



ZAYANTE FIRE PROTECTION DISTRICT

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Board of Directors Minutes of the Regular Meeting December 2019

1.0: CALL TO ORDER:

Chairperson Maxwell called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM.

2.0: FLAG SALUTE:

3.0: DIRECTOR ATTENDANCE:

Directors Present: Clark, Fleming, and Maxwell

Fire Department: Chief Stipes

Absent: Herceg and Tarbet

4.0: PREVIOUS MEETING MINUTES:

Upon motion by Director Fleming and duly seconded by Director Clark, minutes from the November 19, 2019 regular meeting were approved by a unanimous vote.

5.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion items. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action. 10.1

6.0: PUBLIC RESPONSE: (State name, address and subject. Time limit of five minutes subject to Board discretion)

6.1: LACOD, which is part of SLVW, has requested the use of the station for a public meeting to be held on January 8, 2020 from 5-9 PM. This was approved by consensus.

7.0: CORRESPONDENCE: none

8.0: COMMITTEE REPORTS:

8.1: Chiefs Report:

- Calls for service: 26 calls, 4-trees in wires, 9-EMS, 7 canceled in route, 2-MVA, 1-public service, 2-smoke checks, 1-illegal burn
- Burn season started December 1, 2019
- The first invoice from CAL EOS, for the first prepositioning has been received.
- AFG and the SAFER grants didn't open as planned.
- Felton fire has requested that we store the pancake grill at our station. This was approved.
- The new Labor Law poster has been put up.
- Chief Stipes was at the county last week and the budget still hasn't be loaded.

- The Chief will be trying a new app, BRYX911.
- Advanced and expanded scope skills for EMT have been completed by all personnel. All engines are now equipped with blood glucose monitors, epi pens, and Narcan.

8.2: SLV District Council: didn't meet

8.3: County Chiefs/EMSIA:

- County Chiefs haven't met yet this month.
- EMSIA didn't meet but they were supposed to. The MOU for subcontract with AMR is needed.
- Yellow Fire has been working again. New hardware is being installed to take care of the old problems. This is being done at no expense to the departments.
- SCAFFAIG: Projected member contributions to go up 20% across the board.
- Since Director Boynton retired we have no alternate for the group. Director Clark has offered to fill this position and will attend the next meeting with Chief Stipes.
- Post Traumatic Stress Incident is now considered presumptive regarding workers comp.
- Next meeting will be March 18, 2020

8.4: Operations Section: Went over IMASS. Only 4 attended

8.5: Training Section: Didn't meet

9.0: OLD BUSINESS:

9.1: The website is up and running. There is a video being made on how to run it.

10.0: NEW BUSINESS:

10.1: Sleeper Program: Chief Stipes is looking into potential problems that could arise from having a sleeper program. A policy needs to be written to cover all possible problems. The Board has been asked to review and respond with their ideas.

11.0: POLICY AND PLANNING: (As necessary for the District to perform its function as required by law.)

- At the January 2020 meeting goals and objectives will be presented.
- Ab1234 has been competed by everyone.
- Notice has been given by out insurance company that if everyone doesn't complete the sexual harassment training then liability is going to be raised. Some of the Board still needs to complete this training.

12.0: OTHER BUSINESS:

Directors Herceg, Fleming and Maxwell are up for reelection this coming year. More to follow.

13.0: BUDGET AND BILLS:

13.1: Approval of Bills:

- Upon motion by Director Fleming and duly seconded by Director Clark, bills in the amount of \$1091.13 were approved for payment by a unanimous vote.
- Upon motion by Director Maxwell and duly seconded by Director Fleming, bills in the amount of \$1117.53 were approved for payment by a unanimous vote.
- Upon motion by Director Clark and duly seconded by Director Fleming, bills in the amount of \$2285.56 were approved for payment by a unanimous vote.

- Upon motion by Director Maxwell and duly seconded by Director Fleming Payrolls 25 and 26 were approved by a unanimous vote.

14.0: PERSONNEL:

- Closed session at 8:12
- Opened session at 8:31
- Discussion but no action was taken.

15 .0: NEXT MEETING:

January 21, 2020

ADJOURNMENT: 8:35 PM