



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors

Minutes of the Regular Meeting

August 1, 2024

1.0: CALL TO ORDER:

Chairperson Tarbet called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:10 PM.

Directors present: Fleming, Herceg, Schneider and Tarbet

Staff present: Chief Maxwell

Absent: Locatelli

2.0: FLAG SALUTE:

3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not act on any added items at this meeting. The Board may elect to add the item to a future meeting for action

4.0: PUBLIC COMMENT: None

5.0: PUBLIC HEARING:

6.0: CORRESPONDANCE:

6.1: Wilderfield Road Gate specification information only

6.2: Facility Use permit request from Good Samaritan Food Giveaway for Wednesday afternoons 4-7 PM. Upon motion by Director Tarbet and duly seconded by Director Fleming the use of the parking lot on a trial basis until the end of the year at which time it will be reevaluated was approved by a unanimous vote once they provide insurance coverage. 4/0

7.0: CONSENT AGENDA:

7.1: Approval of May 6, 2024 were put off until there is a full board.

7.2: Approval of July 11, 2024 Regular Meeting minutes.

7.3: Summary: ZFPD Revenue and Expense report for the month of July 1, 2024, through July 24, 2024.

7.4: Director Tarbet reviewed and signed the payroll.

7.5: Upon motion by Director Fleming and duly seconded by Director Schneider, the consent agenda except for 7.1 excepting the May 6, 2024, minutes which was put on hold until the next meeting was approved by a unanimous vote. 4/0

8.0: **REVIEW CLAIMS:**

8.1: **Action Item:** Upon motion by Director Fleming and duly seconded by Director Schneider, Claims Disbursements for the month of July 1, 2024, through July 24, 2024, in the amount of \$236,310.71 were approved by a unanimous vote of 4-0.

9.0: **CHIEFS REPORT:**

9.1: **Administration:**

- Chief Maxwell Attended County Chiefs Meeting. He also conducted 1 finance committee meeting. Hosted SLV Fire Districts Meeting, Revised Federal Grant for Slip On Skid unit. Attended County Evacuation Planning Session with Consultant. Attended County Roads Matrix evaluation planning session. Attended Forest Lakes Firewise Event at Roaring Camp July 21, 2024. Prepared Measure O Supplemental Tax package for Approval.
- All claims, deposits, Journal entries processed in a timely manner.
- Posted Journal Entry to recognize Stale Dated Warrants and forwarded to the Auditor Controller.
- Posted Fiscal Year 23-24 Accruals and Journal entries to the Auditor Controller.
- Created Supplemental Tax data sheet for submission.

9.2: **Apparatus: All apparatus is in service.**

- All Apparatus is in service.
- E2437 assigned to the Thompson and Lake Fire on OES cooperative agreement (7/3-7/16)
- Conducted monthly siren test.

9.3: **Training:**

- Monthly training dedicated to reviewing wildland firefighting skills, rural water supply tactics and EMS skills.

9.4: **Prevention:**

- Attended Firewise event on July 21, 2024

9.5: **Stations and Grounds:**

- Solar panels received annual cleaning.

9.6: **Incident Response Summary:**

- July total calls: 36
- EMS-17
- Motor Vehicle Accident-0
- Wires Down-2
- Smoke investigation-3
- Fire Alarm-1
- Public Service-2
- OES strike team E2437 with 4 for 14 days,
- Felton-EMS-5, Smoke Check-1, MVA-,1 Vehicle Fire-1
- Ben Lomond-Fire Alarm-1
- Scotts Valley-Structure Fire-1

9.7: **Budget:**

- Revenue to date: \$663,700.85
- Reg and extra help pay, OASDI-SS, UI, Workers Comp to date \$403,954.05 includes Volunteer Annual Pay and Strike Team Payout.
- Service and Supply to date: \$216,487.11

10.0: **UNFINISHED BUSINESS:**

10.1: Finance Subcommittee report Director Schneider.

- Discussion on when the neighborhood meetings will start and where they might be held.
- Postcards will go out next month and then home meetings will start after Labor Day.

11.0: **NEW BUSINESS:**

11.1: Upon motion from Director Fleming and duly seconded by Director Herceg, Resolution 529-30-24, Affixing the California Consumer Price Index (CCPI) not to exceed 1.02% for Fiscal Year 2024-2025 to Measure O Supplemental Tax measure and transmit to the County of Santa Cruz, was approved by a unanimous vote 4/0.

11.2: Action Item- Upon motion by Director Schneider and duly seconded by Director Herceg, Resolution 530-31-24, Agreement and Certification for Special Assessment charges- Measure O, was approved by a unanimous vote 4/0.

11.2b: Review Special Assessment Charge Control Sheet.

12.0: **CLOSED SESSION:**

13.0: **RE-AJOURN OPEN SESSION AND REPORTING OF ACTIONS:**

14.0: **ITEMS FOR NEXT AGENDA:**

15.0: **ADJOURNMENT: 8:40**

NEXT MEETINGS: _____ September 12, 2024