



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors

Minutes of the Regular Meeting

April 17, 2025

1.0: CALL TO ORDER:

Chairperson Locatelli called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:14 PM.

Directors present: Fleming, Locatelli, Schneider,

Staff present: Chief Maxwell

Absent: Herceg, Tarbet

2.0: FLAG SALUTE:

3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not act on any added items at this meeting. The Board may elect to add the item to a future meeting for action

4.0: PUBLIC COMMENT: None

5.0: PUBLIC HEARING: None

6.0: CORRESPONDANCE:

6.1: Special District Elections Results

6.2: Correspondence from Iwalani Faulkner re: LAFCO

6.3: Correspondence from Ed Banks re: LAFCO

6.4: Correspondence from Jim Anderson re: LAFCO

7.0: CONSENT AGENDA:

7.1: Upon motion by Director Fleming and duly seconded by Director Schneider the consent agenda through March 31, 2025, was approved by a unanimous vote of 3/0.

7.2: Summary: ZFPD Revenue and Expense report through March 2025.

7.3: Review of Payroll

8.0: REVIEW CLAIMS:

8.1: **Action Item:** Upon motion by Director Schneider and duly seconded by Director Locatelli, Claims Disbursements for the month of March 1, 2025, through March, 31, 2025, in the amount of \$20,017.18 were approved by a unanimous vote of 3/0.

8.2: Review: Account Receivable-deposits

9.0: CHIEFS REPORT:

9.1: Administration:

- Chief Maxwell Attended County Chiefs and EMSIA monthly Meetings. Attended FIRE-EMS Task Team, Fire Prevention Officers, FireSafe Council Town Hall, County of Santa Cruz LHMP consultation; Chief Maloon submittal of a SAFER grant reimbursement for December and January expenses was denied for a second time with requests for additional documentation not previously requested. Attended LBRA meeting. Attended Workers Compensation Review. In discussion regarding HSGP grant allocations for the Siren project
- All claims, deposits, Journal entries processed in a timely manner.

9.2: Apparatus:

- All Apparatus are in service.
- Conducted monthly siren test
- The 2006 Ford F550 Type 6 Wildland Fire engine (2447) assessment determined the pump was failed with parts estimated to repair estimated at approximately \$11,000. E2436 is in for preventive maintenance. Refurbished a chain saw for E2447. Bit Pro conducted warranty service on E2437.
- Building applications are being submitted.

9.3: Training:

- Monthly training included EMS Skills, and Wildland RT-130 Annual Skills and Evaluation. Received Genaysis Evacuation platform training.

9.4: Prevention:

- Sent two fire permit fee invoices to applicants
- Conducted a local HIZ assessment.
- Participated in Firewise Town Hall event.
- Met with Cal Fire to investigate Predictive Fire Modeling for target communities.

9.5: Stations and Grounds:

- Station 1: Pulled broom on East slope of property. Community Room Heater repaired.
- Refurbished a Honda generator for auxiliary power at station 3

9.6: Incident Response Summary:

- February total Calls 26
- EMS-14
- Structure Fire-0
- Wildland Fire-1
- Vehicle Fire-1
- Motor Vehicle Accident-2
- Hazardous material-0
- Gas Investigation-1
- Smoke check-1
- Public Service-3
- Lift Assist-
- Wires-2
- Fire Alarm-1
- Illegal Burn-0

- **AID REQUESTS:**

- Scotts Valley Fire Wildland- 1 Water Tender
- Felton Fire-Vehicle Fire-1 Engine

- **9.7: Budget:**

- Tax Revenue to date: \$339,722.46 including strike team revenues
- Reg and extra help pay, OASDI-SS, UI, Workers Comp to date 320,138.94 including 2023-2024 Strike Team Payout
- Service and Supply to date: \$163,429.51

- **10.0: UNFINISHED BUSINESS:**

10.1: Wilderfield/White Rock Gate Proposal. The Board approve this and will send it on to Wilderfield/White Rock Road Association.

10.2: Finance Committee Report by Director Locatelli: Their goal is to have a new Policy 4000 before the end of this FY. Discussion was held by the Board and it was decided the finance committee will come back to the Board with their edits and revisions. This will be ready for review at the May meeting and for a vote at the June meeting.

- **11.0: NEW BUSINESS:**

11.1: Action Item: Upon motion by Director Fleming and duly seconded by Director Schneider, an Agreement between Santa Cruz Regional 9-1-1 and Zayante Fire Protection District for communication services was approved by a unanimous vote of 3/0.

11.2: Action item: Upon motion by Director Fleming and duly seconded by Director Schneider Resolution 537-01-25 authorizing and directing the Auditor Controller to appropriate Object 98700 Contingency funds in the amount of \$8,000 and transfer funds to Object 61845 Maintenance of Structure/improvements-services \$4,000 and to Object 86209 Mobil Equipment-\$4000 was approved by a unanimous vote 3/0.

11.3: Action Item: Upon motion by Director Fleming and duly seconded by Director Schneider The Runoff Election ballot for LAFCO Commission was held and cast with a unanimous vote 3/0. Directed the Fire Chief to submit the ballot to LAFCO.

12.0: CLOSED SESSION:None

- **13.0: RE-AJOURYN OPEN SESSION AND REPORTING OF ACTIONS:**

- **14.0: ITEMS FOR NEXT AGENDA:**

- **15.0: ADJOURNMENT: 7:50**

- **NEXT MEETINGS:**

May 15, 2025