



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors

Minutes of the Regular Meeting

August 18, 2020

1.0: CALL TO ORDER:

Chairperson Herceg called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:09 PM. This was a teleconference meeting via Zoom

2.0: FLAG SALUTE:

3.0: DIRECTOR ATTENDANCE:

Directors Present: Clark, Herceg and Maxwell

Fire Department: Chief Stipes

Absent: Fleming, Tarbet

4.0: PREVIOUS MEETING MINUTES:

- Upon motion from Director Maxwell and duly seconded by Director Clark minutes from the July 21, 2020 regular meeting were approved by a unanimous vote.

5.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action.

6.0: PUBLIC RESPONSE: (State name, address and subject. Time limit of five minutes subject to Board discretion)

7.0: CORRESPONDENCE: none

8.0: COMMITTEE REPORTS:

8.1: Chiefs Report:

- Calls for service: 5-smoke check, 3-Veg fire, 3-trees in wires, 1-EMS, 1-illigal burn, 1-vehicle fire, 1-gas leak,
- Strike teams will not be going out as of now. Too many fires in our area.
- Lights are being changed out in the Station.
- It is for some reason hard right now to transfer money around.
- Last week lots of online filing was messed up. Chief Stipes is working on it.
- There is a big fire north of Boulder Creek.

8.2: SLV District Council: None

8.3: County Chiefs/EMSIA:

- Finally got a signed contract from AMR.
- Short meeting lots of transition going on.

- Director Maxwell suggested that a letter be sent to the Board of Supervisors about OES deletion of positions

8.4: Operations Section: Didn't attend

8.5: Training Section: Didn't attend

9.0: OLD BUSINESS:

9.1: Employee survey- 2 of our Captains interviewed the majority of firefighters and they shared their ideas. Director Clark hopes this is an encouragement to the Firefighters. Director Maxwell wonders where do we go from here? Director Herceg suggests we work with people on step one, step two etc. Director Clark suggested that maybe if someone new shows up that someone on the Department touch base with them and maybe take them out to coffee or something to show we are interested in them, so maybe they will want to come back.

9.2: Status quo on Covid-19

9.3: Grand Jury report: Director Maxwell did a great job on responding to the report. Thank you for the time you spent on this.

10.0: NEW BUSINESS:

10.1: Director Clark feels that sooner rather than later we will be looking for a new Fire Chief. She would like to open conversation about what we are looking for in a new Chief and when that needs to happen. Chief Stipes says that he is looking to retire in maybe 21-22. Discussion was held on how we move forward with this.

11.0: POLICY AND PLANNING: (As necessary for the District to perform its function as required by law.)

11.1: Goals for 2020 Chief and District

- The policy manual is about 1/3 of the way done. There will be a 3-year expenditure next month along with the final budget.
- We don't need to have an election for our returning Board members they just need to be sworn in.

12.0: OTHER BUSINESS:

- none

13.0: BUDGET AND BILLS:

13.1: Approval of Bills:

- Upon motion by Director Maxwell and duly seconded by Director Clark bills in the amount of \$1,572.91 were approved for payment by a unanimous vote.
- Upon motion by Director Clark and duly seconded by Director Herceg, bills in the amount of \$54,694.22 were approved for payment by a unanimous vote.
- Payroll: Director Herceg will stop by the station this week to approved payroll periods 16 and 17.

14.0: PERSONNEL:

- A Firefighter had ACL surgery and will be off for a few months.

15 .0: ROUND TABLE: nothing

16.0: ADJOURN: 8:25 PM

NEXT MEETING: September 22, 2020