



ZAYANTE FIRE PROTECTION DISTRICT

7700 East Zayante Road, Felton CA 95018
Ph: 831-335-5100 Fx: 831-335-5199

Board of Directors

Minutes of the Regular Meeting

February 19, 2026

1.0: CALL TO ORDER:

Chairperson Fleming called the regular meeting of the Zayante Fire Protection Board of Directors to order at 6:59 PM.

Directors present: Clark, Crow, Fleming, Locatelli, Schneider

Staff present: Chief Maxwell

Absent:

2.0: FLAG SALUTE:

3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not act on any added items at this meeting. The Board may elect to add the item to a future meeting for action.

4.0: PUBLIC COMMENT:

5.0: PUBLIC HEARING:

6.0: CORRESPONDANCE: Information only.

6.1: Santa Cruz Lafco Agenda Report: local Fire issues

6.2: Santa Cruz Fire transition timeline

6.3: Pajaro Valley FDP Reorganization Financial Analysis.

6.4: Citizens in Support of Felton Fire correspondence to Lafco.

6.5: RTC transportation EIR Comments

7.0: CONSENT AGENDA:

Action Item: Upon motion by Director Clark and duly seconded by Director Schneider the consent agenda was approved by a unanimous vote 5/0

7.1: Approval of January 15, 2026, regular meeting

7.2: Summary: ZFPD Revenue and Expense report though January 31, 2026. Some discussion.

7.3: Review of Payroll

8.0: REVIEW CLAIMS:

8.1: Action Item: Upon motion by Director Locatelli and duly seconded by Director Crow, Claims Disbursements, through January 31, 2026, in the amount of \$33,758.49 were approved by a unanimous vote of 5/0.

8.2: Review: Account Receivable-deposits

9.0: CHIEFS REPORT:

9.1: Administration:

- Chief Maxwell attended, Zayante Board Meeting, County Chiefs, Fire Prevention Officers, Fire District Council, Staff submitted reimbursement request for OTS Grant and SAFER grant programs. Implemented new hiring plan. Received the last payment for invoice of \$96,672.29 for the Gifford incident. Responded to SCCRTC transportation Plan with comments. Conducted site walk for Outdoor Warning Siren with contractors. Siren hardware and poles received. Hosted Fire District Council workshop informing the fire district directors on the RING system and alternatives. Previewed Cal-OES Safe Act Fire engines for sale. Discussion on size and usability of newer engines.
- All claims, deposits, Journal entries processed in a timely manner.

9.2: Apparatus: All apparatus is in service.

- Response Apparatus is in service at each station. E2446 returned from mounting of radios and emergency lights. It is in service. The Tahoe Command Vehicle is in for repairs. E2447 returned from Hi-Tech EVS for foam system repair on January 9th and sent to National Truck for Turbo and ABS sensor repair. Fleet technicians repaired E2437 pump transfer switch and capacity gauge and WT2450 plumbing lever.
- Conducted monthly siren test successfully

9.3: Training:

- Monthly training: Included EMS skills, rope rescue techniques, ladder evolutions, hose evolutions and self-contained breathing apparatus skills.

9.4: Prevention:

- Processed requests for inspections and site review.

9.5: Stations and Grounds:

- Monitored for winter weather impacts. Conducted 1 hour of chipping from shaded fuel break improvements at Station 1.

9.6: Incident Response Summary:

- Total Calls 18
- EMS-7
- Structure Response-3
- Wildland Fire-2
- Motor Vehicle Accident-2
- Smoke check-2
- Wires-1
- Fire Alarm-1
- **AID REQUESTS:**
- Felton Fire-1
- Central Fire-1

- Cal Fire-3

9.7: Budget: FY25-26

- Tax Revenue to date: \$513,442.75
- Reg and extra help pay, OASDI-SS, UI, Workers Comp to date \$265,300.24
- Service and supply to date: \$132,791.92

10.0: UNFINISHED BUSINESS:

10.1: Project Update: Outdoor Warning Sirens-moving forward maybe in March or April for installation.

10.2: Project Update: Santa Cruz Regional Interoperable Next Generation Radio System (RING). Much discussion on this and how it would impact not only our department but all the ones in the County.

10.3: Action Item: Assign agency representative and alternate for advocacy group representation to the SLV Fire Districts Council. It was decided that Director Fleming would be the Representative and Director Crow would be the alternate.

10.4: Action Item: Approve or Deny-Ring Radio Project response letter from the Fire Districts to the Board of Supervisors. By consensus it was decided to support the letter from the Fire Districts to the Board of Supervisors.

11.0: NEW BUSINESS:

11.1: Upon motion by Director Locatelli and duly seconded by Director Schneider the Board reviewed and approved the Draft of the June 30, 2025, Financial Statements Independent Auditor's Report as provided by Pehling and Pehling CPA. This was approved by a unanimous vote 5/0

12.0: CLOSED SESSION:

13.0: RE-AJOURYN OPEN SESSION AND REPORTING OF ACTIONS:

14.0: ITEMS F.OR NEXT AGENDA: Director Fleming wants a discussion on a Directors Pay raise.

15.0: ADJOURNMENT: 8:15

NEXT MEETINGS: March 19, 2026