



ZAYANTE FIRE PROTECTION DISTRICT

7700 East Zayante Road, Felton CA 95018
Ph: 831-335-5100 Fx: 831-335-5199

Board of Directors

Minutes of the Regular Meeting

November 17, 2020

1.0: CALL TO ORDER:

Chairperson Herceg called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:04 PM. This was a teleconference meeting via Zoom

2.0: FLAG SALUTE:

3.0: DIRECTOR ATTENDANCE:

Directors Present: Clark, Herceg, Fleming and Maxwell

Fire Department: Chief Stipes

Absent: Tarbet

4.0: PREVIOUS MEETING MINUTES:

- Upon motion from Director Clark and duly seconded by Director Maxwell minutes from the October 20, 2020 regular meeting were approved by a unanimous vote with the date corrected.

5.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action. 14.1

6.0: PUBLIC RESPONSE: (State name, address and subject. Time limit of five minutes subject to Board discretion)

7.0: CORRESPONDENCE:

FAIRA our insurance carrier notified us that our rate would be changing but they were wrong.

8.0: COMMITTEE REPORTS:

8.1: Chiefs Report:

- Calls for service: 16 7-EMS, 1-Veg fire, 1-Vehicle Fire, 4-smoke checks, 1-illigal burn, 1-MVA, 1-wires down
- Chiefs computer has been fixed, but 5 months of calls were lost in the process. These have been recovered and it is all updated.
- There will be no Christmas dinner
- The Moose Lodge, KSCO, Scouts and Chief Stipes worked together on a project.
- PSA announcement is back
- A new rain gutter was installed on the front of the station

8.2: SLV District Council: Didn't meet. No dinner this year.

8.3: County Chiefs/EMSIA:

- County Chiefs met, and SCCFAIG will meet next month.

8.4: Operations Section: nothing

8.5: Training Section: nothing

9.0: OLD BUSINESS:

9.1: Covid-19 numbers have gone up. It could happen that State Parks use of the station might need to be cut.

10.0: NEW BUSINESS:

10.1: Action Item: Discussion was held on the approval and posting of Policy 2400. It was decided that this should be on next month's agenda and then posted in January. Chief Stipes will send everyone on the board documentation from our previous policy so they can compare.

11.0: POLICY AND PLANNING: (As necessary for the District to perform its function as required by law.)

11.1: Goals for 2020 Chief and District

- One of Chief Stipes goals was to get more drivers/operators but with Covid there haven't been many opportunities for this to happen. Possibly we will host our own class maybe in March/April. More info coming
- Some goals will carry over into next year.

12.0: OTHER BUSINESS:

- The Board members can't be sworn in until next month.

13.0: BUDGET AND BILLS:

13.1: Approval of Bills:

- Upon motion by Director Fleming and duly seconded by Director Clark bills in the amount of \$4,098.49 were approved for payment by a unanimous vote.
- Upon motion by Director Clark and duly seconded by Director Herceg, bills in the amount of \$7,946.07 were approved for payment by a unanimous vote.
- Payroll: Director Herceg will stop by the station this week to approved payroll periods 22 and 23.

14.0: PERSONNEL:

- John Amadeo has been a FF for Branciforte since 1989. Chief Stipes has recommended that he be approved for probationary FF. This was approved by consensus.
- 6 or 7 observers have done preliminary qualifications. Hopefully by the end of the year we will have 6-8 new FF.

15 .0: ROUND TABLE:

- Chief Stipes- pickup was in an accident while parked. It is in the process of being repaired.
- Director Herceg asked how does Zayante look compared to other departments in the area?
- Director Clark asked if we could draft a letter to the FF in thanks of their efforts this year. She will draft it and send it to the Board.
- Directors Fleming and Maxwell- Wash your hands, stay away from people and stay well.

16.0: ADJOURN: 8:06

NEXT MEETING: December 15, 2020