



## ZAYANTE FIRE PROTECTION DISTRICT

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# Board of Directors

## Minutes of the Regular Meeting

### May 21, 2026

#### **1.0: CALL TO ORDER:**

Chairperson Fleming called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

**Directors present:** Clark, Fleming, Locatelli, Schneider

**Staff present:** Chief Maxwell

**Absent:** Crow

#### **2.0: FLAG SALUTE:**

#### **3.0: ADDITIONS AND DELETIONS TO THE AGENDA:**

Additions to the agenda may be added as a discussion item. The Board will not act on any added items at this meeting. The Board may elect to add the item to a future meeting for action. 6.4 addition to the agenda Late use app.

#### **4.0: PUBLIC COMMENT:**

**4.1:** Rich Alter, Wendy Lord, and Todd Hicks asked for District support of their group supporting Felton Fire's benefit assessment.

#### **5.0: PUBLIC HEARING:**

#### **6.0: CORRESPONDANCE:**

**6.1:** Santa Cruz Auditor Controller Agreement for FY 26/27: information only.

**6.2:** Central Fire Protection District Fleet Services Schedule FY 26/27

**6.3:** SCCO Elections Notice of Elections and Calendar- Directors notified on the process. Need to get your information to the Elections Dept by July 13, 2026, and Aug 7, 2026.

**6.4:** Application for a memorial on May 27, 2026, using the Z-Room and the parking lot. Upon consensus, there will be no charge for the use of the Station.

#### **7.0: CONSENT AGENDA:**

**Action Item:** Upon motion by Director Clark and duly seconded by Director Schneider, the consent agenda was approved by a unanimous vote of 4/0

**7.1:** Approval of April 16, 2026, regular meeting minutes with one correction

**7.4:** Summary: ZFPD Revenue and Expense report through April 30, 2026.

**7.5:** Review of Payroll

## **8.0: REVIEW CLAIMS:**

**8.1: Action Item:** Upon motion by Director Locatelli and duly seconded by Director Clark, claims disbursements, through April 30, 2026, in the amount of \$101,412.23 were approved by a unanimous vote of 4/0.

**8.2: Review:** Accounts Receivable-deposits. Discussion and Questions

## **9.0: CHIEFS REPORT:**

### **9.1: Administration:**

- Chief Maxwell attended the, Zayante Board Meeting, County Chiefs, SCFAIG, Fire Prevention Officers, EMSIA regular and special meetings, Fire District Council, and attended SLVFDC technical meeting to review a possible EF Johnson collaboration of an analogue system. Met with SLVWD re: ISO grading. Siren installation continues. We continue file transfers to ISO for a grading review, aiming to return to a #3; we are at a #4 right now.
- All claims, deposits, Journal entries processed in a timely manner.

### **9.2: Apparatus: All apparatus is in service.**

- Response apparatus are in service at each station, except E2410 which is in for major engine repairs. It is back and running great. E2436 had the light bar replaced. E2411 had electrical problem resolved. The annual maintenance and testing was done on the Self-contained Breathing Apparatus.
- Conducted a monthly siren test successfully

### **9.3: Training:**

- Monthly training: Included EMS skills, Rope rescue techniques, and continued Wildland RT 130 basic training. Assisted for one day at with skills testing at the Fire Academy. Participated with Cal Fire at Garden of Eden response training. Chief Maxwell attended the FDAC conference in Seaside and received SB827 fiscal and AB1234 Ethics recertification.

### **9.4: Prevention:**

- Processed requests for inspections and conducted a site review. Issued permits for sprinkler systems and collected permit fees for new construction. Provided a Fire Engine for static display at the Granite Rock Open House. Problems continue with ATT and the copper wiring; received notice ATT will discontinue service in July 2027.

### **9.5: Stations and Grounds:**

- Monitored for weather impacts. Met with ATT regarding phone-fax line failures to utilize for fire alarm monitoring. ATT offered Next Gen solutions for 4 times the current price point moving copper wire solutions to wireless.

### **9.6: Incident Response Summary:**

- total Calls 23
- EMS-9
- Wildland Fire-2
- Vehicle Fire-1
- Motor Vehicle Accident-3
- Hazardous material-1
- Gas Investigation-
- Rescue-1
- Smoke investigation-2
- Public Service-Lift Assist-1

- Fire Alarm-1
- **AID REQUESTS:**
- Felton Fire-1
- Scotts Valley-1

**9.7: Budget: FY25-26**

- Tax Revenue to date: \$956,952.80
- Reg and extra help pay, OASDI-SS, UI, Workers Comp to date \$389,358.20
- Service and supply to date: \$220,832.46

**10.0: UNFINISHED BUSINESS:**

**10.1:** Project Update: All sirens are installed antennas relocated but still not working right.

**10.2:** Project Update: Santa Cruz Regional Interoperable Next Generation Radio System (RING). Director Schneider and Chief Maxwell attended the meeting. Deadline for the JPA is the 3<sup>rd</sup> week in June.

**11.0: NEW BUSINESS:**

**11.1: Action Item:** Review and adopt Resolution 558-03-26. Upon motion by Director Fleming and duly seconded by Director Schneider Resolution 558-03-26 accepting unanticipated revenue in the amount of \$90,000 from Cal OES for the FY 23 SHSGP Project 003 under contract 26C5246 for partial funding of the installation of (2) outdoor Warning Sirens. Directing the receipt of funds and appropriating them to object 86110 Buildings and improvements. This was approved by a unanimous vote 4/0

**11.2: Review Item:** Review and approve: 559-04-26 adopting Fiscal Year 2026-27 Preliminary Operating and Capital Outlay budget and direct Staff to transmit the budget details to the Auditor Controller. Upon motion by Director Clark and duly seconded by Director Locatelli, resolution 558-04-26 adopting Fiscal Year 2026-27 Preliminary Operating and Capital Outlay budget and direct Staff to transmit the budget details to the Auditor Controller was approved by a unanimous vote 4/0

**11.2b:** Fiscal Year 2026-2027 Preliminary Operating and capital Outlay Budget.

**12.0: CLOSED SESSION:**

**13.0: RE-AJOURN OPEN SESSION AND REPORTING OF ACTIONS:**

**14.0: ITEMS FOR NEXT AGENDA:**

**15.0: ADJOURNMENT: 8:35**

**NEXT MEETINGS:**

June 18, 2026