



## ZAYANTE FIRE PROTECTION DISTRICT

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# Board of Directors Minutes of the Regular Meeting February 16, 2021

### 1.0: CALL TO ORDER:

Chairperson Fleming called the regular meeting of the Zayante Fire Protection Board of Directors to order at 7:00 PM. This was a teleconference meeting via Zoom

### 2.0: FLAG SALUTE:

### 3.0: DIRECTOR ATTENDANCE:

**Directors Present:** Clark, Fleming, Herceg, Maxwell and Tarbet  
**Fire Department:** Chief Stipes

**Absent:**

### 4.0: PREVIOUS MEETING MINUTES:

- Upon motion from Director Herceg and duly seconded by Director Maxwell, minutes from the January 25, 2021 regular meeting were approved by a unanimous vote.

### 5.0: ADDITIONS AND DELETIONS TO THE AGENDA:

Additions to the agenda may be added as a discussion item. The Board will not take action on any added items at this meeting. The Board may elect to add the item to a future meeting for action.

### 6.0: PUBLIC RESPONSE: (State name, address and subject. Time limit of five minutes subject to Board discretion)

- None

### 7.0: CORRESPONDENCE:

- LAFCO's nomination for RCD won't apply to us.

### 8.0: COMMITTEE REPORTS:

#### 8.1: **Chiefs Report:**

- Calls for service: 9 calls 1-smoke check, 1-vegetation fire, 1-auto aid, 1- illegal burn, 6-EMS
- The sleeper room is almost finished just needs carpet and beds.
- MSA Fire tested the BA's
- Tuesday night training is in its third week and going well.

#### 8.2: **SLV District Council:** Didn't meet.

**8.3: County Chiefs/EMSIA/SCCFAIG:** There was a special meeting of EMSIA for the new EMS chief. A meeting was planned for SCCFAIG but there was no quorum.

**8.4: Operations Section:** nothing

**8.5: Training Section:** canceled

**9.0: OLD BUSINESS:**

**9.1: Covid-19:** Things are doing better. Everyone has had their second shot except one Firefighter, and he is waiting for his second.

**9.2:** Posting and policy 2400 and Lexipol policy 101. Discussion was held on what the board is looking for in a new Chief and what needs to be added to the job title. These items were requested to be added to the list.

1. Public and Minutes
2. Brown Act
3. AB1234 ethic training
4. Workers Comp
5. Communications
6. Board Training

This should be kept out so that it can be revisited.

**9.3: Action Item:** Upon motion by Director Clark and duly seconded by Director Tarbet the corrected version of Resolution 472-01-21 A resolution requesting the County of Santa Cruz act as the lead agency in pursuing various alternative emergency evacuation routes out of Lompico Canyon, was approved was approved by a unanimous vote.

**9.4:** Haven't had any new news on the FY 20 audit. Still working on it but it is slow due to Covid.

**10.0: NEW BUSINESS:**

- **10.1:** Fire Chiefs M.O.U. There was much discussion on the M.O.U and revising it. Chief Stipes will meet with Directors Fleming and Maxwell and they will bring their revisions back to the full board.
- Policy 4000 could stay the same if bullet point 3 is rewritten.
- There was discussion on Consolidation talks between S.L.V.W.D. and S.V.W.D.

**11.0: POLICY AND PLANNING:** (As necessary for the District to perform its function as required by law.)

**11.1: Goals for 2021 Chief and District**

- Most of the goals for 2020 were met and new ones need to be set for 2021. Does the Board have any new goals?

**12.0: OTHER BUSINESS:**

- All of the Directors had to file a 700 form electronically this last year. Please be sure to do the one for this year by April 1, 2021.

**13.0: BUDGET AND BILLS:**

**13.1: Approval of Bills:**

- Upon motion by Director Tarbet and duly seconded by Director Herceg bills in the amount of \$5,623.74 were approved for payment by a unanimous vote.
- Upon motion by Director Herceg and duly seconded by Director Maxwell, bills in the amount of \$13,171.88 were approved for payment by a unanimous vote.
- Payroll: Director Fleming will stop by the station this week to approved payroll periods 2 and 3.
- Budget to actual through 6 months. We are halfway through the first 6 months of the year. Maintenance on the Mobil equipment is being done as well as several engines have gone in for service.

**14.0: PERSONNEL:**

- Our guys who are in the academy are doing great.

**15 .0: ROUND TABLE:**

- Director Herceg had lunch with BC Troy Adams and Director Fleming hopes to get together with him in person also.

**16.0: ADJOURN: 8:13**

**NEXT MEETING: March 16, 2021**