

**ZAYANTE FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS – REGULAR MEETING**  
**December 19, 2024**  
**7700 E. Zayante Rd**  
**Community Room – 7:00 pm**

**1.0 CALL TO ORDER/ROLL CALL:**

Chairperson of the Board of Directors calls the meeting to order. District Secretary calls the roll of Board of Directors. Establishment of a quorum.

**2.0 FLAG SALUTE**

**3.0 ADDITIONS/DELETIONS TO AGENDA (GC §54954.2):**

Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

**4.0 PUBLIC COMMENT (GC §54954.3):**

This portion of the agenda is reserved for Oral Communications by the public for items which are not on the agenda. Any person may address the Board of Directors at this time, on any subject that lies within the jurisdiction of the District. Normally, presentations must not exceed (3) minutes in length, and individuals may only speak once during Oral Communications. No actions may be taken by the Board of Directors on any Oral Communications presented. However, the Board of Directors may request that the matter be placed on a future agenda.

**5.0 Public Hearing**

This portion of the agenda is reserved for hearing of items listed as required by law. Hearings are opened for comment and then closed for public comment. Normally, presentations must not exceed (3) minutes in length, and individuals may only speak once during public hearings.

**5.1 PUBLIC HEARING: OATH OF OFFICE – DIRECTORS LOCATELLI, HERCEG, FLEMING AND SCHNEIDER.**

**6.0 CORRESPONDANCE:**

**6.1 LAFCO NOTICE OF ELECTIONS – ADVISORY**

**6.2 EMSIA LUCUS DEVICE PROPOSAL**

**6.3 FACILITY USE APPLICATION – SLVARC 2025 APPLICATION**

**7.0 CONSENT AGENDA:** Consent Agenda items 7.1- 7.4 will be acted upon by one motion. These are routine, non-controversial items into a group whereby all are passed with a single motion and vote. No separate discussion on items unless a Board Member, Staff, or member of the public requests removal of the item for separate action under Sections 10.0 or 11.0.

7.1 Approval of November 17, 2024 regular meeting minutes.

7.2 Summary: ZFPD Revenue and Expense report through November 30, 2024

7.3 Summary: CASH FLOW Report

7.4 Review of Payroll

**8.0 REVIEW CLAIMS:**

8.1 **Action Item:** ZFPD Claims Disbursements November 1, through November 30, 2024.

**9.0 CHIEFS REPORT:** DISTRICT ACTIVITY, EMSIA, SCCFCA, PREVENTION, SCFAIG.

**10.0 UNFINISHED BUSINESS:** Members of the public will be given the opportunity to address each scheduled item prior to Board action. The Chairperson of the Board may establish an item limit for members of the public to address the Board on agenzized items.

10.1 Finance Subcommittee Report – Director Locatelli

10.2 Wilderfield Road Gate proposal.

**11.0 NEW BUSINESS:**

**11.1 Action Item: Review and Approve: Updated Organizational Assignments**

**12.0 CLOSED SESSION:** The Brown Act allows a legislative body during a meeting to convene a closed session in order to meet privately with its advisors on specifically enumerated topics. Examples of business which may be conducted in closed session include personnel evaluations or labor negotiations, pending litigation, and real estate negotiations (See Sections 54956.7 through 54957 and Sections 54957.6 and 54957.8). Under Section 54963, it is a violation of the Brown Act for any person to disclose confidential information acquired in a closed session.

**13.0 RE-AJOURN OPEN SESSION & REPORTING OF ACTIONS:** The legislative body must reconvene the public meeting after a closed session and publicly report specified closed session actions and the vote taken on those actions (Section 54957.1).

**14.0 ITEMS FOR NEXT AGENDA:**

**Next meeting** January 16, 2024

## **15.0 ADJOURNMENT:**

---

### **Americans with Disabilities Act**

In compliance with the requirements of Title II of the American Disabilities Act of 1990, the Zayante Fire District requires that any person in need of any type of special equipment, assistance or accommodations(s) in order to communicate at the District's Public Meeting, a contact the District at (831) 335-5100, a minimum of 72 hours prior to the scheduled meeting.

Agenda documents and materials relating to an open session agenda item that are provided to the Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying in the offices of the Zayante Fire Protection District, 7700 E. Zayante Rd. Felton, CA. 95018