



ZAYANTE FIRE PROTECTION DISTRICT

7700 East Zayante Road, Felton CA 95018

Ph: 831-335-5100 Fx: 831-335-5199

Board of Directors

Minutes of the Regular Meeting

October 17, 2024

1.0: CALL TO ORDER:

Chairperson Locatelli called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

Directors present: Fleming, Herceg, Locatelli, Schneider and Tarbet

Staff present: Chief Maxwell

Absent:

2.0: FLAG SALUTE:

3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not act on any added items at this meeting. The Board may elect to add the item to a future meeting for action

4.0: PUBLIC COMMENT: None

5.0: PUBLIC HEARING:

6.0: CORRESPONDANCE:

7.0: CONSENT AGENDA:

7.1: Upon motion by Director Fleming and duly seconded by Director Tarbet the consent agenda through September 30 2024, meeting was approved by a vote of 5/0.

7.2: Summary: ZFDP Revenue and Expense report through September 30, 2024.

7.3: Review: Zayante Conflict of Interest Code verification

7.4: Director Locatelli reviewed and signed the payroll.

8.0: REVIEW CLAIMS:

8.1: **Action Item:** Upon motion by Director Herceg and duly seconded by Director Schneider, Claims Disbursements for the month of September 1, 2024, through September 30, 2024, in the amount of \$9,564.08 were approved by a unanimous vote of 5/0.

9.0: **Chiefs Report:**

9.1: **Administration:**

- Chief Maxwell Attended the County Chiefs Meeting. He also conducted 4 finance committee meetings. Conducted Pre-construction conference with Burton's Fire for Skid unit. Attended SCFAIG meeting and file review. Met with Valley Chiefs regarding CSA 48 proposal.

- All claims, deposits, Journal entries processed in a timely manner.
- Met with SLWD to check a site for a Lompico Siren for location and feasibility.

9.2: Apparatus: All apparatus is in service.

- All Apparatus is in service.
- E2410 received annual preventive maintenance.
- WT 2450 scheduled for October.
- U2499 repaired and passed smog.
- Conducted monthly siren test.

9.3: Training:

- Monthly training dedicated to reviewing and demonstrating hose evolutions and firefighting skills including SCBA's and tools and equipment.
- Completed 4 weekends basic training Academy for new hires.

9.4: Prevention:

- Participated in Lomita and North Lompico Road Firewise surveys.

9.5: Stations and Grounds:

- Station 1 Continued vegetation management and yellow jacket mitigation.

9.6: Incident Response Summary:

- August total calls: 36
- EMS-8
- Structure Fire-1
- Motor Vehicle Accident-3
- Hazardous material-1
- Gas Investigation-1
- Wires Down-0
- Smoke investigation-1
- Fire Alarm-2
- Public Service-2
- Debris fire-0
- **AID REQUESTS:**
- Felton- EMS-9, Smoke Check-0, MVA-1, Gas Investigation-1, Public Service-2, Fire Alarm-0, Hazard condition-1
- Scotts Valley- Structure Fire-1
- Central Fire Wildland Fire-1

9.7: Budget:

- Tax Revenue to date: \$13,227.82
- Reg and extra help pay, OASDI-SS, UI, Workers Comp to date \$126,024 includes 2023-2024 Strike Team Payout.
- Service and Supply to date: \$278,698.84

10.0: UNFINISHED BUSINESS:

10.1: Finance Subcommittee report Director Locatelli.

- Mailers are ready and have been going out.
- 13 neighborhood meeting have been held.

11.0: NEW BUSINESS:

11.1: Upon motion from Director Fleming and duly seconded by Director Herceg, Resolution 533-34-24, Accepting Unanticipated Revenue from the State of California – OES for services at the Thompson Fire BTU-12090 in the amount of \$23,794.14 and appropriate as directed was approved by a unanimous vote 5/0

11.2: Action Item- Upon motion by Director Schneider and duly seconded by Director Herceg, Resolution 534-35-24, Approving a Department of Forestry and Fire Protection Agreement #7GF24115 under the Volunteer Fire Capacity Grant Program for cooperative assistance up to \$4373.76 for the purchase of Wildland Fire Shelters and to designate Chair Locatelli to Sign and Authorize Grant Agreement 7GF24115 on behalf of the District was approved by a unanimous vote 5/0.

11.2b: Review: Cooperative Grant Agreement #7GF24115 Volunteer Fire Capacity Agreement. Upon motion by Director Tarbet and seconded by Director Fleming this agreement was approved by a unanimous vote 5/0.

11.3: Review: State Homeland Security Grant proposal for an Outdoor Warning Siren for the Upper Zayante Canyon for Fiscal year 2025-2026. This was approved to proceed with application.

12.0: CLOSED SESSION:

13.0: RE-AJOURYN OPEN SESSION AND REPORTING OF ACTIONS:

14.0: ITEMS FOR NEXT AGENDA:

15.0: ADJOURNMENT: 8:11

NEXT MEETINGS:

November 21, 2024