



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors

Minutes of the Regular Meeting

March 20, 2025

1.0: CALL TO ORDER:

Chairperson Locatelli called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

Directors present: Fleming, Herceg, Locatelli, Schneider

Staff present: Chief Maxwell

Absent: Tarbet

2.0: FLAG SALUTE:

3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not act on any added items at this meeting. The Board may elect to add the item to a future meeting for action

4.0: PUBLIC COMMENT: None

5.0: PUBLIC HEARING: None

6.0: CORRESPONDANCE:

6.1: Lake Blvd Road Association has requested the use of the station on March 30, 2025. Upon motion Director Fleming and duly seconded by Director Schneider this use request was approved by a unanimous vote. 4/0

6.2: Upon motion by Director Schneider and duly seconded by Director Herceg the request by the GMR for use of the station for a memorial on March 22, 2025, was approved by a 3/0 vote with Director Fleming abstaining.

6.3: Correspondence to Congressman Panetta re: Federal Impacted programs

7.0: CONSENT AGENDA:

7.1: Upon motion by Director Fleming and duly seconded by Director Schneider the consent agenda through February 28, 2025, was approved by a unanimous vote of 4/0.

7.2: Summary: ZFDP Revenue and Expense report through February 28, 2025.

7.3: Review of Payroll

8.0: REVIEW CLAIMS:

8.1: **Action Item:** Upon motion by Director Herceg and duly seconded by Director Fleming, Claims Disbursements for the month of February 1, 2025, through February 28, 2025, in the amount of \$26,270.18 were approved by a unanimous vote of 4/0.

8.2: **Review:** Account Receivable-deposits- reviewed.

9.0: CHIEFS REPORT:

9.1: Administration:

- Chief Maxwell attended County Chiefs Meeting. Attended FIRE-EMS Task Team, Fire Prevention Officers, Fire Investigation Task Force Meeting, FireSafe Council, NWS briefing, County of Santa Cruz LHMP consultation, CIRA Insurance Forum; Chief Maloon submitted for SAFER grant reimbursement for December and January expenses.
- All claims, deposits, Journal entries were processed in a timely manner. County Parks re: Supplemental Tax liability paid measure O invoice and the District paid the County Parks invoice. Submitted FAIRA liability insurance renewal package

9.2: Apparatus: All apparatus are in service.

- All Apparatus are in service.
- Conducted monthly siren test
- The 2006 Ford F550 Type 6 Wildland Fire Engine (2447) was delivered and inspected and is still at Burton's for pump assessment and renovation. Monitored E2446 build-up process at Burton's Fire. E2436 and 2411 are scheduled for preventive maintenance in April. Refurbished a chain saw for E2447.

9.3: Training:

- Monthly training included EMS Skills, Technical Rope Rescue skills, hose evolutions and ladder evolutions.

9.4: Prevention:

- Presentation for the Forest Lakes Firewise Forum in Felton discussing the benefits of Firewise communities and fuel reduction. Sent (3) fire permit fee invoices to applicants. Corresponded with County Planning regarding applying old fee schedules and taking "over the counter fees" when we have no agreement for their services.

9.5: Stations and Grounds:

- Station 1: Maintained drainage ditches, pulled broom on the east slope of property.
- Cleared Station 2 roof of leaf buildup.

9.6: Incident Response Summary:

- August total calls: 25
- EMS-13
- Structure Fire-0
- Wildland Fire-0
- Motor Vehicle Accident-5
- Gas Leak-
- Smoke check-1
- Public Service-1
- Lift Assist-
- **AID REQUESTS:**
- Central Fire-Structure Fire- 1 Water Tender
- Felton Fire- Structure Fire-1-Water Tender Felton Fire-MVA-1 Engine

9.7: Budget:

- Tax Revenue to date: \$302,739.67 including strike team revenues
- Reg and extra help pay, OASDI-SS, UI, Workers Comp to date \$314,130.57 including 2023-2024 Strike Team Payout
- Service and Supply to date: \$144,079.04

10.0: UNFINISHED BUSINESS:

10.1: Peter and Peggy Alfred presented to the Board information on the Wilderfield/White Rock Gate Proposal. The Board decided that they need a documented User agreement from them.

10.2: Finance Committee Report by Director Locatelli: Their goal is to have a new Policy 4000 before the end of this FY. Discussion was held by the Board and it was decided the finance committee will come back to the Board with their plans.

11.0: NEW BUSINESS:

11.1: **Action item:** By consensus of the Board they directed Chief Maxwell to send a letter to LAFCO stating that Zayante Fire does not approve detachment of parcels within Zayante District as proposed by Santa Cruz County Parks Department.

12.0: CLOSED SESSION:

13.0: RE-AJOURYN OPEN SESSION AND REPORTING OF ACTIONS:

14.0: ITEMS FOR NEXT AGENDA:

15.0: ADJOURNMENT: 8:00

NEXT MEETINGS: April 17, 2025