>

Incumbent's Name	Address	Year Elected or	Term of Off
		Appointed	
Garry Herceg	337 Willow Drive. Felton, CA. 95018	2020	4 years
Lyle Fleming	441 Carrol Ave. Felton, CA. 95018	2020	4 years
Kristi Locatelli	7940 E. Zayante Rd. Felton, CA. 95018	2023	2 Years
John Schneider	10217 Vera Ave. Felton, CA. 95018	2023	2 Years
Priva Tarbet	11880 Gladys Ave. Felton, CA 95018	2022	4 Years

June 14, 2024

Zayante Fire Protection District

Dear Board:

We are pleased to confirm our understanding of the services we are providing for Zayante Fire Protection District for the year-ended June 30, 2024. We will audit the Statement of Net Position, Statement of Activities and where applicable the Statement of Revenues, Expenditures, and Change in Fund Balance, Balance Sheet and Statement of Cash Flows of Zayante Fire Protection District as of and for the year ended Zayante Fire Protection District.

Accounting standards generally accepted in the United States of America call for certain required supplementary information (RSI) to accompany the basic financial statements. The Governmental Accounting Standards Board also considers this information a necessary part of financial reporting as it provides perspective to the basic financial statements. Therefore, as part of this engagement, we will apply limited procedures to Zayante Fire Protection District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will primarily consist of inquiries of management regarding their methods of measurement and presentation. However, we will not express an opinion or provide any assurance on this RSI as our limited procedures do not provide us with sufficient evidence to do so under our professional standards. Consequently, the financial statements we present to you will include the following required RSI that will not be audited and, as such, our report will disclaim an opinion on this RSI:

• Management's Discussion and Analysis

We also understand that supplementary information other than RSI will accompany Zayante Fire Protection District's basic financial statements. In accordance with auditing standards generally accepted in the United States of America, we will apply auditing procedures and other additional procedures deemed necessary to the following supplementary information accompanying the basic financial statements in order to provide an opinion on this information in relation to the financial statements as a whole.

#### Objective

The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the additional supplementary information referred to above when considered in relation to the financial statements taken as a whole.

Our audit will be conducted in accordance with U.S. generally accepted auditing standards (GAAS). Our professional standards as defined by GAAS require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement and are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America. As such, our audit will involve performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements and will include tests of the accounting records of Zayante Fire Protection District and other procedures we consider necessary. The procedures we determine necessary will depend on our "auditor's" judgment and will be based, in part, on our assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. If our opinion is other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or form an opinion, we may disclaim an opinion or not issue a report.



Our audit will involve performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements and will include tests of the accounting records of Zayante Fire Protection District and other procedures we consider necessary. The procedures we determine necessary will depend on our "auditor's" judgment and will be based, in part, on our assessment of the risks of material misstatement of the financial statements, whether from errors, fraudulent financial reporting, misappropriations of assets, or violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. An audit also includes evaluating the appropriateness of accounting policies used, and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If we deem it appropriate, our procedures will also include tests of documentary evidence supporting the transactions recorded in the accounts, may include tests of the physical existence of inventories, and will include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. As part of our audit process, we will request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters. These representations will include acknowledging our assistance with the preparation of your financial statements, the supplementary information, and notes accompanying these documents, and that you have reviewed and approved these documents, approved their release, and that you have accepted responsibility for them.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk exists that some material misstatements may not be detected by our firm, even though our audit is properly planned and performed in accordance with GAAS and Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors that come to our attention, and we will inform you, or the appropriate level of management, of any fraudulent financial reporting or misappropriation of assets that comes to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential.

In making our risk assessments, we will consider internal controls relevant to the preparation and fair presentation of the Zayante Fire Protection District's financial statements in order to design audit procedures that are appropriate in the circumstances. However, our audit procedures are not designed for the purpose of expressing an opinion on the effectiveness of your internal control. In accordance with our professional standards, we will communicate in writing to the appropriate level of management and those charged with governance matters concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during the audit.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will also perform tests of Zayante Fire Protection District's compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion. Management maintains the responsibility for identifying and ensuring that Zayante Fire Protection District complies with applicable laws, regulations, contracts, and other agreements.

Our responsibility as auditors is, of course, limited to the period covered by our audit and does not extend to any other periods.

Zach Pehling is the engagement partner for the audit services specified in this letter. His responsibilities include supervising services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

#### Responsibilities of Management and Those Charged with Governance

As part of our engagement, we may advise you about appropriate accounting principles and their application; however, the management of Zayante Fire Protection District acknowledges and understands that the final responsibility for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America remains with you. This responsibility includes the financial statements, all accompanying information, and the representations that accompany them. As such, the management of Zayante Fire Protection District is responsible for adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. Other management responsibilities include maintaining adequate records, selecting and applying accounting principles, and safeguarding assets.

