



## ZAYANTE FIRE PROTECTION DISTRICT

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# Board of Directors

## Minutes of the Regular Meeting

### April 16, 2026

#### **1.0: CALL TO ORDER:**

Chairperson Fleming called the regular meeting of the Zayante Fire Protection Board of Directors to order at 6:59 PM.

**Directors present:** Clark, Crow, Fleming, Locatelli, Schneider

**Staff present:** Chief Maxwell

**Absent:**

#### **2.0: FLAG SALUTE:**

#### **3.0: ADDITIONS AND DELETIONS TO THE AGENDA:**

Additions to the agenda may be added as a discussion item. The Board will not act on any added items at this meeting. The Board may elect to add the item to a future meeting for action.

#### **4.0: PUBLIC COMMENT:**

**4.1:** Jim Frawley spoke on the Ring project and how it would help the departments. There was discussion on how the funding would be gotten through grants and other donations. He also spoke on the pros and cons of a JPA. He wants to schedule a field trip to see the benefits of the new system. Lots of discussion.

#### **5.0: PUBLIC HEARING:**

#### **6.0: CORRESPONDANCE:** Information only for things coming up.

**6.1:** A letter was received from the County Board of Supervisors concerning the Fire District's concerns with the Ring System. There are many discrepancies. Plenty of discussion by the Board on this subject.

#### **7.0: CONSENT AGENDA:**

**Action Item:** Upon motion by Director Schneider and duly seconded by Director Crow the consent agenda was approved by a unanimous vote 5/0

**7.1:** Approval of March 19, 2026, regular meeting

**7.2:** Summary: ZFPD Revenue and Expense report through March 31, 2026.

**7.3:** Review of Payroll

**8.0: REVIEW CLAIMS:**

**8.1: Action Item:** Upon motion by Director Locatelli and duly seconded by Director Clark, Claims Disbursements, through March 31, 2026, in the amount of \$33,758.49 were approved by a unanimous vote of 5/0.

**8.2: Review:** Account Receivable-deposits. Discussion

**9.0: CHIEFS REPORT:**

**9.1: Administration:**

- Chief Maxwell Attended, Zayante Board Meeting, County Chiefs, Fire Prevention Officers, Fire District Council, and the SLV Firewise Coordinators meeting. Met with CEO Coburn re: toured the Zayante Fire District. Attended “Ring” technical meeting to review the EF Johnson presentation of and analogue overlay scenario which will still cost \$\$\$.
- Met with SLVWD re: ISO grading. Siren installation continues.
- All claims, deposits, Journal entries processed in a timely manner.

**9.2: Apparatus: All apparatus is in service.**

- Response Apparatus is in service at each station. Ladder testing completed on ground ladders. Ford 150 had a camper shell and slide installed.
- Conducted monthly siren test successfully

**9.3: Training:**

- Monthly training: Included EMS skills, Rope rescue techniques, and began Wildland RT 130 basic training. Assisted with adjunct instructors for 2 days at the Fire Academy.

**9.4: Prevention:**

- Processed requests for inspections and conducted a site review. Issued permits for sprinkler systems and collected permit fees for new construction.

**9.5: Stations and Grounds:**

- Monitored for winter weather impacts. ATT repaired phone-fax line used for fire alarm monitoring.

**9.6: Incident Response Summary:**

- Total Calls- 22
- EMS-9
- Motor Vehicle Accident-1
- Gas Investigation-1
- Smoke check-4
- Public Service-Lift Assist- 4
- Wires-1
- Fire Alarm-1

**AID REQUESTS:**

- Felton Fire-1

**9.7: Budget: FY25-26**

- Tax Revenue to date: \$515,002.63
- Reg and extra help pay, OASDI-SS, UI, Workers Comp to date \$346,285.42
- Service and supply to date: \$188,312.80

**10.0: UNFINISHED BUSINESS:**

**10.1:** Siren Project Update: We are a week(s) behind schedule. We need to get it completed before the grant funding window closes.

**10.2:** Project Update: Santa Cruz Regional Interoperable Next Generation Radio System (RING). Director Fleming and Chief Maxwell attended the meeting and will be sending a letter to the Board of Supervisors.

**11.0: NEW BUSINESS:**

**11.1: Action Item:** Review and discuss: Board Compensation Rate increase. By Consensus it was decided that the Board Compensation should stay the same.

**11.2: Review Item:** Review Fleet status and Action Plan and authorize the Fire Chief to engage in a purchase proposal with designated signature authority. Discussion on a new (used) engine and how it will be paid for and stocked. Two structure engines have been sold, and we need to get another one to replace them and it needs to be a smaller engine. Sonoma has a truck like we need for sale. Upon motion by Director Fleming and duly seconded by Director Crow the purchase of said vehicle was approved by a unanimous vote 5/0

**11.3: Action. Item:** Upon motion by Director Locatelli and duly seconded by Director Schneider, Resolution 557-02-26 adopting a budget realignment to transfer funds from 689510-90000 Operating Transfers Out to be redirected to 689510-86209 FA-mobile equipment in the amount of \$50,000 for apparatus and equipment purchase, was approved by a unanimous vote 5/0

**11.4: Action Item:** Review and Approve: Fire district Council Joint Powers Authority membership and agreement and authorize the Fire Chief to review potential language revisions as presented by other agencies and return to the Board if tangible conflicts in terms and conditions arise. After much discussion, a decision was reached. Upon motion by Director Locatelli and duly seconded by Director Clark the above Action Item was approved by a unanimous vote of 5/0.

**12.0: CLOSED SESSION:**

**13.0: RE-AJOURN OPEN SESSION AND REPORTING OF ACTIONS:**

**14.0: ITEMS FOR NEXT AGENDA:**

**15.0: ADJOURNMENT: 9:15**

**NEXT MEETINGS:** \_\_\_\_\_ May 21, 2026