ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors

Minutes of the Regular Meeting

July 16, 2026

1.0: CALL TO ORDER:

Chairperson Schneider called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

Directors present: Clark, Crow, Fleming, Locatelli, Schneider
Staff present: Chief Maxwell
Absent:

2.0: FLAG SALUTE:

3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not act on any added items at this meeting. The Board may elect to add the item to a future meeting for action. 6.4 addition to the agenda Late use app.

4.0: PUBLIC COMMENT:

5.0: PUBLIC HEARING:

6.0: CORRESPONDANCE:

6.1: Pehling and Pehling Fiscal Audit engagement letter sent. The price will be the same as for the FY 25-26 audit

6.2: SLV Fire District Council letter to the Board of Supervisors sent. Met with Supervisor Martinez and discussed several issues, including the siren.

7.0: CONSENT AGENDA:

Action Item: Upon motion by Director Fleming and duly seconded by Director Clark the consent agenda was approved by a unanimous vote 5/0

7.1: Approval of June 18, 2026, regular meeting minutes.

7.4: Summary: ZFPD Revenue and Expense report through June 30, 2026.

7.5: Review of Payroll

8.0: <u>REVIEW CLAIMS:</u>

8.1: Action Item: Upon motion by Director Schneider and duly seconded by Director Fleming, Claims Disbursements, through June 30, 2026, in the amount of $102,425.48 were approved by a unanimous vote of 5/0.

8.2: Review: Account Receivable-deposits. Discussion and Questions

9.0: <u>CHIEFS REPORT:</u>

9.1: Administration:

- Chief Maxwell attended the Zayante Board Meeting, County Chiefs (2), Fire Prevention Officers, EMSIA regular and special meetings (2), Fire District Council, SCFAIG, and Siren installation continues
- **Fiscal:** All claims, deposits and Journal Entries processed in a timely manner. Submitted FY 26/27 Preliminary budget to the County Auditor Controller. Received SAFER grant reimbursement submitted in November 2025. Submitted accrual of monies $156,000 for sirens. Station #3 roof replacement.

9.2: Apparatus: All apparatus is in service.

- Response apparatus are in service at each station. Conducted the monthly siren test successfully. E2411 annual preventive maintenance completed. E2437 continues to be at BitPro's Sacramento for warranty repairs since 6/2/26. Smog completed on 2490 and 2499. 1 set of PPE sent in for repairs.

9.3: Training:

- Monthly training: Included EMS skills, Fire Suppression skills, and continued Wildland RT 130 basic training.

9.4: Prevention:

- Processed requests for inspections. Issued permits for sprinkler systems and collected permit fees for new construction. Site inspection conducted on Bell Rd.

9.5: Stations and Grounds:

- Completed extinguisher, hood and duct service. Weed abatement is ongoing.

9.6: Incident Response Summary:

- Total Calls 24
- EMS-10
- Structure Responce-0
- Motor Vehicle Accident-5
- Smoke investigation-3
- Wires-1
- Fire Alarm-4
- **AID REQUESTS:**
- Felton Fire-1

9.7: Budget FY25-26

- Tax Revenue to date: $1,017,095
- Reg and Extra help Pay, Strike Team, OASDI-SS, UI, Workers Comp to date $462,723
- Services and Supplies to date $270,752.58

10.0: <u>UNFINISHED BUSINESS:</u>

10.1: Project Update: All sirens are installed; antennas relocated but still not working right.

10.2: Project Update: Santa Cruz Regional Interoperable Next Generation Radio System (RING). Moving Forward.

11.0: NEW BUSINESS:

11.1: Action Item: Review and adopt Resolution 560-05-26. Upon motion by Director Locatelli and duly seconded by Director Crow, Resolution 560-05-26 ordering an Election, Requesting County Elections to conduct the Election and requesting consolidation of the election for 3- 4year terms and 1- 2 year term. This was approved by a unanimous vote 5/0

11.2: Review Item: Upon motion by Director Locatelli and duly seconded by Director Fleming, the Board met, discussed and approved the Fire Chief's contract for FY 26-27. This was approved by a unanimous vote. 5/0

12.0: CLOSED SESSION:

13.0: RE-ADJOURN OPEN SESSION AND REPORTING OF ACTIONS:

14.0: ITEMS FOR NEXT AGENDA:

15.0: ADJOURNMENT: 8:10

NEXT MEETINGS:

August 20, 2026