



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors

Minutes of the Regular Meeting

August 20, 2026

1.0: CALL TO ORDER:

Chairperson Schneider called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

Directors present: Crow, Fleming, Locatelli, Schneider

Staff present: Chief Maxwell

Absent: Clark

2.0: FLAG SALUTE:

3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not act on any added items at this meeting. The Board may elect to add the item to a future meeting for action. 6.4 addition to the agenda Late use app.

4.0: PUBLIC COMMENT:

4.1:

5.0: PUBLIC HEARING:

Opened at 7:03

Closed at 7:07

5.1: Public Hearing: Review the FY26-27 General Outlay Final Budget and receive comments from the Public on Final Budget. There were three members of the public in attendance.

Discussion was held on the differences in the preliminary that was approved in June and the final one. Chief Maxwell answered questions and explained differences.

6.0: CORRESPONDANCE:

6.1:

7.0: CONSENT AGENDA:

Action Item: Upon motion by Director Fleming and duly seconded by Director Locatelli the consent agenda was approved by a unanimous vote 4/0

7.1: Approval of July 16, 2026, regular meeting minutes.

7.4: Summary: ZFPD Revenue and Expense report though July 31, 2026.

7.5: Review of Payroll

8.0: REVIEW CLAIMS:

8.1: Action Item: Upon motion by Director Schneider and duly seconded by Director Fleming, Claims Disbursements through July 31, 2026, in the amount of \$210,193.34 were approved by a unanimous vote of 4/0.

8.2: Review: Account Receivable-deposits. Discussion and Questions

9.0: CHIEFS REPORT:

9.1: Administration:

- Chief Maxwell Attended, Zayante Board Meeting, County Chiefs Joint Meeting with Law Chiefs, Fire District Council meetings (3) Chief Maxwell spoke for the Fire Districts plan for an analog radio system, Siren installation continues.
- **Fiscal:** All claims, deposits and Journal Entries processed in a timely manner. Submitted FY 26/27 Preliminary budget to the County Auditor Controller. Drafted FY26/27Final budget for Board review and approval.
- **9.2: Apparatus: All apparatus is in service.**
 - Response apparatus are in service at each station. Conducted the monthly siren test successfully. E2437 returned from BitPro Sacramento for warranty repairs.

9.3: Training:

- Monthly training: Included EMS skills, Fire Suppression skills, and continued Wildland RT 130 basic training. Chief Maxwell attended County Strike Team Leader annual refresher training. Scheduled Hurst extrication training for August with Ben Lomond Fire.

9.4: Prevention:

- Processed requests for inspections. Issued permits for sprinkler systems and collected permit fees for new construction. Conducted Eagle Tree Lane Firewise Annual assessment and met with neighbors to discuss findings.

9.5: Stations and Grounds:

- Completed Plymovent exhaust system repairs and annual maintenance. Weed abatement ongoing. Met with ATI and County Radio to develop solutions for the sirens.

9.6: Incident Response Summary:

- Total Calls 21
- EMS-7
- Motor Vehicle Accident-3
- Gas leak Investigation-1
- Smoke investigation-1
- Public Service-2 established Landing Zones (2) Felton
- Wires-1
- Fire Alarm-1
- Explosion Investigation-1
- **Mutual Aid requests:**
- Scotts Valley- Wildland 1
- Boulder Creek-Structure Fire 1
- Strike Team Responses (2) Chute incident; Mines incident

Budget FY25-26

- Tax Revenue to date: \$0
- Reg and Extra help Pay, Strike Team, OASDI-SS, UI, Workers Comp to date \$52,606.35
- Services and Supplies to date \$61,709.09

10.0: UNFINISHED BUSINESS:

10.1: Project Update: All sirens are installed antennas relocated but still not working right. No new meetings planned.

10.2: Project Update: Santa Cruz Regional Interoperable Next Generation Radio System (RING). No new information.

11.0: NEW BUSINESS:

11.1: Review and Discuss: Fiscal Year 26-27 General Operating and Capital Outlay Budget as presented. Discussion was held.

11.2: Review Item and Adopt: Resolution 561-06-26 Establishing Appropriation Limitations for FY 26-27. Upon motion by Director Locatelli and duly seconded by Director Crow Establishing of Appropriation Limitations for FY 26-27 Resolution 561-06-26 was approved by a unanimous vote. 4/0

11.2b: Supporting documentation: Prop.4 Appropriations Limitation Calculation methodology presented.

11.3: Review and Adopt: Upon motion by Director Crow and duly seconded by Director Fleming Resolution 526-07-26 Adopting the FY 26-27 General Operating and Capital Outlay Budget as presented was approved by a unanimous vote 4/0.

11.4: Review and Accept: 2026 Measure T Annual Report. Reporting of FY 25-26, discussed pay and wages, the new engine that was acquired for \$40,000, there were significant improvements to staffing and equipment. The Firefighters Association bought another truck for \$32,000.

11.5: Review and Designate: FY26-27 Special Assessment and Certification; and to process the Supplemental Tax assessment. Upon motion by Director Schneider and duly seconded by Director Locatelli the Board voted to direct Fire Chief Maxwell to process the Supplemental Tax Assessment on the Teeter Plan. This was approved by a unanimous vote 4/0.

11.6: Preliminary request for consideration: Trout Farm Inn ownership has requested discussion for a paving project on Fire District property. There was much discussion on this. It was suggested that we hire a lawyer to help with the legalities of this proposal. Director Locatelli said she will supply the name of the lawyer they use for the store.

12.0: CLOSED SESSION: none

13.0: RE-ADJOURN OPEN SESSION AND REPORTING OF ACTIONS: none

14.0: ITEMS FOR NEXT AGENDA:

15.0: ADJOURNMENT: 8:07

NEXT MEETINGS:

September 17, 2026