By your signature below, you also acknowledge that the management of Zayante Fire Protection District is responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements, and all accompanying information, that are free from material misstatement, whether due to fraud or error. This responsibility includes the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of the Zayante Fire Protection District and the respective changes in financial position and where applicable, cash flows, in conformity with accounting principles generally accepted in the United States of America. In addition, management is also responsible for having appropriate programs and controls in place to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the organization that involves management, employees who have significant roles in internal control, regulators, and others where fraud could have a material impact on the financial statements. The management of Zayante Fire Protection District is also responsible for informing us of your knowledge of any allegations of fraud or suspected fraud affecting Zayante Fire Protection District received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the Zayante Fire Protection District complies with applicable laws and regulations and for taking timely and appropriate actions to remedy any fraud, illegal acts, or violations of contracts and agreements. You agree that you will confirm your understanding of your responsibilities as defined in this letter to us in your representation letter.

Management is also responsible for the preparation and fair presentation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree that you will confirm your understanding of your responsibilities with respect to the supplementary information in your representation letter. You further agree to include our report on the supplementary information in any document that contains and indicates that we have reported on such supplementary information.

Management's responsibilities also include designating qualified individuals with the necessary expertise to be responsible and accountable for overseeing all the nonattest services we perform as part of this engagement, as well as evaluating the adequacy and results of those services and accepting responsibility for them.

You further acknowledge and understand that management is responsible for providing us with access to all information management is aware of that is relevant to the preparation and fair presentation of the financial statements such as records, documentation and other matters; for the accuracy and completeness of the information that is provided to us; and for informing us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements. This responsibility also includes providing us with any additional information that we may request from management for the purpose of the audit; as well as allowing us unrestricted access to individuals within the organization from whom we may determine it necessary to obtain audit evidence, including access to your designated employees who will type all confirmations we request.

#### Written Report

We expect to issue a written report upon completion of our audit of Zayante Fire Protection District's financial statements. Our report will be addressed to the Board of Directors of Zayante Fire Protection District. We cannot provide assurance that an unmodified opinion will be expressed on the financial statements. Circumstances may arise in which it is necessary for us to modify our opinion, add emphasis-of-matter or other-matter paragraphs, decline to express an opinion or withdraw from the engagement.

#### **Other Matters**

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, typing, postage, copies, and telephone calls), except that we agree that our gross fee, including expenses, will not exceed 6400 for the audit for this contract. An initial deposit of 3200 due at the beginning of the year and the remainder due at completion of the audit. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit.. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

It is our policy to keep records related to this engagement for 7 years. However, Zach Pehling CPAs does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by government or regulatory agencies.

By your signature below, you acknowledge and agree that upon the expiration of the 7-year period Zach Pehling CPAs shall be free to destroy our records related to this engagement.

We appreciate the opportunity to be of service to Zayante Fire Protection District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours

Zach Pehling

**RESPONSE:** 

This letter correctly sets forth the understanding of Zayante Fire Protection District.

APPROVED:

Zayante Fire Protection District

Date

# AGREEMENT BETWEEN FELTON FIRE PROTECTION DISTRICT AND ZAYANTE FIRE PROTECTION DISTRICT FOR THE PURPOSE OF PROVIDING RECIPROCAL FIRE PROTECTION AND EMERGENCY SERVICES.

THIS AGREEMENT is made and entered into this date the 1st of July, 2024 by and between the

Felton Fire Protection District, an independent fire district and the Zayante Fire Protection District, an independent fire district. This Agreement shall be known as the RECIPROCAL SERVICES Agreement among the Felton Fire Protection District and the Zayante Fire Protection District (REFERRED TO HEREIN AS THE "RECIPROCAL SERVICES", "RSA") and shall be the basis for cooperation in the provision of fire and emergency services between all parties. Each party may be referred to in this Agreement as "party" or collectively as "parties" or "departments".

#### RECITALS

**WHEREAS**, the Felton Fire Protection District desires to enter a Operational Coverage Agreement with Zayante Fire Protection District with the purpose of providing first responder coverage when volunteer firefighter resources are unavailable and developing cooperation among both fire agencies in the provision of fire protection, emergency medical services; and

**WHEREAS**, through each party's participation in the Reciprocal Service Agreement, greater benefit is realized through improvements in response time, response force size, personnel safety and supervision, with overall greater efficiency in the delivery of fire protection to the citizens, businesses and visitors within the communities we serve; and

WHEREAS, all parties in recognition of mutual benefit desire to memorialize into a RSA agreement; and

**WHEREAS**, all parties have determined that their agents on matters relating to this Agreement shall be their respective District Boards of Directors, the Fire Chief, and/or his/her authorized designees or successors.

