



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors

Minutes of the Regular Meeting

September 17, 2026

1.0: CALL TO ORDER:

Chairperson Schneider called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

Directors present: Clark, Fleming, Locatelli, Schneider

Staff present: Chief Maxwell

Absent: Crow

2.0: FLAG SALUTE:

3.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not act on any added items at this meeting. The Board may elect to add the item to a future meeting for action. 6.4 addition to the agenda Late use app.

4.0: PUBLIC COMMENT:

4.1: None

5.0: PUBLIC HEARING:

6.0: CORRESPONDENCE:

6.1: None

7.0: CONSENT AGENDA:

Action Item: Upon motion by Director Fleming and duly seconded by Director Locatelli the consent agenda was approved by a unanimous vote 4/0

7.1: Approval of August 20, 2026, regular meeting minutes.

7.2: Summary: ZFPD Revenue and Expense report through August 31, 2026.

7.3: Review of Payroll

8.0: REVIEW CLAIMS:

8.1: Action Item: Upon motion by Director Locatelli and duly seconded by Director Clark, Claims Disbursements through August 31, 2026, in the amount of \$59,552.54 were approved by a unanimous vote of 4/0.

8.2: Review: Accounts Receivable- deposits. Discussion and Questions

9.0: CHIEFS REPORT:

9.1: Administration:

- Chief Maxwell attended the Zayante Board Meeting, County Chiefs, Met with the County CEO re: Radio system; siren installation troubleshooting continues.
- **Fiscal:** All claims, deposits and Journal Entries processed in a timely manner.

- **9.2: Apparatus: All apparatus is in service.**

Response apparatus are in service at each station. Conducted the monthly siren test successfully. E2410 and E2437 routed to fleet shops for repairs. E2412 was involved in a collision with a bridge on Fern Ridge. Estimated damages to the bridge - \$4,000; damages to the Engine – \$3,000.

9.3: Training:

- Monthly training: Included EMS skills, Fire Suppression skills, and continued Wildland RT 130 basic training. Conducted Hurst extrication training for August with Ben Lomond Fire with 38 firefighters in attendance.

9.4: Prevention:

- Processed requests for inspections.

9.5: Stations and Grounds:

- Weed abatement ongoing. Met with ATI and County Radio to develop solutions for the sirens signal interference.

9.6: Incident Response Summary:

- Total Calls 22
- EMS -10
- Structure Fire -1
- Rescue - 1
- Gas investigation -1
- Public Service - 3
- Animal Rescue -1
- Fire Investigation-1
- **Mutual Aid requests:**
- Scotts Valley- Wildland - 1; Structure - 1
- Central - Structure Fire 1
- Strike Team Responses (1) Timber Incident (15) days.

Budget FY25-26

- Tax Revenue to date: \$183.55
- Reg and Extra help Pay, Strike Team, OASDI-SS, UI, Workers Comp to date \$99,126.56
- Services and Supplies to date \$128,692.61

10.0: UNFINISHED BUSINESS:

10.1: Project Update: All sirens are installed antennas relocated but still not working right. Engineers developing compliant software to allow the radio signal to pass through the repeater system.

10.2: Project Update: Santa Cruz Regional Interoperable Next Generation Radio System (RING).

11.0: NEW BUSINESS:

11.1: Review and Discuss: Annual review and update to the Conflict of Interest Code adding the finance manager title to reportable positions.

11.2: Review Item and Adopt: Resolution 563-08-26 amending the Conflict of Interest Code as required by Section 87306 of the California Government Code. Upon motion by Director Clark and duly seconded by Director Fleming the amendment was approved by a unanimous vote. 4/0

11.2b: Supporting documentation: Conflict of Interest Code provisions for review.

12.0: CLOSED SESSION: Section 54956.9(d)(2)(h) to review existing facts and circumstances; as authorized by the Government Code for relevance.

13.0: RE-ADJOURN OPEN SESSION AND REPORTING OF ACTIONS: No action taken.

14.0: ITEMS FOR NEXT AGENDA:

15.0: ADJOURNMENT: 8:22

NEXT MEETINGS:

October 15, 2026