



## ZAYANTE FIRE PROTECTION DISTRICT

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# Board of Directors

## Minutes of the Regular Meeting

### January 16, 2025

#### 1.0: CALL TO ORDER:

Chairperson Locatelli called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

**Directors present:** Fleming, Herceg, Locatelli, Schneider

**Staff present:** Chief Maxwell

**Absent:** Tarbet

#### 2.0: FLAG SALUTE:

#### 3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not act on any added items at this meeting. The Board may elect to add the item to a future meeting for action

#### 4.0: PUBLIC COMMENT: None

#### 5.0: PUBLIC HEARING: None

#### 6.0: CORRESPONDANCE:

6.1: None

#### 7.0: CONSENT AGENDA:

7.1: Upon motion by Director Fleming and duly seconded by Director Schneider the consent agenda 7.1 through 7.3 was approved by a unanimous vote of 4/0.

7.2: Summary: ZFDP Revenue and Expense report through December 31, 2024.

7.3: Review of Payroll

#### 8.0: REVIEW CLAIMS:

**8.1: Action Item:** Upon motion by Director Schneider and duly seconded by Director Herceg, Claims disbursements for the month of December 1, 2024, through December 31, 2024, in the amount of \$6,293.47 were approved by a unanimous vote of 4/0.

#### 9.0: CHIEFS REPORT:

##### 9.1: Administration:

- Chief Maxwell Attended County Chiefs Meeting. Received CIRA Audit in preparation for Worker's Comp Program Bid process; Participated in Pehling Financial Statement Audit phase 2 on-site file review. Participated in Elected Official lunch with Senator Laird and Assemblywoman Pellerin with Valley Fire Chiefs for Post Election updates.

- Attended FIRE-EMS Task Team and SCFAIG Board meeting; Firefighters participated in the Lompico Community Center Christmas Parade; Conducted a vehicle inspection with Director Fleming of a 2006 F550 Type 6 Engine in Sacramento.
- All claims, deposits, Journal entries processed in a timely manner.
- Processed continued parcel tax receipts.

**9.2: Apparatus: All apparatus are in service.**

- All Apparatus are in service.
- Did not conduct monthly siren test due to response.

**9.3: Training:**

- Monthly training included live fire evolutions. Firefighters on break through January 7, 2025

**9.4: Prevention:**

- Reviewed proposed changes to Fire Prevention Officers standards.

**9.5: Stations and Grounds:**

- Station 1 Continued vegetation management as well on drainage ditch winter maintenance.
- Hazard trees removed from station 2
- Bewley's gave a bid for the Z-Room floor for 3 coats of wax.

**9.6: Incident Response Summary:**

- August total calls: 28
- EMS-8
- Structure Fire-2
- Motor Vehicle Accident-2
- Hazardous material-0
- Gas Investigation-1
- Wires Down-4
- Smoke investigation-0
- Fire Alarm-0
- Public Service-1
- Lift Assist-6
- Illegal Burn-1
- **AID REQUESTS:**
- Watsonville-Structure Fire-1
- Boulder Creek- Structure Fire-1
- Ben Lomond Fire-Landing Zone-1

**9.7: Budget:**

- Tax Revenue to date: \$337,000.27 including strike team revenues
- Reg and extra help pay, OASDI-SS, UI, Workers Comp to date \$328,677.17 including 2023-2024 Strike Team Payout (This amount is overstated due to a Journal Entry error that charged \$51,439.64 rather than debit the account. Correction in progress.)
- Service and Supply to date: \$100,410.07

**10.0: UNFINISHED BUSINESS:**

**10.1:** Finance Committee: Submitted Form 410 and Form 460 with FFPC to conclude Campaign Committee. Finance committee will reconvene to begin workforce study.

**11.0: NEW BUSINESS:None**

**12.0: CLOSED SESSION: N/A**

**13.0: RE-ADJOURN OPEN SESSION AND REPORTING OF ACTIONS: N/A**

**14.0: ITEMS FOR NEXT AGENDA:**

**15.0: ADJOURNMENT: 8:05**

**NEXT MEETINGS:**

February 13, 2025