**NOW, THEREFORE,** pursuant to the authority granted by California Government Code 6502 and 55632 and Health & Safety Code §13050 and in consideration of the mutual promises and obligations as set forth herein the parties hereby agree that a Reciprocal Service Agreement between the Felton Fire Protection District and the Zayante Fire Protection District is hereby established as follows:

#### 1. INTENT

- a. It is the intent of all parties to this agreement to seek out and employ best practices and/or procedures that will serve to maintain or improve the safety and levels of emergency response provided to the citizens and visitors of the cooperating agencies and to improve the existing practices to assure the highest levels of employee safety, emergency operational efficiency, and cost effectiveness in the delivery of fire protection, EMS and emergency services to the communities we represent.
- b. In support of the intent of this agreement, all parties agree that communicating known resource draw down, insufficient shift staffing, or minimum staffing below (2) personnel shall warrant notification to the other as soon as practical so an attempt to place personnel on notice for availability can be organized to best serve the communities served.
- c. In support of Firefighter Safety and the import of effective Command and Control at complex incidents, all parties agree to communicate when Command assets such as a Chief Officer or Duty Chief are not available for response. Such assets are not recognized if also riding the Fire Engine as a Supervisor of an Engine Company. One employee cannot serve in both positions simultaneously at complex incidents.

### 2. <u>RESPONSE TO INCIDENTS</u>

- a. All parties agree that providing a fire engine or appropriate resource to an incident in the least amount of time regardless of jurisdiction provides a higher level of service to the citizens and visitors of all jurisdictions and is in all parties' best interest.
- b. The parties shall establish and concur on best practices for the deployment, staffing and use of fire engines and personnel responding to emergency incidents within each party's jurisdiction through collaborative planning with the District Fire Chief's.
- c. The Fire Districts shall establish a compensation schedule to recover actual personnel "Call Pay" expense at volunteer firefighter rates for response and station coverage personnel when responding in the others Fire District when first responder resources are not available. This rate of pay will reflect "call pay" only as codified in District compensation Policy. This will not reflect hourly pay for any personnel responding on hourly compensation schedules. Rates of pay if differing

will be mutually agreed upon and a master compensation schedule will be applied to both Agencies.

- d. Incident Command authority shall reside with the ranking on scene Chief Officer or District Duty Chief on scene regardless of jurisdiction adhering to the principles of the Incident Command System.
- e. Reciprocal Services is not "Automatic Aid" as in for one Engine automatically added to a Response to a Structure Fire as that Legacy Agreement shall not be affected by the Reciprocal Services Agreement.
- f. Reciprocal Services is not "Mutual Aid" that in which the host Agency is on scene with a minimum staffed (2) person Engine Company or Fire Unit and requesting additional resources to address an emergency. Mutual Aid is an agreement among responders to lend assistance when response demands exceed local resources. BLS-EMS units shall not be considered a response other than to EMS details. Recognized resources are those considered All-Risk responders.
- g. All parties shall review the response experience quarterly, or when staffing or other resource changes, to ensure that one department is not overly burdened by responses to the other jurisdiction.
- h. All parties shall submit monthly invoices for services provided in the Reciprocal Services Agreement to the Incident Host Agency for cost recovery in a timely basis.
- 3. TERM OF AGREEMENT The RSA shall remain in force until cancelled by one or both parties. Either party may unilaterally cancel the RSA with 30 days' notice to the other party. The RSA may be cancelled at any time by mutual agreement of both parties.

Zayante Fire Protection District Policy 4000 – current pay rates. (7/1/24)

Chief Office	er \$22	Chief Officer with EMT \$24
Fire Captai	n \$18	Fire Captain with EMT \$20
FF/ENG	\$12	FF/ENG with EMT \$14

Felton Fire Protection District Policy "Call Pay" – current pay rates. (7/1/24)

Duty Officer \$25	Captain \$20
DO/Engineer \$17.50	FF EMT \$15
FF \$12	EMT \$12

#### Master Rate Schedule assembled by agreement:

Chief Officer/Duty Chief	\$25.00 per incident
Fire Captain	\$20.00 per incident
Fire Engineer/DO	\$17.50 per incident
FF-EMT	\$15.00 per incident
FF or EMT only	\$12.00 per incident

This agreement is tentatively agreed upon due to circumstance pending approval of both Agency Board of Directors sitting is open session.

Jim Anderson, Chair Felton Fire Protection District

Date: D7/01/24

\*

John Schneider, Chair Zayante Fire Protection District

Date: