



ZAYANTE FIRE PROTECTION DISTRICT

7700 East Zayante Road, Felton CA 95018
Ph: 831-335-5100 Fx: 831-335-5199

Board of Directors

Minutes of the Regular Meeting

June 18, 2026

1.0: CALL TO ORDER:

Chairperson Fleming called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:03 PM.

Directors present: Clark, Fleming, Locatelli, Schneider

Staff present: Chief Maxwell

Absent: Crow

2.0: FLAG SALUTE:

3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not act on any added items at this meeting. The Board may elect to add the item to a future meeting for action. 6.4 addition to the agenda Late use app.

4.0: PUBLIC COMMENT:

4.1: Jim Frawley, County of Santa Cruz presented updates on the RING radio system.

5.0: PUBLIC HEARING:

6.0: CORRESPONDANCE:

7.0: CONSENT AGENDA:

Action Item: Upon motion by Director Locatelli and duly seconded by Director Clark, the consent agenda was approved by a unanimous vote of 4/0

7.1: Approval of May 21, 2026 regular meeting minutes.

7.4: Summary: ZFPD Revenue and Expense report through May 31, 2026.

7.5: Review of Payroll

8.0: REVIEW CLAIMS:

8.1: Action Item: Upon motion by Director Schneider and duly seconded by Director Locatelli, claims disbursements, through May 31, 2026, in the amount of \$27,593.97 were approved by a unanimous vote of 4/0.

8.2: Review: Accounts Receivable deposits. Discussion and Questions

9.0: CHIEFS REPORT:

Administration- Attended the Zayante Fire Board Meeting, County Chiefs, Fire Prevention Officers, EMSIA regular, Fire Districts Council meeting. Siren installation continues. On site ISO review conducted. Participated in the “RING” system field tour of the proposed Loch Lomond Repeater site.

Fiscal: All claims, deposits, and Journal Entries processed in a timely manner. Attended Auditor Controller fiscal year end coordinating meeting. Submitted FY26/27 Preliminary budget to the County Auditor Controller.

Apparatus & Equipment: Response apparatus are in service at each station. Conducted the monthly outdoor warning siren test successfully. E2412, E2436 & 2400.1 Annual preventive maintenance completed. E2412 placed in service with E2411 in reserve status. E2437 was delivered to BitPro’s Sacramento for warranty repairs. Numbering decals for E2412 and C2400.1 applied.

Training – Monthly training included EMS skills, Fire Suppression skills, and continued Wildland RT 130 basic training. Participated in the SCWD trail tour of watershed trails. Completed two functional Lompico Evacuation Training exercises in conjunction with the Santa Cruz County Sheriff’s Office and Cal Fire utilizing approximately 38 deputies on each exercise day.

Prevention – Processed requests for inspections. Issued permits for sprinkler systems and collected permit fees for new construction.

Station & Grounds – Completed Solar panel cleaning. Weed abatement is ongoing.

Incident Response Summary: May Total Calls: 23

EMS – 13

Illegal Burn – 1

Animal Rescue – 1

Motor Vehicle Accident – 2

Gas Investigation – 1

Public Service – Lift assist – 3

Mutual Aid – Structure Fire - Felton (1); Wildland Fire - Ben Lomond (1)

9.7: Budget: FY25-26

- Tax Revenue to date: \$998,202
- Reg and extra help pay, OASDI-SS, UI, Workers Comp to date \$418,605.70
- Service and supply to date: \$237,232.04

10.0: UNFINISHED BUSINESS:

10.1: Project Update: All sirens are installed, antennas relocated, but still not functional.

10.2: Project Update: Santa Cruz Regional Interoperable Next Generation Radio System (RING). Jim Frawley provided a County system update.

11.0: NEW BUSINESS:

11.1: Action Item: Review and adopt Policy 4000 on Employment, Compensation and Benefits. Discussion on policy updates relative to the implementation of Measure T compensation and policy updates. This was approved by a unanimous vote 4/0.

12.0: CLOSED SESSION:

13.0: RE-AJOURN OPEN SESSION AND REPORTING OF ACTIONS:

14.0: ITEMS FOR NEXT AGENDA:

15.0: ADJOURNMENT: 9:05 pm.

NEXT MEETINGS:

July 16, 2026