



## ZAYANTE FIRE PROTECTION DISTRICT

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# **Board of Directors**

## **Minutes of the Regular Meeting**

### **March 19, 2026**

#### **1.0: CALL TO ORDER:**

Chairperson Fleming called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

**Directors present:** Clark, Fleming, Locatelli, Schneider

**Staff present:** Chief Maxwell

**Absent:** Crow

#### **2.0: FLAG SALUTE:**

#### **3.0: ADDITIONS AND DELETIONS TO THE AGENDA:**

Additions to the agenda may be added as a discussion item. The Board will not act on any added items at this meeting. The Board may elect to add the item to a future meeting for action.

\* Consideration of a facility use application received after posting. 1<sup>st</sup>- Fleming, 2<sup>nd</sup> – Schneider – Approved 4-0 as 6.2

#### **4.0: PUBLIC COMMENT:**

#### **5.0: PUBLIC HEARING:**

#### **6.0: CORRESPONDANCE:** Information only.

**6.1:** Sudweeks facility use application – approved by consensus on a 6-month trial period.

**6.2:** Lake Blvd Road Association facility use application – 1<sup>st</sup> Fleming, 2<sup>nd</sup> Locatelli approved 4-0

#### **7.0: CONSENT AGENDA:**

**Action Item:** Upon motion by Director Locatelli and duly seconded by Director Fleming the consent agenda was approved by a unanimous vote 4/0

**7.1:** Approval of February 19, 2026, regular meeting

**7.2:** Summary: ZFPD Revenue and Expense report through February 28, 2026.

**7.3:** Review of Payroll

## **8.0: REVIEW CLAIMS:**

**8.1: Action Item:** Upon motion by Director Schneider and duly seconded by Director Clark, Claims Disbursements, through February 28, 2026, in the amount of \$106,384.05 were approved by a unanimous vote of 4/0.

**8.2: Review:** Account Receivable-deposits

## **9.0: CHIEFS REPORT:**

### **9.1: Administration:**

- Chief Maxwell attended the Zayante Fire Board Meeting, County Chiefs, Fire Prevention Officers, Fire Investigation Team, EMS Task Team, Fire Districts Council meeting(s), and SLV Firewise Coordinators meeting. Met with CEO Coburn re: Special District relationships. Met with Environmental Health to frame out a fuel reduction in the Sandhills training. Attended a Congressional Funding Process Zoom orientation. Attended “Ring” kick-off meeting to review the E F Johnson presentation. Received notice of upcoming Insurance Services Organization evaluation and grading in May
- All claims, deposits, Journal entries processed in a timely manner.

### **9.2: Apparatus: All apparatus is in service.**

- Response Apparatus is in service at each station. E2447 had a turbo replaced.
- Conducted the monthly siren test successfully.

### **9.3: Training:**

- Monthly training: EMS skills, rope rescue techniques, Ladder & hose evolutions and rapid intervention search skills. Provided Basic Fire School adjunct instructors for 2 days.

### **9.4: Prevention:**

Processed requests for inspections and site review. Issued permits for sprinkler systems and collected permit fees for new construction.

### **9.5: Stations and Grounds:**

- Monitored for winter weather impacts. A plumber repaired the kitchen faucet and the bay deep sink faucets.

### **9.6: Incident Response Summary:**

- Total Calls 12
- EMS-5
- Motor Vehicle Accident-2
- Wires-2
- Fire Alarm-1
- Lift Assist – 1

### **• AID REQUESTS:**

- Ben Lomond Fire-1

### **9.7: Budget: FY25-26**

- Tax Revenue to date: \$513,831.58
- Reg and extra help pay, OASDI-SS, UI, Workers Comp to date \$331,798.74
- Service and supply to date: \$154,713.09

## **10.0: UNFINISHED BUSINESS:**

**10.1:** Project Update: Outdoor Warning Sirens-moving forward with pole installation at three sites, assembly in progress. Additional installation time scheduled in April.

**10.2:** Project Update: Santa Cruz Regional Interoperable Next Generation Radio System (RING). Chief attended a technical specification meeting virtually, Fire Districts Council draft JPA received for review.

**11.0: NEW BUSINESS:**

**11.1:** Action to review and discuss Board of Directors compensation rate was postponed until full attendance was available for discussion and debate.

**12.0: CLOSED SESSION: N/A**

**13.0: RE-ADJOURN OPEN SESSION AND REPORTING OF ACTIONS:**

**14.0: ITEMS FOR NEXT AGENDA: N/A**

**15.0: ADJOURNMENT: 8:15 pm**

**NEXT MEETINGS:** April 16, 2026